

**PLEASANTVILLE BOARD OF EDUCATION  
BOARD RE-ORGANIZATION  
Pleasantville High School/701 Mill Road  
Wednesday, January 3, 2018  
6:00 P.M.  
AGENDA**

1. Call to Order – Board Secretary
2. Reading of the Open Public Meetings Act Notice

**Statement**

“This is to advise those present at this January 3, 2018 Re-Organization meeting of the Board of Education of the City of Pleasantville, in the County of Atlantic, that notice was given on December 11, 2017 of this Board Re-Organization Workshop/Action Meeting as required by the provisions of Chapter 231 of the Laws of 1976; that notice thereof has been distributed for publication in the Press, the Absecon/Pleasantville Current and the Mainland Journal, posted in the Administration Building and forwarded to the City Clerk of the City of Pleasantville, within the time required by said act.”

3. Flag Salute and Moment of Silence-

**4. ADMINISTRATION OF THE OATH OF OFFICE TO NEW BOARD MEMBERS**

1. Ms. Bernice Couch (Newly Elected for a three year term)
2. Ms. Anny Melo (Newly Elected for a three year term)
3. Ms. Carla Thomas (Newly Elected for a three year term)
4. Mr. Hassan Callaway (Newly Elected for a two year term)
5. Mr. James Buford (Newly Elected for a one year term)

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

5. Reading of the Results of November 8, 2017 General Election for Pleasantville Board of Education in the name order reflected on the Atlantic County Clerk official results (Attachment A).

Members of the Board of Education – Pleasantville – Read by Elisha Thompkins

Full Three Year Term	Total Machine Votes	Votes by Mail	Provisional Votes	Hand Count	Grand Total Votes
<b>Bernice Couch</b>	<b>760</b>	<b>638</b>	<b>8</b>	<b>1</b>	<b>1,407</b>
<b>Anny Melo</b>	<b>592</b>	<b>615</b>	<b>6</b>	<b>1</b>	<b>1,214</b>
<b>Carla Thomas</b>	<b>499</b>	<b>626</b>	<b>11</b>	<b>1</b>	<b>1,137</b>

	Total Machine Votes	Votes by Mail	Provisional Votes	Hand Count	Grand Total Votes
Full Two Year Term					
<b>Hassan Callaway</b>	<b>696</b>	<b>569</b>	<b>8</b>	<b>0</b>	<b>1,273</b>
Full One Year Term					
<b>James Buford</b>	<b>821</b>	<b>579</b>	<b>9</b>	<b>0</b>	<b>1,409</b>

*Each Newly Elected Pleasantville Board of Education Member of which completed the Criminal History Review is to be sworn-in, and to sign the Required Oath for School Board Members. Each Board Member to receive a copy of the New Jersey School Board Members Code of Ethics and a January 3, 2018 Board Agenda.*

6. Adoption of the New Jersey School Board “Code of Ethics” shall be considered the official Code of Ethics of the Pleasantville Board of Education: Read by Elisha Thompkins

CODE OF ETHICS

- a. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
- b. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
- c. I will confine my Board action to policy-making, planning, and appraisal, and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
- d. I will carry out my responsibility, not to administer the schools, but, together with my fellow Board members, to see that they are well run.
- e. I will recognize that authority rests with the Board of Education and will make no personal promises nor take any private action which may compromise the Board.
- f. I will refuse to surrender my independent judgment to special interest or partisan, political groups or to use the schools for personal gain or for the gain of friends.
- g. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow Board members, interpret to the staff the aspirations of the community for its schools.
- h. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
- i. I will support and protect school personnel in proper performance of their duties.
- j. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

7. Public Comments: The Board of Education welcomes your comments, concerns and questions. This is the first of two portions of the meeting reserved for comments from the public. Please be advised that we do not discuss specific personnel or student matters in public and if your comment concerns those matters, we ask that you speak to the Superintendent directly. For the Board to effectively and responsibly consider an issue, the same is best accomplished when it is scheduled in advance, as an item on the agenda. Therefore, while comments and questions are welcomed, the Board will generally not respond or engage in a dialogue during public comment. The Board requests that all members of the public be mindful and courteous of the rights of other individuals when speaking. Due to confidentiality and legal rights afforded by the state of New Jersey, members of the public are asked to not speak negatively or in a derogatory manner about any employee of the board, or any student within our district. Please be advised that there is a **three-minute limit** for each public speaker

