

PLEASANTVILLE BOARD OF EDUCATION
Pleasantville High School/701 Mill Road/Cafeteria
SPECIAL WORKSHOP/ACTION BOARD MEETING
December 17, 2014
6:00 P.M.

MINUTES

(Agenda from December 9, 2014 Board Meeting that was Canceled Due to No Quorum)
(Board Meeting Canceled Due to No Quorum)

1. Call to Order – **CANCELED DUE TO NO QUORUM**

2. Reading of the Open Public Meetings Act Notice

Statement-Board President

"This is to advise those present at this December 17, 2014 Special Board Workshop/Action Meeting of the of this said meeting and of the Cancellation of the December 9, 2014 Regular Board Meeting due to No Quorum, and of the Cancellation of the scheduled Regular Board Meeting of December 16, 2014 of the Board of Education of the City of Pleasantville, in the County of Atlantic, that Notice was given on December 10, 2014 as required by the provisions of Chapter 231 of the Laws of 1975; that notice thereof has been distributed for publication in the Press, the Absecon/Pleasantville Current and the Mainland Journal, posted in the Administration Building and forwarded to the City Clerk of the City of Pleasantville, within the time required by said act."

3. **Roll Call:**

Mr. Lawrence A. Davenport	_____
Mr. Paul Moore, Jr.	_____
Mrs. Ethel Seymore	_____
Mr. Jerome Page	_____
Mrs. Doris Graves	_____
Mrs. Harriet Jackson	_____
Ms. Geraldine Hayer	_____

4. Flag Salute and Moment of Silence.

5. Interview Board candidates and the Board will select and vote a new board member on to the board who will participate in the meeting.

6. Presentation of Auditor Report for the Fiscal Year Ending June 30, 2014 by approved District Auditors Lerch, Vinci and Higgins, LLP

7. Report of each Pleasantville School Board Committee Chairperson

8. Public Comments. Please limit comments to (5) minutes and all comments should be courteous.

9. Approval of Board Minutes: November 12, 2014, November 18, 2014, and November 25, 2014 (**State Monitor Approval**)

10. Workshop Items Presented by District Department Heads: (Finance, Facilities, Personnel, Curriculum & Instruction, and Policy)

11. Motion to go into Executive Session

Motion by _____ Second by _____

12. Executive Session

Motion by _____ and Seconded by _____ at _____ p.m., it is hereby resolved that the Pleasantville Board of Education may go into closed or private session from which the public shall be excluded in accordance with the provisions as set forth in N.J.S.A. 10:4-12 and 10:4-13. The following subjects shall be discussed on this date in the session of the Board closed to the public: PERSONNEL, PUPIL MATTERS, PENDING, AND ANTICIPATED LITIGATION. BE IT FURTHER RESOLVED that the discussion in closed session will be disclosed to the public at this time or a future meeting of the Board when it is no longer necessary to maintain the confidential nature of the items discussed.

13. Motion to come out of Executive Session

Motion by: _____ Second by: _____ Yea:___ Nay:___

14. Reconvene Board Meeting

15. Motion to Adjourn the Meeting.

Motion by: _____ Second by: _____ Yea:___ Nay:___

For informational purposes only:

The Recognition of the Pleasantville High School Soccer Team commenced, for the children were present and received acclamation from Mr. Derrick Carrington, Principal Stephen Townsend and Administration and Community members.

PLEASANTVILLE BOARD OF EDUCATION
Pleasantville High School/701 Mill Road/Cafeteria
SPECIAL BOARD WORKSHOP/ACTION MEETING
December 17 2014
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FINANCE MINUTES

(Agenda from December 9, 2014 Board Meeting that was Canceled Due to No Quorum)
(Board Meeting Canceled Due to No Quorum)

1. Resolution to approve the Bill List for November 26, 2014 through December 9, 2014 Warrant Account in the amount of \$2,238,141.64. The payments have been reviewed by the Business Administrator/Board Secretary.
2. Resolution to approve Payroll for period ending November 05, 2014 in the amount of \$2,208,985.69. The payments have been reviewed by the Business Administrator/Board Secretary.
3. Resolution to approve Payroll for period ending November 21, 2014 in the amount of \$2,224,883.95. The payments have been reviewed by the Business Administrator/Board Secretary.
4. Resolution to approve the Transfers for Fund 11 account ending October 31, 2014 in the amount of \$950,865.00. The Transfers have been reviewed by the Business Administrator/Board Secretary.
5. Resolution to approve Transfers for Fund 15 account ending October 31, 2014 in the amount of \$10,000.00. The Transfers have been reviewed by the Business Administrator/Board Secretary.
6. **Certification of No Over Expenditures**
Pursuant to N.J.A.C. 6A:22-2.11 (c), I, Dennis J. Mulvihill, Board Secretary, certify that as of October 31, 2014, no budgetary line item account has obligation and payments which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A.18A:22-8 and 18A:22-8.1, and that the District financial accounts have been reconciled and are in balance.
7. Acceptance of the Treasurer and Secretary Reports for the month ending October 31, 2014. The Treasurer of School Monies and the Board Secretary's Reports are in balance for the cash receipts and disbursements for the month ending September 30, 2014.
8. Resolution to approve the December 9, 2014 Facilities Usage Report
9. Resolution for the Pleasantville Board of Education to approve Strauss Esmay Associates, LLP for the 2014-2015 fiscal year (July 1, 2014 through June 30, 2015) for an amount not to exceed \$4,040.00. Account# 11-000-251-500-0000-351.
10. Resolution for Board approval to re-advertise for Bus Transportation negotiation for the 2014-2015 Winter Athletics (Bid# PPS-14-34) because no Bids were received for the December 4, 2014 scheduled Bid Opening that was advertised on November 15, 2014. To be re-advertised as Bid# PPS-14-34 (a).

11. **Whereas**, the Pleasantville Board of Education received quote for 2014-2015 eRate Consultant for Professional Services for the period of July 1, 2014 through June 30, 2015.

Now, Therefore Be It Resolved that the Pleasantville Board of Education approves eRate Consultant Richard Senturia, pending legal review of contract, for the 2014-2015 school year eRate Consultant; effective immediately, July 1, 2014 through June 30, 2015. Total amount not to exceed \$13,500.00. Account#11-000-251-330-0000-351.

12. **Be It Resolved**, that the Pleasantville Board of Education approves the following 2014-2015 Budget Preparation Calendar as follows:

2014-2015 BUDGET PREPARATION CALENDAR

December 2, 2014	Budget Handbook and Preparation Packages distributed to all Principals, Directors and Managers
December 22, 2014	Budgets due to Business Office
December 23, 2014	Business Administrator will meet with Principals, Directors, and Managers to review budgets and recommend revisions if Necessary
January 9, 2015	Meet with Central Administration to discuss district initiatives
January 12, 2015	Superintendent and Business Administrator will meet to review budgets to prepare draft of budget for Board Member review
January BOE Meeting	Draft Appropriations Budget Presentation to Board of Education
Month of January	Discussion of Budget revisions from January BOE meeting and revenues if available.
	Tentative Dates based up State Calendar
End of January	Submission of proposed budget (Appropriations and Revenues) to Board for review (if revenue figures are received from the state)
February 12	Business Office budget key-in for the DOE net
February 26	Submission of tentative budget to County Office for Review
March 10, 2015	Public Hearing required by statute – <i>Special Meeting may be required.</i>

13. Resolution for the Pleasantville Board of Education to approve and accept the Comprehensive Annual Financial Report (CAFR), and the Auditor's Management Report (AMR) - Financial Compliance & Performance Report – for

the fiscal year ended June 30, 2014 as presented by the Pleasantville Board of Education District's Auditor Lerch, Vinci and Higgins, LLP (See attached AMR/CAFR)

14. Resolution for the Pleasantville Board of Education to approve the Corrective Action Plan (CAP) for the fiscal year ended June 30, 2014 as presented by the Pleasantville Board of Education District's Auditor Lerch, Vinci and Higgins, LLP. In addition, accept the Recommendations contained in said report in response to the Findings, appended to and made a part of the minutes and submit the Synopsis of Audit to Mr. Thomas Dowd, Atlantic County Executive County Superintendent of Schools in accordance with N.J.S.A. 18A:23-4. (See attached CAP)

Finding:

Financial Planning, Accounting and Reporting - Examination of Claims

Checks issued from the Unemployment Compensation Trust Fund requires only one (1) authorized signature. In addition, the payment of claims was not approved in the Board Minutes.

