

Social Services for the Homeless (SSH)



The **Social Service for the Homeless (SSH)** program provides assistance to New Jersey Atlantic County residents who are at risk of homelessness, but are **ineligible** for Temporary Assistance for Needy Families welfare, General Assistance welfare or Supplemental Security Income.

SSH funding is used solely to assist individuals and families who are experiencing short term, non-recurring emergencies. SSH is not ongoing for participants; it is short term assistance for individuals and families who will be able to sustain themselves after this short term assistance is provided. **Your total expenses cannot exceed your income.**

SSH applicants **MUST** have household income; Employment, Unemployment Benefits, Social Security and/or Social Security Disability and pension.

Individuals receiving Temporary Assistance for Needy Families (TANF), General Assistance welfare (GA) or Supplemental Security Income (SSI) are **NOT eligible for this grant program**. If a customer has received any of the above assistance for **4 months**, they are **ineligible** to apply for one calendar year from the date of assistance last received.

Applicants must complete a Homeless Management Information System (NJHMIS) Client Consent-Single Intake form for each household member. This form is a pre-screening assessment tool; it is **NOT** an application for the program. This is onetime help assistance within **18 months** and financially you must prove that you can sustain the entire household going forward.

An applicant may receive assistance by paying a security deposit up to \$2,000.00

*An applicant may receive assistance by paying rent or mortgage up to \$6,000.00
(TEMPORIALY DUE TO COVID19)*

*An applicant may receive assistance by paying a shut-off utility up to \$2,500.00
(TEMPORIALY DUE TO COVID19)*

(Only may qualify to receive assistance for last 4 months of actual utility usage)

Atlantic County Department of Family & Community Development
1333 Atlantic Avenue, 3rd Floor Atlantic City, NJ 08401

Please leave a message on voicemail for an appointment, (609)348-3001 Ext. 2717

We cannot complete an interview and/or application without 100% of the required household documents. Your reserved appointment will have to be rescheduled

All Adults in the home MUST be present for Interview

Atlantic County Department of Family & Community Development

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APPLICANT DOCUMENT CHECKLIST

ALL DOCUMENTS LISTED ARE REQUIRED TO COMPLETE AN APPLICATION

You will **NOT** be seen and will have to be re-scheduled for another appointment.

All household members 18 yrs. older **MUST** be present at interview.

- a. **Social Security Award Letter/s** (Social Security Retirement, Social Security Disability, and Survivors Benefits) SSI Recipient is not eligible for this grant. _____
- b. **Child Support Court Order and 3 months of transaction history printouts** (Paid out and/or received) and **Current Dispersion sheet of deposits.** _____
- c. **Unemployment stub and 3 months printout of statements** (see back of card for instructions) _____
- d. **Last (4) consecutive weekly pay stubs or if paid bi-weekly last (2)**
(for each HH member employed) _____
***Employee Verification letter**, if newly employed (start date, hours, rate of pay required) _____
*If **self-employed**; must provide 2 years of tax returns _____
- e. **Section 8 FINAL portion letter or other housing voucher portion letter** _____
- f. **Other income**; Pension letter/statement, Veterans statement of income _____

****PROOF OF HARDSHIP REQUIRED FOR ANY ASSISTANCE REQUESTED****

- a. **CURRENT SIGNED LEASE** or Mortgage statement or paid Deed with Tax Bill _____
All adult household members must be on lease
*Do **NOT** Move in Before Approval for Security Deposit Assistance* _____
- b. **Identification (MUST be Valid Atlantic County, New Jersey DMV ID), Social Security Card, Birth certificate**, for ALL Household members required _____
- c. **ALL household expenses** (Car payment, Car Title (if NO loan), Car Insurance, Water Bill, Sewer Bill, Gas Bill, Cable Bill, Electric Bill, **Cell Phone** Bill and ALL other monthly debt payments, including credit cards) _____
- d. **Certificate of Occupancy and Fire Certificate Required** (Atlantic City req. both C/o and Fire) (REQUIREMENT FOR SECURITY DEPOSIT) _____
- e. **Eviction Court Summons/Settlement or Stipulation Court Agreement/Warrant of Removal & Updated Rent Ledger from Landlord** (for all back rent assistance) _____
- f. **Foreclosure/Default Letter** (Mortgage Statement & Taxes) _____
- g. **Shut off notice** (Electric, Gas, water) and most recent month utility statement/s required _____
- h. **Receipt for applicant's portion of payment \$ _____** Rent (late & legal fees) /Electric/Gas/Mortgage _____
- i. **Liquid Resources** (401K, **3 current month's bank statements***checking and/or savings) **Includes; 3 months printed transaction statements for employer debit cards, prepaid cards & Cash app's.** (REQUIREMENT FOR ALL APPLICATIONS) _____
- j. **Documentation for ALL Cash app transactions; Must be provided** _____
- k. **Proof of children/s residence** (School records, report card with current address. If college student, must provide semester schedule) If all children are included on the lease, not necessary to bring school/med. Documents. _____

250% Federal Poverty Level for Calendar Year (2019)

Persons in family	Monthly Gross Income
1	\$ No Limitation
2	\$ 3,523
3	\$ 4,444
4	\$ 5,365
5	\$ 6,286
6	\$ 7,207
7	\$ 8,128
8	\$ 9,048
Additional Family Members	+ \$921.00 per person

Rev. 2/24/2020

***** APPLICATION PROCESS IS 4-6 WEEKS Customer Acknowledged Initial's _____ *****