8. **NOMINATION FOR THE OFFICE OF PRESIDENT OF THE BOARD OF EDUCATION** (Note: A Second of Motion is Not Applicable)

1) Nomination of: \_\_\_\_\_ Nomination Motioned by \_\_\_\_\_

ROLL CALL FOR NOMINATION NUMBER ONE (1): Yea: \_\_\_\_ Nay: \_\_\_\_

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

2) Nomination of: \_\_\_\_\_ Nomination Motioned by \_\_\_\_\_

ROLL CALL FOR NOMINATION NUMBER TWO (2): Yea: \_\_\_\_\_ Nay: \_\_\_\_\_

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

3) Nomination of: \_\_\_\_\_ Nomination Motioned by \_\_\_\_\_

ROLL CALL FOR NOMINATION NUMBER THREE (3): Yea: \_\_\_\_\_ Nay: \_\_\_\_\_

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

9. **NOMINATION FOR THE VICE PRESIDENT OF THE BOARD OF EDUCATION** (Note: A Second of Motion is Not Applicable)

1) Nomination of: \_\_\_\_\_ Nomination Motioned by \_\_\_\_\_

ROLL CALL FOR NOMINATION NUMBER ONE (1):

Yea: \_\_\_\_\_ Nay: \_\_\_\_\_

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

2) Nomination of: \_\_\_\_\_ Nomination Motioned by \_\_\_\_\_

ROLL CALL FOR NOMINATION NUMBER TWO (2):

Yea: \_\_\_\_\_ Nay: \_\_\_\_\_

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

3) **Nomination of:** \_\_\_\_\_ **Nomination Motioned by** \_\_\_\_\_

ROLL CALL FOR NOMINATION NUMBER TWO (2):

Yea: \_\_\_\_\_ Nay: \_\_\_\_\_

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

**10. DESIGNATION OF THE DATE, TIME AND LOCATION OF MEETINGS FOR JANUARY 2018:**

Approval of the meeting schedule for Regular Board Meetings for January 2018 pursuant to the Open Public Meetings Act Ch. 231 PL 1975 the Pleasantville Board of Education establishes the following meeting dates, times and locations is as below. The Executive session will follow the Agenda items and held prior to the end of the Regular meeting.

January 16, 2018                      Action Meeting                      6:00 p.m.                      Pleasantville High School

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ Yea: \_\_\_\_\_ Nay: \_\_\_\_\_

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				

Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

11. **OFFICIAL DEPOSITORIES** for the 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018.

Recommend Action on Resolution Designating Official Depositories for the Funds of the Board.

**Be It Further Resolved**, by this Board of Education that the Ocean First Bank, Susquehanna Bank, PNC Bank, and the Bank of America New Jersey Arbitrage and Rebate Management designated as official depositories for the funds of this Board.

**Be It Further Resolved**, that all funds on deposit in the depositories of this Board, with the exception of the accounts hereinafter noted, may be withdrawn only on School Warrant of this Board, signed by the President, Secretary and Assistant Business Administrator, or, should the President be absent or disabled, the Vice President, Secretary and Assistant Business Administrator are hereby authorized to sign all School Warrants for the withdrawal of funds.

**Be It Further Resolved**, that all funds on deposit in the “Activity Fund” and “Cafeteria Fund” may be withdrawn upon check signed by the Business Administrator and the Assistant Business Administrator. Superintendent is the alternate signatory.

**Be It Further Resolved**, that all funds on deposit in the “Payroll Account,” and “Unemployment Trust Fund” may be withdrawn upon check signed by the Business Administrator and that all funds in the “Payroll Agency Account” are signed by the Business Administrator and the Assistant Business Administrator.

**Be It Further Resolved**, that as idle funds should be invested at all times, the Secretary in consultation with the Superintendent is authorized to invest idle funds in legal investment vehicles and to occasionally transfer idle monies between funds or accounts for the purpose of making such investments or meeting claims presented to the Board.

**Be It Further Resolved**, that the financial records of this Board are maintained in conformity with, and that all such reporting to the Board meet the minimum prescribed levels of, generally accepted accounting principles as endorsed by the New Jersey Department of Education.