Recommendation:

All checks issued from the Unemployment Compensation Trust Fund require at least two (2) authorized signatures. In addition, the payment of unemployment claims be approved in the Board minutes.

Finding:

Financial Planning, Accounting and Reporting - Payroll Account (CAFR Finding #2014-005)

The audit of retro payroll revealed two (2) employees were overpaid for retro pay. In addition, a difference between the retro pay calculation spreadsheet and the actual payroll register for retro pay was noted.

Recommendation:

Retro pay calculations be made in accordance with the terms of the respective employee's contractual agreements and they be reviewed for clerical accuracy prior to payment.

Finding:

Financial Planning, Accounting and Reporting - Classification Of Expenditures (CAFR Finding #2014 -007):

Numerous certified staff were charged to non-administrative budget account lines.

Recommendation:

Internal Control procedures be reviewed and revised to ensure certified staff are charged to the proper budget account lines in accordance with The Uniform Chart of Accounts for New Jersey Public Schools.

Finding:

Financial Planning, Accounting and Reporting - Reserve for Encumbrances and Accounts Payable (CAFR Finding #2014-001):

There were accounts payable in the General Fund for which goods or services were not rendered as of June 30, 2014 and, therefore, should be classified as encumbrances. In addition, there were outstanding accounts payable in the General Fund and Special Revenue Fund that were not valid liabilities at year end.

Recommendation:

Internal controls should be enhanced to ensure open purchase orders are reviewed for validity and properly recorded as accounts payable or encumbrances at year end.

Finding:

Financial Planning, Accounting and Reporting - Board Secretary's Report (CAFR Finding #2014-002):

The following exceptions in the Board Secretary's budget report were noted: 1.) A prior year accounts payable for the 2012/13 TPAF FICA/pension reimbursement was charged to the 2013/14 budget. 2.) Debit/credit memorandum for ASSA recovery audit was not posted to the General Fund budget. 3.) Total employee health benefit contributions for 2013/14 school year were not posted to the budget as a refund to offset health benefit expenditures in the General fund. 4.) Retro pay for administrators was not recorded as a liability in the General Fund and Special Revenue Fund and charged against the appropriate budget salary lines. 5.) An unrecorded liability was noted for the June, 2014 electricity services.

Recommendations:

Internal controls over financial accounting and reporting procedures be reviewed and enhanced to ensure financial transactions are properly recorded and reported in the District's internal accounting records.

Finding:

Financial Planning, Accounting and Reporting - Board Secretary's Report:

Accounting records for the KEYS Program do not provide a complete accounting of the total amount billed, collected and amounts due in the total for each school. In addition, monthly financial reports of the financial activity are not being submitted to the Business Office for their review and reconciliation to the District's accounting records.

Recommendation:

The financial accounting and reporting system maintained for the KEYS Program provide a complete accounting of the program revenues with monthly financial reports submitted to the Business Office for their review and reconciliation to the District's accounting records.

Finding:

Financial Planning, Accounting and Reporting - Board Secretary's Report (CAFR Finding #2014-003):

A \$1.7 million Lease-Purchase Account with TD Bank for a HVAC project, where the financial transactions of the account are not being recorded in the District's accounting records, was identified.

Recommendation:

A policy should be established to have all bids carefully reviewed and compared to the proposed contract, prior to making the contract award, to ensure that the contract is awarded to the lowest responsible bidder.

Finding:

Financial Planning, Accounting and Reporting - Other Special Federal and/or State Projects (CAFR Finding #2014-009):

Certain salary charges against the Preschool Education Aid Program were not allowable program charges.

Recommendation:

Only allowable program salaries be charged to the Preschool Education Aid Program.

Finding:

School Purchasing Programs (CAFR Finding #2014-006)

The following exceptions were noted: 1.) Four (4) vendors awarded purchases under; Middlesex Regional Education Services Commission, Educational Data Services, Atlantic County Cooperatives and U.S. Communities National Cooperative had no documentation or incomplete documentation on file to support that products, services and prices charged were in accordance with Co-op awards. 2.) Three (3) vendors were awarded purchases under Educational Data Services and State contract whose invoices did not detail hourly rates and/or material mark-ups. 3.) One purchase awarded under Educational data Services contained hourly rates and material mark-ups that were not in agreement with approved Educational Data Services contract documentation maintained by the District. 4.) One vendor was awarded under a national cooperative contract, U.S. Communities, where the procedures required under state procurement guidelines for National Co-op contract purchases was not followed by the District. 5.) Certain purchases under Cooperative Purchasing Agreements and State Contracts that in aggregate exceeded the bid threshold were not approved by board resolution.

Recommendation:

Internal Control procedures be reviewed and revised to ensure: 1.) Cooperative purchase and State contract award documentation be complete and maintained on file and be verified to invoices to ensure items and prices charged are in agreement with the approved contract award. 2.) Purchases made under National Cooperative contract be made in accordance with State procurement guidelines. 3.) Cooperative purchase and State contract vendors whose purchases exceed in the aggregate the bid threshold be awarded by Board resolution.

Finding:

School Food Services

Student accounts receivable balances totaled \$66,113 as of June 30, 2014 with no subsequent amounts received after June 30, 2014.

Recommendation:

The District perform a review of receivable balances in the Food Services Fund and efforts should be made to seek collection or otherwise cancel the balances.

Finding:

School Food Services (CAFR Finding #2014-004)

There is a deficit of \$708,072 in the net position at June 30, 2014 in the Food Service Fund.

Recommendation:

Appropriate action to be taken to eliminate the deficit in the Food Service Fund.

Finding:

Student Body Activities

The Student Activity Account and Athletic Account revealed that pre-numbered receipts were not issued for monies turned over to the treasurer.

Recommendation:

Pre-numbered receipts be issued for all funds turned over to the treasurer.

Finding:

Application for State School Aid (CAFR Finding # 2014-008)

The District's Application for State School Aid (ASSA) revealed that resident low income and LEP low income amounts reported were not always in agreement with supporting work papers and documentation for the respective categories.

Recommendation:

Internal Controls be enhanced to ensure that documentation for students reported as resident low income and LEP low income are in agreement with students reported on the Application for State School Aid.

15. Approval of the cancellation of State Dated checks for the following bank accounts as per 2013-2014 CAFR and AMR and the Corrective Action plan (CAP) for the Fiscal Year Ending June 30, 2014 for a total amount of \$101,747.30.