**Be It Further Resolved**, that the chart of financial accounts known as The Uniform Minimum Chart of Account (Handbook 2R2) for New Jersey Public Schools, as developed and endorsed by the New Jersey Department of Education pursuant to generally accepted accounting principles, is hereby adopted as the chart of accounts for the financial practices of this Board.

**Be It Further Resolved**, that the Board approves a motion that the State Monitor be authorized to approve budget transfers during the period between regular monthly meetings.

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				

Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

12. **Resolution** for the Pleasantville Board of Education to approve authorization of the Pleasantville Board of Education President as the signer of Warrants for the 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018
13. **Resolution** for the Pleasantville Board of Education to approve authorization of the Pleasantville Board of Education Business Administrator/Board Secretary as the signer of Warrants for the 2018-2019 school year and 2017 Calendar Year, ending December 31, 2018.
14. **Resolution** for the Pleasantville Board of Education to approve authorization of the Pleasantville Board of Education Assistant Business Administrator as the signer of Warrants for the 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018.
15. **Resolution** for the Pleasantville Board of Education to approve the designation of the Press of Atlantic City as the official newspaper for the 2018 Calendar year.
16. **Resolution** for the Pleasantville Board of Education to approve the designation of the Press of Atlantic City for the publication of Board Meetings as per NJSA 10:4-8 in addition to the Current being designated as a secondary newspaper for the District for the 2018 Calendar year.
17. **Resolution** for the Pleasantville Board of Education to readopt the existing Bylaws and Policies for the Board's operation and the operation of the school system.
18. **Resolution** for the Pleasantville Board of Education to approve the existing Board Committees per Policy#0155 (*appointments by Board President to follow thereafter*).
19. **BE IT RESOLVED** that the Pleasantville Board of Education adopt Robert's Rule of Order to govern meeting procedures for the January 1, 2018 ending December 31, 2018.
20. **Resolution** for the Pleasantville Board of Education to approve **Dr. Garnell Bailey** as the District 504 Committee Coordinator and ADA Officer for Pleasantville School District 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018.
21. **Resolution** for the Pleasantville Board of Education to approve **Elisha Thompkins Jr.**, as the District Qualified Purchasing Agent for Pleasantville School District 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018.
22. **Resolution** for the Pleasantville Board of Education to approve **Elisha Thompkins Jr.**, as the District's procurement of Goods & Services through State Agencies for Pleasantville School District 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018.

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ Yea: \_\_\_\_ Nay: \_\_\_\_

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				

23. **Resolution** for the Pleasantville Board of Education to approve **Elisha Thompkins Jr.**, Business Administrator/Board Secretary as the 2018 State of New Jersey Department of the Treasury Designation of Public Agency Compliance Officer (P.A.C.O.).
24. **Resolution** for the Pleasantville Board of Education to approve **William Marsh** as the District's as the Right Know Officer for Pleasantville School District 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018.
25. **Resolution** for the Pleasantville Board of Education to approve **William Marsh** as the District's Chemical Hygiene Officer Coordinator for Pleasantville School District 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018.
26. **Resolution** for the Pleasantville Board of Education to approve **Elisha Thompkins** as the District's Custodian of Records for Pleasantville School District 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018.
27. **Resolution** for the Pleasantville Board of Education to approve **William Marsh** as the District's AHERA Coordinator for Pleasantville School District 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018.
28. **Resolution** for the Pleasantville Board of Education to approve **Dr. Garnell Bailey** as the District's Affirmative Action Officer for Pleasantville School District 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018.
29. **Be It Resolved** ,the Pleasantville Board of Education extend the adoption of existing textbooks, educational programs, district curricula, by-laws and policies or amendments and revisions for Pleasantville School District 2018-2019 school year and 2018 Calendar Year, ending December 31, 2018

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ Yea: \_\_\_\_ Nay: \_\_\_\_

ROLL CALL:

Member	Yes	No	Abstain	Absent
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				



30. Motion to Adjourn the Meeting.

MOTION BY: \_\_\_\_\_ SECOND BY: \_\_\_\_\_ Yea: \_\_\_\_ Nay: \_\_\_\_

ROLL CALL:

<b>Member</b>	<b>Yes</b>	<b>No</b>	<b>Abstain</b>	<b>Absent</b>
James Barclay				
James Buford				
Hassan Callaway				
Bernice Couch				
Lawrence Davenport				
Anny Melo				
Elysa Sanchez				
Ethel Seymore				
Carla Thomas				