WARRANT		
Check Number	Date	Amount
102698	February 2012	29.76
103306	May 2012	562.50
103403	May 2012	1,431.52
104628	December 2012	140.00
104809	January 2013	442.00
104824	January 2013	150.00
105416	April 2013	1,395.00
105668	May 2013	104.16
105882	June 2013	284.68
105897	June 2013	442.00
106094	June 2013	1,610.00
106111	June 2013	283.00
106113	June 2013	170.00
106182	June 2013	80.00
106189	June 2013	625.00
107020	January 2014	900.00
107170	February 2014	48.98
107174	February 2014	3,994.10
107208	February 2014	63.00
107405	March 2014	77.52
107527	April 2014	59.69
107737	May 2014	22,340.10
107756	May 2014	40.00
108144	June 2014	4,085.69
108145	June 2014	1,327.27
108146	June 2014	350.00
108184	June 2014	1,914.00
		\$ 42,949.97

ATHLETIC		
2550	April 2012	51.00
2616	May 2012	60.00
3227	May 2014	78.00
3233	May 2014	58.00
3241	May 2014	78.00
3247	May 2014	50.00
		\$ 375.00
Payroll Agency		
12306	October 2012	1,412.49
12330	November 2012	1,412.49
		\$ 2,824.98
STUDENT ACTIVITY		
Check Number	Date	Amount
8450	March 2012	195.16
8485	May 2012	550.00
8486	May 2012	51.00
8565	November 2012	100.00
8568	November 2012	250.00
8594	February 2013	522.00
8650	June 2013	40.00
8666	June 2013	300.00
8738	June 2013	345.00
8836	March 2014	25.00
8912	June 2014	125.00
8947	June 2014	571.45
8962	June 2014	667.83
		\$ 3,742.44
NET PAYROLL		
487984	January 2012	219.08
488140	February 2012	641.67
488510	February 2012	40.17
488512	February 2012	13.40
488973	February 2012	167.65
489071	February 2012	66.95
489626	March 2012	60.26
489773	March 2012	86.50
490059	March 2012	18.84
490182	March 2012	46.86
490730	April 2012	60.26
491010	April 2012	166.94
491078	April 2012	2,538.30
491257	April 2012	60.26
491760	May 2012	33.48
492313	May 2012	66.95

492787	June 2012	383.92
492810	June 2012	66.95
493734	June 2012	1,440.66
493842	June 2012	1,616.78
494178	June 2012	60.26
494182	June 2012	60.26
494403	June 2012	706.44
494411	June 2012	168.56
494454	June 2012	27.85
494459	June 2012	139.99
494624	June 2012	66.95
494638	June 2012	66.95
494646	June 2012	66.95
495503	August 2012	249.11
497014	September 2012	2,500.20
497433	October 2012	879.87
499059	December 2012	440.95
499276	December 2012	2,500.20
499566	January 2013	1,563.11
499868	January 2013	42.37
500167	January 2013	122.52
500211	January 2013	27.70
500708	February 2013	642.40
502276	February 2013	98.84
504078	June 2013	82.48
504455	June 2013	2,320.38
504642	June 2013	1,180.12
504815	June 2013	2,335.34
505446	June 2013	82.34
505524	July 2013	602.33
505526	July 2013	84.78
505969	July 2013	468.82
505977	July 2013	61.90
507206	September 2013	2,353.54
507478	September 2013	7.62
507525	September 2013	8.19
508029	September 2013	2,353.54
508206	September 2013	22.92
508233	September 2013	18.39
508737	October 2013	81.76
509423	November 2013	174.46
509498	November 2013	40.89
510279	December 2013	41.56
513327	March 2014	72.52
513542	April 2014	682.12
513663	April 2014	178.36

513690	April 2014	319.23
513720	April 2014	680.80
513752	April 2014	249.16
513979	April 2014	245.91
514179	April 2014	1,066.38
514312	April 2014	298.21
514340	April 2014	452.88
514382	April 2014	232.95
514407	April 2014	352.50
514447	April 2014	120.21
514470	April 2014	275.30
514471	April 2014	112.13
514487	April 2014	386.35
514838	April 2014	41.32
515510	May 2014	185.94
515514	May 2014	1,407.16
515532	May 2014	267.91
515534	May 2014	1,639.27
515539	May 2014	2,220.74
515546	May 2014	33.12
515602	May 2014	464.32
515669	May 2014	41.32
515723	May 2014	81.29
516316	May 2014	68.71
515992	May 2014	42.16
516962	June 2014	531.36
517039	June 2014	1,768.68
517040	June 2014	18.47
517096	June 2014	18.17
517110	June 2014	9.23
517116	June 2014	8.17
517144	June 2014	18.17
517225	June 2014	81.76
517533	June 2014	55.41
517583	June 2014	81.76
517692	June 2014	1,541.26
517693	June 2014	81.76
517940	June 2014	246.72
518257	June 2014	674.04
518258	June 2014	237.59
518374	June 2014	119.87
518394	June 2014	319.97
518395	June 2014	27.54
518508	June 2014	180.50
518526	June 2014	487.75
518534	June 2014	136.99

519077	July 2014	45.74
519257	July 2014	1,831.79
519484	August 2014	399.63
519575	August 2014	83.11
519683	August 2014	82.48
		\$ 51,854.91

16. **Be It Resolved**, that the Pleasantville Board of Education approves the New Jersey Department of Education Division of Early Childhood Education 2014-2019 Five-Year Pre-School Program Plan, and Pre-School Educational Aid 2015-2016 Annual District Budget Planning Worksheet in the amount of \$8,032,831.00. (See attached).
17. **Be It Resolved**, that the Pleasantville Board of Education authorizes the use of New Jersey State Contracts for the 2014-2015 fiscal year ending June 30, 2015. Amount not to exceed \$500,000.00. (See Attached).
18. **Be It Resolved**, that the Pleasantville Board of Education authorizes the use of Educational Data Atlantic County Time and Materials Maintenance Bids for 2014-2015 fiscal year for period of July 1, 2014 through June 30, 2015. Amount not to exceed \$90,000.00. Account#11-000-262-420- 11-000-261-420(See Attached)
19. **Be It Resolved**, that the Pleasantville Board of Education authorizes the use of Educational Data Atlantic County Awarded Vendors and for the New Jersey Cooperative Bid Maintenance Program.2014-2015 fiscal year for period of July 1, 2014 through June 30, 2015 in an amount not to exceed \$90,000.00. Account#11-000-251-330-0000-351 (See Attached)
20. **Be It Resolved**, that the Pleasantville Board of Education authorizes the use of Atlantic County Cooperative Vendors for Furnishing & Delivering Custodial Supplies for the 2014-2015 fiscal year for the period of July 1, 2014 through June 30, 2015. Amount not to exceed \$100,000.00. Account#11-000-262-610-0000-xxx (See Attached)
21. **Be It Resolved**, that the Pleasantville Board of Education authorizes the use of Middlesex Regional Educational Services Commission Cooperative Vendors (Current MRESC Bid Wards) for 2014-2015 fiscal year for the period of July 1, 2014 through June 30, 2015. Amount not to exceed \$250,000.00. (See Attached)
22. **Be It Resolved**, that the Pleasantville Board of Education authorizes the use of US Communities governmental Purchasing Alliance for Vendor, Interline Brands, Inc. – trade name AmSan for the 2014-2015 fiscal year for the period of July 1, 2014 through June 30, 2015. Amount not to exceed \$175,000.00. Account11-000-262-610-0000-xxx (See Attached).
23. Resolution to approve the submission of the Special Education Medicaid Initiative (SEMI) Re-Enrollment Packet to Molina Medicaid Solutions. This re-enrollment application packet allows the Pleasantville School District to continue to receive SEMI reimbursement. (See attached).

24. Resolution to approve a workshop to Pleasantville staff by the D.O.E. on instructional supports for autism spectrum disorder. The workshop will be presented as an in-service day. There is no charge to the district.
25. Resolution to approve a presentation by the Atlantic County Division of Public Health on infectious diseases to the district's school nurses. There is no cost to the district.
26. Resolution to approve Atlantic Cape Community College to have nursing students complete a Pediatric Clinical Rotation with the school nurses. A rotation of students will be spending a total of two weeks (on Tuesdays or Wednesdays) with an assigned school nurse. The start date of the clinical rotation is Tuesday January 27, 2015 through Wednesday May 6, 2015. There is no charge to the district.

27. Resolution for the Pleasantville Board of Education to approve the following Pleasantville Students Out of District Special Educational Services for the 2014-2015 school year:

Student Local ID# / State ID#	LOCATION	EFFECTIVE DATE	SERVICES	PER DIEM/ TUITION COST	PLACEMENT	GRADE	ACCOUNT #
3041863 / 9947303948	Atlantic County Special Services School District	October 9, 2014– June 30, 2015	1:1 Aide	Not to exceed \$41,220.00 (pro rated)	Continuing	7	11-000-100-565-0000-400
12755131 / 8525979133	Atlantic County Special Services School District	November 17, 2014 – June 30, 2015	Educational	Not to exceed \$36,360.00 (pro rated)	New Placement	9	11-000-100-565-0000-400
12842561 / 5719716183	Atlantic County Special Services School District	December 1, 2014 – June 30, 2015	Educational	Not to exceed \$36,360.00 (pro rated)	New Placement	6	11-000-100-565-0000-400
1785136 / 5008011858	Mercer County Special Services School District	September 4, 2014– June 30, 2015	Educational	\$214.00 p/d Not to exceed \$39,590.00	Continuing	10	11-000-100-565-0000-400
1785136 / 5008011858	Mercer County Special Services School District	September 4, 2014– June 30, 2015	Out of County Fee	\$22.14 p/d Not to exceed \$4,095.00	Continuing	10	11-000-100-565-0000-400
3024325 / 9300652164	Bridgeton Board of Education Inspira Health Network	October 23, 2014– October 28, 2014	Educational	\$30.00 p/d Not to exceed \$240.00	Educational	4	11-150-100-320-0000-400
3024325 / 9300652164	Bridgeton Board of Education Inspira Health Network	October 22, 2014– October 27, 2014	Educational	\$30.00 p/d Not to exceed \$240.00	Educational	9	11-150-100-320-0000-400

28. Resolution to approve the following Student-In-Transition (Homeless Student) Tuition Contracts Agreement to attend school for the 2014-2015 school year at the listed "Receiving" School district with Pleasantville Board Of Educational as the "Sending District".

Student ID#	Location	Effective Date	Services	Per Diem / Tuition Cost	Grade	Account #
2080044 / 9097512713	Weymouth Township School District	October 28, 2014- June 30, 2015	Educational	Not to Exceed \$12,621.70	7	11-000-100-561-0000-400

29. Resolution to approve Gregory Garcia, Bilingual to provide Psychological/Learning Assessments at \$750.00; Battelle Developmental Inventory-Spanish \$400.00; Bilingual Social History \$375.00; Report for Parents in Spanish as requested \$200.00 and Participation in Parent Conferences \$75.00 – as needed for school year 2014-2015 Not to Exceed \$7,000.00 utilizing Account #11-000-219-320-0000-400
30. Resolution to approve Multilingual Assessment Services – Martina J. Villarson, M.A., CCC-SLP – Bilingual Speech Evaluations for students as needed for school year 2014-2015 – \$425.00 each Not to Exceed \$5,000.00 –utilizing Account #11-000-216-320-0000-400
31. Resolution to approve Advance Psychiatric Care, P.A. – Dr. Alexander Iofin, M.D., Psychiatric Evaluations - for students as needed for school year 2014-2015- \$450.00 and Dangerousness Assessment \$250.00 per hour– Not to Exceed \$3,000.00 utilizing Account #11-000-219-320-0000-400.
32. Resolution to approve COPS, Inc. to provide Pleasantville Board of Education Security Professional Services for needed training for (60) sixty staff members. Services consist of two year SORA Certification Training, NJSP Temporary Certificates, and NJSP Fingerprinting in the amount not to exceed \$19,032.00. Account#11-000-266-300-0000-352.

Background:

Three quotes for services were requested. Gary Merline Consulting was unable to produce a quote, THOR Security Consulting cost was \$16,032.00 but does not provide training in all categories as needed; therefore, the quote of COPS, Inc. was selected to recommend to the Board.

The following items are from the December 9, 2014 Finance Agenda Addenda:

33. **BE IT RESOLVED**, that the Pleasantville Board of Education approves the agreed upon Board Goals for the 2014-2015 fiscal year as developed during the September 20, 2014 Board Retreat. The District Goals 2014 are of which collaboratively, the Board and Interim-Superintendent came to a consensus, and the Board Goals 2014 of which collaboratively, the Board came to consensus are as follows:

District Goals 2014	Board Goals 2014
<u>School Culture and Climate:</u> Goal #1 – Celebrate staff and student success Goal #2 – Improve student achievement and success for all students	Goal #1 – Improve communication and respect within the Board and with the Superintendent Goal #2 – Hold ongoing Board professional development to improve Board Governance Goal #3 – Begin the process to hire a permanent Superintendent
<u>Finance:</u> Goal #3 – Improve the financial efficiencies of the district ensuring assuring a connection to improved student achievement and success	Goal #4 – Work to be independent of State Monitorship
<u>Communication and Partnership:</u> Goal #4 – Communicate the vision of the Pleasantville Board of Education and Strengthen community partnerships	

34. **BE IT RESOLVED**, that the Pleasantville Board of Education approves the (MOA) Memorandum of Agreement between the (PAA) Pleasantville Administrators Association and the Pleasantville Board of Education with the commencement date of July 1, 2013 of which is to conclude on June 30, 2017; for both “the parties acknowledge that this Agreement shall modify certain Articles and provisions of the parties’ existing Collective Bargaining Agreement (“CBA”), which expired on June 30, 2013.

35. **BE IT RESOLVED**, that the Pleasantville Board of Education approves the (MOA) Memorandum of Agreement between the Teamsters Local No. 331 (“Teamsters”) and the Pleasantville Board of Education (“Board”) with the commencement date of July 1, 2014 which is to conclude on June 30, 2017; for both “the parties acknowledge that this Agreement shall modify certain Articles and provisions of the parties’ existing Collective Bargaining Agreement (“CBA”), which expired on June 30, 2014.

MOTION BY: _____ SECOND BY: _____ Yea: ____ Nay: ____

ROLL CALL:

Mr. Lawrence A. Davenport _____
 Mr. Paul Moore, Jr. _____
 Mrs. Ethel Seymore _____
 Mr. Jerome Page _____
 Mrs. Doris Graves _____
 Mrs. Harriet Jackson _____
 Ms. Geraldine Hayer _____

PLEASANTVILLE BOARD OF EDUCATION
Pleasantville High School/701 Mill Road/Cafeteria
SPECIAL BOARD WORKSHOP/ACTION MEETING
December 17, 2014
6:00 P.M.

FINANCE AGENDA ADDENDA
MINUTES

1. **WHEREAS.** Pleasantville Board of Education, wishes to adapt an after tax payroll slot for the Roth/IRA program.

BE IT RESOLVED that the Board does hereby adopt the after tax Roth/IRA plan which will, at all times, conform to the requirements of the plan of the Internal Revenue Code and regulations.

FURTHER RESOLVED that it is the intention of the Board that the after tax program will conform with all Federal & State statutory & regulatory requirements applicable to the after tax plans, except that the program set forth above shall not be subject to the requirements of Title I of Erisa because the employer is exempted from such requirements.

FURTHER RESOLVED that the Board authorizes (designated office, Title or named official), to act on the Board's behalf with respect to this plan, and to take any and all actions necessary or desirable to implement, maintain and administer the plan set forth above in accordance with the Board's intentions, and all applicable State & Federal laws.

FURTHER there are no fees or costs to the district.

2. **WHEREAS,** Pleasantville Board of Education (the "District"), wishes to adopt a nonqualified deferred compensation plan that qualifies under Section 457 (b) of the Code.

WHEREAS, the Employer wishes to offer eligible employees an opportunity to enhance their personal retirement savings by deferring receipt of current compensation.

BE IT RESOLVED that the Board does hereby adopt the 457 (b) Plan which will, at all times, conform to the requirements of Section 457 (b) of the Internal Revenue Code and applicable regulations.

FURTHER RESOLVED, that it is the intention of the Board that the 457 (b) program will conform with all federal and state statutory and regulatory requirements applicable to 457 (b) plans, except that the program set forth above shall not be subject to the requirements of Title I of ERISA because the employer is exempted from such requirements.

FURTHER RESOLVED THAT the Board authorizes the Pleasantville School District's Business Administrator/Board Secretary to act on the Board's behalf with respect to this plan, and to take any and all actions necessary or desirable to implement, maintain and administer the plan set forth above in accordance with the Board's intentions, and all applicable state and federal laws.

**PLEASANTVILLE BOARD OF EDUCATION
HUMAN RESOURCES
AGENDA ITEMS
Board Action Meeting
Wednesday, December 17, 2014
(Board Meeting Canceled Due to No Quorum)**

1. NEW HIRES (PENDING CRIMINAL HISTORY CLEARANCE):

Name	Position	Location	Effective Date	Salary	Funding Source
Melinda Chatman	Part-Time Bus Driver	Transportation	December 18, 2014 – June 30, 2015	\$16.50 per hour	11-000-270-160-0000-352
Shadera Douglas	Part-Time Bus Aide	Transportation	December 18, 2014 – June 30, 2015	\$13.50 per hour	11-000-270-107-0000-352
Miguel Estevez	Part-Time Bus Driver	Transportation	December 18, 2014 – June 30, 2015	\$16.50 per hour	11-000-270-160-0000-352 (Replacing Millie Cintron)
Shawn Fitzgerald	School Nurse (Pending Emergency Nurse Certificate)	District	January 5, 2015 – June 30, 2015	\$52,352.00 BA/ Step 1 (Pro-rated)	11-000-213-100-0000-351 (New Position)
Javier Garcia	Part-Time Bus Aide	Transportation	December 18, 2014 – June 30, 2015	\$13.50 per hour	11-000-270-107-0000-352 (Replacing Terik Crosby)
Brent Higgins	Teacher	MSP	January 5, 2015 – June 30, 2015	\$52,352.00 BA/ Step 1 (Pro-rated)	15-240-100-101-0000-055 (Monique Floyd) One (1) Year Contract
Erica Long	Part-Time Bus Aide	Transportation	December 18, 2014 – June 30, 2015	\$13.50 per hour	11-000-270-107-0000-352
Victoria Lyles	Part-Time Bus Aide	Transportation	December 18, 2014 – June 30, 2015	\$13.50 per hour	11-000-270-107-0000-352
Donna Lyons	Part-Time Bus Aide	Transportation	December 18, 2014 – June 30, 2015	\$13.50 per hour	11-000-270-107-0000-352
Russel Stafford	Custodian	NMSS	January 5, 2015 – June 30, 2015	\$29,163.00 Step 6 (Pro-rated)	11-000-262-100-0000-085 (Replacing Lydia Letson)

2. SUBSTITUTE STAFF (PENDING CRIMINAL HISTORY CLEARANCE):

Name	Position	Location	Effective Date	Salary	Funding Source
Christian Natello (Board Approved November 25, 2014 Name correction only)	Substitute Computer Technician	District	November 26, 2014 – June 30, 2015	\$18.00 per hour	11-000-252-100-0000-334

3. RETIREMENTS:

Name	Position	Location	Effective Date	Salary	Funding Source
Patricia D'Arcy	Teacher	WAS	July 1, 2015	N/A	N/A

4. RESIGNATION:

Name	Position	Location	Effective Date	Salary	Funding Source
Millie Cintron	Part-Time Bus Driver	Transportation	December 4, 2014	N/A	N/A

5. FMLA LEAVE WITH PAY AND BENEFITS (UNTIL ACCUMULATED LEAVE EXHAUSTED):

Name	Position	Location	Effective Date	Salary	Funding Source
John Dulski	Teacher	PHS	October 25, 2014 – June 30, 2015 (Intermittent)	N/A	N/A
Zameenah Fuqua-Watson	Secretary	WAS	December 10, 2014 – June 30, 2015	N/A	N/A
Katherine Macready	Teacher	LAS/NMSS	October 28, 2014 – June 30, 2015	N/A	N/A
Chalyse McDavid-Whitland	Accountant	Business Office	December 18, 2014 – June 30, 2015	N/A	N/A
Lynne McKnight	Teacher	PHS	September 12, 2014 – June 30, 2015 (Intermittent)		
Lisa Stuart-Smith	Principal	LAS	November 6, 2014 – June 30, 2015	N/A	N/A
Lisa Stuart-Smith	Principal	LAS	November 26, 2014 – June 30, 2015 (Intermittent)	N/A	N/A
Samantha Wilson	Psychologist	PHS	January 30, 2015 – June 30, 2015	N/A	N/A

6. FMLA LEAVE WITHOUT PAY AND WITH BENEFITS (UNTIL ACCUMULATED LEAVE EXHAUSTED):

Name	Position	Location	Effective Date	Salary	Funding Source
Dominick Dougherty	Teacher	MSP	January 5, 2015 – June 30, 2015 (Family Member)	N/A	N/A

7. BOARD LEAVE OF ABSENCE WITH PAY AND BENEFITS (UNTIL ACCUMULATED SICK DAYS ARE EXHAUSTED):

Name	Position	Location	Effective Date	Salary	Funding Source
Frank Cambron	Social Worker	ECH	November 24, 2014 – June 30, 2015	N/A	N/A

8. STAFF TRANSFERS:

Name	Position	Location	Effective Date	Salary	Funding Source
Elizabeth DuBose	Teacher	MSP to PHS	December 18, 2014 – June 30, 2015	N/A	15-204-100-101-0000-050
Edward Fuhrmeister	Technology Coordinator	C&I	December 18, 2014 – June 30, 2015	\$82,604.00	11-000-252-100-0000-334
Zameenah Fuqua-Watson	Secretary	WAS to Technology	December 18, 2014 – June 30, 2015	N/A	11-000-252-100-0000-334

Name	Position	Location	Effective Date	Salary	Funding Source
Shirley King	Teacher	WAS to MSP	December 18, 2014 – June 30, 2015	N/A	15-213-100-101-0000-055
Donna Lippincott-McGoldrick	Teacher	PHS to WAS	December 18, 2014 – June 30, 2015	N/A	15-213-100-101-0000-060
Dennis Mulvihill	Director of Operations	District	March 1, 2015 – June 30, 2015	\$147,000 (Pro-rated)	11-000-251-100-0000-351
Juan Rodriguez	Instructional Aide	NMSS to PHS	December 18, 2014 – June 30, 2015	N/A	15-204-100-106-0000-050
Ernestine Smith	Secretary	ECH to Truancy	December 18, 2014 – June 30, 2015	N/A	11-000-219-105-0000-434

9. A-2 CONTRACTS (PENDING CRIMINAL HISTORY CLEARANCE):

Name	Position	Location	Effective Date	Salary	Funding Source
Ninette Philips	Student Council	MSP	January 5, 2015 – June 30, 2015	\$1,036.50 (Pro-rated Amount)	15-401-100-100-0000-055

10. SALARY ADJUSTMENT : PURSUANT TO COLLECTIVE BARGAINING AGREEMENT:

Name	Position	Location	Effective Date	Salary	Funding Source
Lapell Chapman	Assistant Principal	SMSS	July 1, 2014 – June 30, 2015	\$105,763.00 \$104,663.00 (Step 1) + Longevity \$1,100.00 to \$108,763.00 \$107,663.00 (Step 4) + Longevity \$1,100.00 (Military Experience)	15-000-240-103-0000-095
Maurice Lesser	Director of Student Services	District	July 1, 2014 – June 30, 2015	\$148,130.00 \$143,655.00 + Longevity \$3,500.00 +Education Stipend \$975.00 to \$150,284.00 \$145,809.00 + Longevity \$3,500.00 +Education Stipend \$975.00	11-000-221-104-0000-234 50% 11-000-219-104-0000-434 50%

11. AFTERSCHOOL ENGLISH LANGUAGE ACADEMY (PENDING CRIMINAL HISTORY CLEARANCE) BASED ON ADEQUATE STUDENT INVOLVEMENT:

Name	Position	Location	Effective Date	Salary	Funding Source
Jessica Gaeckle	Teacher	LAS	January 6, 2015 – April 30, 2015	\$45.00 per hour not to exceed 30 hours (\$1,350.00)	20-241-100-101-0000-545 (2014-2015 Title III)
Renee Alford	Teacher	NMSS	January 6, 2015 – April 30, 2015	\$45.00 per hour not to exceed 20 hours (\$900.00)	20-241-100-101-0000-545 (2014-2015 Title III)
Deborah Gaskins	Teacher	NMSS	January 6, 2015 – April 30, 2015	\$45.00 per hour not to exceed 20 hours (\$900.00)	20-241-100-101-0000-545 (2014-2015 Title III)
Deborah Delahant	Teacher	NMSS	January 6, 2015 – April 30, 2015	\$45.00 per hour not to exceed 20 hours (\$900.00)	20-241-100-101-0000-545 (2014-2015 Title III)
Deborah D' Anastasio	Teacher	MSP	January 6, 2015 – April 30, 2015	\$45.00 per hour not to exceed 30 hours (\$1,350.00)	20-241-100-101-0000-545 (2014-2015 Title III)
Susana Faulhaber	Teacher	WAS	January 6, 2015 – April 30, 2015	\$45.00 per hour not to exceed 20 hours (\$900.00)	20-241-100-101-0000-545 (2014-2015 Title III)
Mary McMannimon	Teacher	WAS	January 6, 2015 – April 30, 2015	\$45.00 per hour not to exceed 20 hours (\$900.00)	20-241-100-101-0000-545 (2014-2015 Title III)
Sandra Torres	Bilingual Aide	WAS	January 6, 2015 – April 30, 2015	\$30.00 per hour not to exceed 20 hrs. (\$600)	20-241-100-101-0000-545 (2014-2015 Title III)
Sandra Rosales	Bilingual Aide	WAS	January 6, 2015 – April 30, 2015	\$30.00 per hour not to exceed 20 hrs. (\$600)	20-241-100-101-0000-545 (2014-2015 Title III)

12. AFTERSCHOOL SCHOOL TUTORING (PENDING CRIMINAL HISTORY CLEARANCE) BASED ON ADEQUATE STUDENT INVOLVEMENT:

Name	Position	Location	Effective Date	Salary	Funding Source
Kenneth Norton	Teacher	MSP	December 18, 2014 – May 29, 2015	\$45.00 per hour not to exceed 124 hours (\$5,580.00)	20-231-100-100-0000-545 (2014-2015 Title I SIP)
Shawna Coles	Teacher	MSP	December 18, 2014 – May 29, 2015	\$45.00 per hour not to exceed 124 hours (\$5,580.00)	20-231-100-100-0000-545 (2014 – 2015 Title I SIP)

13. POSITIVE BEHAVIORAL SUPPORT (PENDING CRIMINAL HISTORY CLEARANCE) BASED ON ADEQUATE STUDENT INVOLVEMENT:

Name	Position	Location	Effective Date	Salary	Funding Source
Michael LaTorre	Teacher	MSP	November 12, 2014 – June 30, 2015	\$45.00 per hour not to exceed 30 hours (\$1,350.00)	20-231-100-100-0000-545 (2014-2015 Title I SIP)

14. VOLUNTEERS (PENDING CRIMINAL HISTORY CLEARANCE):

Name	Position	Location	Effective Date	Salary	Funding Source
Ida Jamison	Volunteer	NMSS	December 18, 2014 – June 30, 2015	N/A	N/A

15. RICHARD STOCKTON COLLEGE OF NEW JERSEY INTERN PLACEMENT (PENDING CRIMINAL HISTORY CLEARANCE):

Name	Position/Assignment	Location	Effective Date	Salary	Funding Source
Paige Phillips	K-12 Spanish/ Sandra Strazzeri	MSP	January 5, 2015 – April 20, 2015	N/A	N/A

16. PHS 2014-2015 - WINTER COACHING (PENDING CRIMINAL HISTORY CLEARANCE):

Name	Position	Location	Effective Date	Salary	Funding Source
Douglas Harmon	Volunteer Boys Swim Coach	PHS	December 18, 2014 – June 30, 2015	N/A	N/A

17. C.A.R.E. STAFFING FOR SCHOOL YEAR 2014-2015 (PENDING CRIMINAL HISTORY CLEARANCE):

****TO REFLECT POSITION PRIOR TO FULL TIME APPOINTMENT (BOARD APPROVED 10-21-14)****

Name	Position	Location	Effective Date	Salary	Funding Source
Sheltrenia Jones	Data Entry Coordinator	C.A.R.E. 21 st CCLC	September 2, 2014 – October 22, 2014	\$15.00 per hour not to exceed 260 hours or \$3,900.00	20-290-200-100-0000-545 (2014-2015 21 st CCLC)

18. Resolution to approve Mark Delcher, Director of Human Resources to receive a salary adjustment for assuming the responsibility of managing district staff data, managing Teachscape, and ensuring compliance with TeachNJ in addition to his normal district assignments as Director of Human Resources. Based on the additional responsibilities he will receive a \$10,000.00 increase in his salary. His salary will be adjusted to \$140,998.00 (\$130,998 + \$10,000.00) effective July 1, 2014 – June 30, 2015 utilizing account# 11-000-2230-105-0000-232.

19. Resolution to approve a professional service agreement between the Pleasantville Board of Education and Insight Workforce Solutions, to provide substitute teaching services:

WHEREAS, Insight Workforce Solutions is an educational staffing firm that specializes in the full service management of substitute teachers for public schools;

WHEREAS, Insight Workforce Solutions provides services that eliminates the administrative responsibilities relating to the provision of substitute teachers, including the recruiting, credentialing, hiring, training, scheduling and day to day management of the substitute teacher workforce;

WHEREAS, the Board, based upon the recommendation of its Administration, has determined that it will be in the best interest of the Pleasantville Board of Education to enter into a professional service contract with Insight Workforce Solutions for the provisions of substitute teaching service for the 2014-2015 school year and that the

award of a contract hereunder will provide high quality substitute teacher services at a fair and competitive price; and

WHEREAS, the Board, pursuant to its authority under *N.J.S.A. 18A:18A-5(a) (1)*, may negotiate and award a contract for professional services without the necessity of public advertising for bids and bidding therefore;

NOW, THEREFORE, BE IT RESOLVED, that the Pleasantville Board of Education hereby approves a professional services contract for substitute teaching services between the Board and Insight Workforce Solutions for the term of February 1, 2015 – June 30, 2015, at a per diem rate \$125.00 Per Diem Day for Long Term Substitutes, \$95.00 Per Diem Full Day and \$47.50 half day for Daily Substitute Teachers.

FURTHER RESOLVED, that the Board authorizes its President and Secretary to execute a professional services contract with Insight Workforce Solutions upon final approval of the form of contract by Board counsel; and be it

FURTHER RESOLVED, that a copy of this Resolution and the requisite summary of the contract award shall be published once in an official newspaper of record for the District in accordance with the requirements of *N.J.S.A. 18A:18A-5(a) (1)*.

- 20. Resolution to rescind the approval of Dennis Mulvihill employment contract as Business Administrator for the 2014-2015 school year. The contract was Board approved October 21, 2014 (HR Agenda Item # 25).

- 21. Resolution to approve the revised term of Dennis Mulvihill employment contract as Business Administrator/ Director of Operation for the 2014-2015 school year. Mr. Mulvihill will serve as Business Administrator July 1, 2014 – February 28, 2015 **and Director of Operations from March 1, 2015 – June 30, 2015** at a salary of \$147,000.00 utilizing account number 11-000-251-100-0000-351.

MOTION BY: _____ SECOND BY: _____ Yea: _____ Nay: _____

ROLL CALL:

Mr. Jerome Page _____
Mr. Lawrence A. Davenport _____
Mr. Paul Moore, Jr. _____
Mrs. Ethel Seymore _____
Mrs. Doris Graves _____
Mrs. Harriet Jackson _____
Ms. Geraldine Hayer _____

*****HR INFORMATIONAL ITEMS (NO ACTION REQUIRED; APPROVED BY THE SUPERINTENDENT OF SCHOOLS, THE STATE MONITOR AND THE APPROPRIATE BOARD COMMITTEE PRIOR TO THE BOARD ACTION MEETING) *****

1. Resolution to approve the Job Description, Job Title and to authorize the posting of the following positions:
 - Junior Computer Technician
 - Coordinator of Guidance, Scheduling and Testing: Pleasantville High School
 - Danielson Coach

2. Revision to HR Agenda Item approved by the state monitor on June 30, 2014. Human Resources Board Agenda Information Items on July 15, 2014 indicated an incorrect rate. The rate was listed as \$30.00 per hour for professional staff members instead of \$45.00 per hour.

SUMMER STAFF (PENDING CRIMINAL HISTORY CLEARANCE) BASED ON ADEQUATE STUDENT INVOLVEMENT:

Name	Position	Location	Effective Date	Salary	Funding Source
MIDDLE SCHOOL OF PLEASANTVILLE					
Christine Teeney	Lead Teacher - Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)
Quenna Martin	Math Teacher – Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)
Andrea Merline	ELA Teacher – Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)
Elise Thompson	ELA Teacher – Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)
Rodger Fleming	Math Teacher – Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)
Sandra Strazzeri	Foreign Language Teacher – Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)
Christina Gras	Technology Teacher – Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)
Tara Esposito	Art Teacher – Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)

Name	Position	Location	Effective Date	Salary	Funding Source
Torrey Wilkerson	Art Teacher – Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)
Elizabeth DuBose	Substitute Teacher – Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)
Michelle Ferretti	Substitute Teacher – Aftercare	MSP	July 7, 2014 – August 11, 2014	\$30.00 per hr. \$45.00 per hr. not to exceed 80 hrs. (\$3,600)	20-231-100-100-0000-545 (2014-2015 NCLB Title I SIP Plan)

**PLEASANTVILLE BOARD OF EDUCATION
CURRICULUM & INSTRUCTION
Special Board Workshop/Action Meeting
DECEMBER 17, 2014
6:00 p.m.**

MINUTES

**(Agenda from December 9, 2014 Board Meeting that was Canceled Due to No Quorum)
(Board Meeting Canceled Due to No Quorum)**

The Superintendent of Schools recommends adoption of the following:

RESOLUTION

The Pleasantville Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Common Core State Standards and achieve.

1. WORKSHOP/CONFERENCE ATTENDANCE:

Staff Member	Location	Title of Workshop/Conference	Date	Cost	Account#
Michael Daly	MSP	New Jersey Music Educator's Association Conference	2/19/15	0.00	N/A
Mary Gillespie	MSP	SACs Key to Successful Schools	2/26/15 2/27/15	\$295.00	15-000-223-500-0000-055
Michelle Ferretti	MSP	Meet the rigorous common core standards for writing	1/30/15	\$239.00	15-000-223-500-0000-055
Dr. Antoinette Wilson	MSP	ACIT Middle School Counselors Information Session	12/19/14	0.00	N/A
Nanette Stuart-Pitts	C&I	PARCC in Elementary School, Middle School and High School	1/30/15	\$135.00 + \$37.20 travel	11-000-221-500-0000-234
Kelly Turner	SMSS	PARCC in the Elementary School	1/30/15	\$135.00	15-000-223-580-0000-095
Christina Toro	SMSS	PARCC in the Elementary School	1/30/15	\$135.00	15-000-223-580-0000-095
Michael Kiefer	SMSS	PARCC in the Elementary School	1/30/15	\$135.00	15-000-223-580-0000-095
Christine Roller	SMSS	2015 Conference for Kindergarten Teachers	2/24/15	\$242.00	15-000-223-580-0000-095
Ruth Homer	SMSS	What's New In Children's Books and Innovative Strategies for Using Them in Your Program	1/30/15	\$239.00	15-000-223-580-0000-095
Christina Gras	LAS	From My Classroom to Yours	3/11/15	7 ETTC Hours	7 ETTC Hours

2. ACTIVITIES:

School/Program	Activity	Date	Cost	Account#	Time/Purpose
MSP	Gold Card Vip Dining Experience	1/6/15	\$135.00	Student Activity Account # 561	All 14 Renaissance Gold Card Members will enjoy a CIP dining experience, buffest style on the MSP stage.
MSP	Spelling Bee	2/19/15	\$152.00	Student activity Acct# 823	Determine MSP Spelling Bee Champion to advance to the South Jersey Spelling Bee
C.A.R.E.	Family Bingo Night	12/19/14	0.00	N/A	Raise money for activities and additional trips for C.A.R.E. students while providing a sage and friendly fun atmosphere for students and parents to enjoy.
PHS	Dare To Dream Leadership Conferences	5/11/15	0.00	N/A	To assist High School SE students develop a career path and understanding of their rights and responsibilities.
PHS	Junior/Senior Prom	5/15/15	\$15000.00	Student Activities Acct #0002c	Create memories and provide students with real life formal experiences.
PHS	Mr. Greyhound	4/24/15	\$500.00	Student Activity Acct # 2045	Variety show of Senior class male students to earn title of "Mr. Greyhound"
PHS	Sweetheart Dance	2/13/15	\$300.00	Student Activity Acct # 0002	Fundraiser for Junior Class Activities
SMSS	Winter Dinner Theater	1/16/15	0.00	N/A	To celebrate the love that Martin Luther King shared with the world during his charge to rid the world of injustice and unfairness.

3. FUNDRAISERS:

School	Activity	Start Date	End Date	Purpose
MSP	Peace, Love, and Happiness 7 th Grade Dress Down Fundraiser	2/20/15	2/20/15	To raise funds for 7 th grade field trip to the Academy of Natural Sciences
MSP	NJHS Dress Down	2/6/15 (2/20/15 reschedule date)	2/6/15 (2/20/15 reschedule date)	To raise money for NJHS including but not limited to dues, induction ceremony supplies, refreshments for students, parents, and guests.
MSP	NJHS Dress Down	1/19/15 (1/23/15 reschedule date)	1/19/15 (1/23/15 reschedule date)	To raise money for NJHS including but not limited to dues, induction ceremony supplies, refreshments for students, parents, and guests.
MSP	3 Cheers for Winter Sports 7 th Grade Dress Down Day	1/23/15	1/23/15	To raise funds for 7 th grade field trip to the Academy of Natural Sciences

School	Activity	Start Date	End Date	Purpose
MSP	Yankee Candle Fundraiser	1/12/15	3/2/15	To raise money for 7 th grade class activities.
C.A.R.E.	Family Bingo Night	12/19/14	12/19/14	C.A.R.E. students and their parents will view a performance from the C.A.R.E. drama club and drill team, and will participate in a family night of bingo.
PHS	Sweetheart Dance	2/13/15	2/13/15	To raise funds for the Junior Class
PHS	Hoagie Sale	1/23/15	2/12/14	Hoagies will be sold to staff members to raise money for the senior class trip/senior affair.
PHS	Valentines Flower Sale	2/12/15	2/13/15	To raise money for the senior class trip/senior affair
PHS	National Wear Red Day	2/6/15	2/6/15	Staff will contribute \$3.00 toward research and raising awareness of heart disease in women.

4. FIELD TRIPS

SCHOOL	LOCATION	DATE	COST	ACCOUNT#
PHS	Widener University One University Place Chester, PA 19013	12/20/14 12:45 p.m. – 7:00 p.m.	\$540.00 \$12 per ticket x 18 students \$18 meal x 18 students	Athletics Activity Acct #7855141466
MSP	Mainland Regional High School 1301 Oak Avenue Linwood, NJ 08221	3/14/15 10:30 a.m. – 3:30 p.m. (Saturday)	\$125.00 \$96.00 meals \$50.00 spectator tickets 24 students	MSP Activity Acct# 555
MSP	Six Flags Great Adventure Jackson, New Jersey	6/3/15 8:45 a.m. – 7 p.m.	\$5720.14 (\$5598- admissions+\$122.14 parking fees)	MSP Activity Acct # 560
PHS	Richard Stockton College of NJ 101 Vera King Farris Drive Galloway, NJ 08205	4/11/15 5pm – 9pm	\$150.00 transportation only	15-000-270-512-000-050
PHS	Cape May County Zoo Rt. 9 Cape May Courthouse, NJ	5/8/15 8:45 a.m. – 2:00 p.m.	\$300.00 transportation only	15-000-270-512-0000-050

5. Resolution to approve students from the 21st Century Community Learning Centers, C.A.R.E. program to participate in a service and volunteerism program with the United Way of Greater Philadelphia and Southern New Jersey (UWGPNJ). The students will help the United Way with their annual Rubber Ducky Regatta fundraiser. This project will start January 6th, 2015 until August 2015 during the hours of 4:30pm -6:00 pm. There will be 15 students from the High School and Middle School working in groups of 2-3 sorting and labeling 7,500 Rubber Ducky's for the Regatta. The students and C.A.R.E.'s Career and College readiness instructor (Ms. Marlene Crump) will be transported via School Bus to the United Way office in Galloway to work on this project. (Attached is a letter from the United Way outlining this approval).

6. Approval of Ms. Ida Jamison to serve as a volunteer during the 2014-2015 school year pending clearance.
7. Approval of Meet the Author Assembly Program featuring Darryl Cobb on March 5, 2015 for students in grades K-5. Program consists of 3 (three) assemblies, meet the author and book signing. Total cost \$1175.00 Account # 15-000-240-500-0000-085.
8. Resolution to approve Interim-Superintendent Dr. Leonard Fitts, Principal Teresa McGaney-Guy, Mr. Michael Dare-Gentile, and Ms. Renee Gensamer to attend the Apple and ConnectED kickoff Event on January 21, 2015 at the Courtyard LaGuardia, Queens, NY as part of the Apple Grant requirement. All costs will be covered through the Apple Grant Award. The District will cover the cost of Dr. Fitts'.

9. **Resolution to approve Home Instruction for the following student(s):**

ID#	Projected Number of Days	Projected Number of Hours	Cost Per Hour	Projected Total Cost	TYPE	GRADE	ACCOUNT#
1580178	90	180	\$45.00	\$8100.00	Medical	11	11-219-100-101-0000-400
11506154	30	60	\$45.00	\$2700.00	Discipline	8	11-219-100-101-0000-400
3078063	30	30	\$45.00	\$1350.00	Discipline	12	11-150-100-101-0000-400

For informational purposes only – Due cancelation of the Regular December 9, 2014 Workshop/Action Board Meeting due to No Quorum, on December 10, 2014 State Fiscal Monitor Dr. Lester Richens has approved the C&I Agenda Items for “all professional development activities, field trips and fund raising activities that are scheduled prior to December 17, 2014”; of which are as follows:

1. WORKSHOP/CONFERENCE ATTENDANCE:

Staff Member	Location	Title of Workshop/Conference	Date	Cost	Account#
Sheila Caesar	ECH	SAVS Supervisors Focus Group	12/16/14	Mileage only \$42.84	20-218-200-580-0000-234
Nikki Smith	LAS	What schools need to know about 504 Plans to ensure compliancy	12/11/14	4ETTC Hours	4ETTC Hours
Sherry Spence-Leslie	PHS	What Schools Need to Know About 504 Plans to Ensure Compliancy	12/11/14	4ETTC Hours	4ETTC Hours
Sharon Tommi	WAS	PAARC Mathematics	12/10/14	0.00	n/a
Dr. Antoinette Wilson	MSP	ACCC Appreciation Breakfast & Campus Tour	12/17/14	0.00	N/A

2. ACTIVITIES:

School/Program	Activity	Date	Cost	Account#	Time/Purpose
PHS	Winter Concert	12/17/14	0.00	N/A	Students will demonstrate skills learned through performances.

Board Meeting Canceled Due to No Quorum

Public Notice will be given to inform the public that this Board Meeting was not held due to no Quorum; and the next Board Meeting will be held in January 2015.

Please see attachment dated December 19, 2014 from Dr. Lester Richens, State Monitor, regarding approved agenda items.

RESPECTFULLY SUBMITTED BY:

**Dennis J. Mulvihill
Business Administrator/Board Secretary**

Date

DJM/tp

Pleasantville Public Schools

Lester W. Richens, Ed.D
State Appointed Monitor



(609) 383-68900 Ext: 2543
Fax: (609) 677-8108
ail: Richens.Lester@pps-nj.us



December 19, 2014

Pleasantville Board of Education Members
Administrative Offices
Pleasantville Middle School 3rd Floor
801 Mill Road
Pleasantville, New Jersey

Dear Board Members:

As you are aware, there was not a quorum of the Board of Education present at the scheduled meetings of the Board on December 9, 2014 and December 17, 2014 and therefore the Board could not conduct the business of the board. Due to this, I am using my authority under Title 18A:7A-55, Appointment of State monitor, Section b (1), (2) and (4) to approve the following agenda items so that the operations of the district are not stopped due the inaction of the board that was the result of not having a quorum present.

1. Finance Agenda Items

- a. On the cover page of the agenda, I am approving items 10, Approval of Board Minutes for November 12, 2014, November 18, 2014 and November 25, 2014.
- b. Within the Finance Section, I am approving Resolutions 1-12, 14-41.
- c. I am not approving Resolution 13 of the Finance Section, Acceptance of the 2013/14 Comprehensive Annual Financial Report until such time as the auditor has the opportunity to present the audit to the board of education. I anticipate that this will occur in January 2015. I have approved the recommendations and findings of the CAFR since this had to be done within 30 days of receipt of the report.

2. Human Resources Agenda Items

- a. I am approving the following resolutions that were on the Human Resources Agenda under by authority provided by Title 18A:7A-55 Section (b) 4 "The State monitor shall oversee all district staffing, including the ability to hire, promote and terminate employees," Resolutions 1-21. It should be noted that resolution 21 has been changed and the following has been added to the resolution "and Director of Operations from March 1, 2015 – June 30, 2015."

Pleasantville Public Schools

Lester W. Richens, Ed.D
State Appointed Monitor



(609) 383-68900 Ext: 2543
Fax: (609) 677-8108
Email: Richens.Lester@pps-nj.us



3. Curriculum & Instruction Agenda Items
 - a. I am approving Resolutions 1- 9 that were on the Curriculum & Instruction section of the agenda.

4. Policy Agenda Items
 - a. I am approving Resolutions 1 and 2 that were on the Policy section of the agenda.

5. Facility Uses Agenda Items
 - a. I am approving the use of the district's facilities as outlined on the Board agenda.

Please use the agenda that sent to you on Monday, December 15, 2014 to see additional items that would had been reviewed with the board if there had been a quorum.

The absence of a quorum indicates that the Pleasantville Board of Education does not have the capacity to function without the oversight of a State monitor. If the Board's goal is to get out from under the State monitor's control then future Boards must show the capacity to govern the district and not allow the internal issues of the Board or outside influences dictate or control the operations of the board.

This letter will be attached to the official board minutes of the December 17, 2014 meeting.

Yours truly,

Lester W. Richens, Ed. D.
State Monitor

C: Dr. Leonard Fitts, Interim Superintendent
Mr. Dennis Mulvihill, Board Secretary/Business Administrator
Dr. Garnell Bailey, Assistant Superintendent
Dr. Mark Delcher, Director of Human Resources
Mr. Elisha Thompkins, Director of Finance
Mr. Glenn Forney, Director of Budgets and State Monitors