

PLEASANTVILLE BOARD OF EDUCATION
Pleasantville High School/701 Mill Road/Cafeteria
Pleasantville, New Jersey 08232
Work/Action Meeting
Tuesday, December 11, 2012
5:05 P.M.
MINUTES

1. Call to Order at 5:05 p.m. by Mrs. Doris V. Graves

2. Reading of the Open Public Meetings Act Notice

Statement-Board President

"This is to advise those present at this meeting of the Board of Education of the City of Pleasantville, in the County of Atlantic, that notice was given on April 25, 2012 of this Work/Action meeting as required by the provisions of Chapter 231 of the Laws of 1976; that notice thereof has been distributed for publication in the Press, the Absecon/Pleasantville Current and the Mainland Journal, posted in the Administration Building and forwarded to the City Clerk of the City of Pleasantville, within the time required by said act."

3. Roll Call:

Board Members:

Mrs. Darleen Bey-Blocker	Present
Ms. Joanne Famularo	Present
Mr. Johnny McClellan	Present
Mr. Paul Moore, Jr.	Present
Ms. Melanie Griffin, Vice President	Absent
Ms. Ketsy Alicea	Present
Ms. Ethel Seymore	Present
Ms. Maria Vazquez	Present
Mrs. Doris Graves, President	Present

EIGHT PRESENT.

Mrs. Graves

"Let the record show that Ms. Melanie Griffin will be here later because she is working."

4. Motion to go into Executive Session at 5:08 p.m.

Motion by Mr. Johnny McClellan Seconded by Ms. Ketsy Alicea

5. Executive Session at 5:08 p.m.

Motion by Mr. Johnny McClellan and Seconded by Ms. Ketsy Alicea at 5:08 p.m., it is hereby resolved that the Pleasantville Board of Education may go into closed or private session from which the public shall be excluded in accordance with the provisions as set forth in N.J.S.A. 10:4-12 and 10:4-13. The following subjects shall be discussed on this date in the session of the Board closed to the public: PERSONNEL,

PUPIL MATTERS, PENDING AND ANTICIPATED LITIGATION. BE IT FURTHER RESOLVED, that the discussion in closed session will be disclosed to the public at this time or a future meeting of the Board when it is no longer necessary to maintain the confidential nature of the items discussed.

ROLL CALL:

Mrs. Bey-Blocker	Yes
Ms. Famularo	Yes
Mr. McClellan	Yes
Mr. Moore	Yes
Ms. Griffin	Absent
Ms. Alicea	Yes
Mrs. Seymore	Yes
Ms. Vazquez	Yes
Mrs. Graves	Yes

EIGHT YES; MOTION PASSED.

Ms. Melanie Griffin arrived.

6. Motion to come out of Executive Session at 6:34 p.m.

Motion by: Ms. Melanie Griffin Seconded by: Ms. Ketsy Alicea

ROLL CALL:

Mrs. Bey-Blocker	Yes
Ms. Famularo	Yes
Mr. McClellan	Yes
Mr. Moore	Yes
Ms. Griffin	Yes
Ms. Alicea	Yes
Mrs. Seymore	Yes
Ms. Vazquez	Yes
Mrs. Graves	Yes

NINE YES; MOTION PASSED.

7. Reconvene Board Meeting at 6:34 p.m.
8. Flag Salute and Moment of Silence
9. Voices of the Children – Washington Avenue scholars presented a video they created and then gave a presentation of songs and poems from the Drama / Choir for the holidays.
10. Report of the Business Administrator/Board Secretary: Mr. Dennis Mulvihill

Comprehensive Financial Report of June 30, 2012 Presentation given by Mr. Bob Swartz of Ford-Scott & Associates (District Auditors)

Report of the State Monitor: Mr. James Riehman – Submitted Report and gave reference of it:

- Expressed his involvement in the Audit Review process, as well as the development of the new budget for next year.
- Regarding expense accrued due to the October storm - Applications being submitted to the district insurance carrier. Meeting with FEMA and Red Cross tomorrow of which he will attend with Mr. Mulvihill. Hopefully, with those three, we will be able to recoup financially.
- Continuing to develop the new budget for next year. Will assist wherever he can.

Ms. Famularo questioned regarding financial expense and mold issues.

Report of the Chief School Administrator: Dr. Garnell Bailey, Superintendent of Schools

- Read the letter regarding the anticipated Battle by the Bay participation and to raise funds through sales

11. Approval of Board Minutes: November 13, 2012 (Regular Meeting)

Motion by: Ms. Melanie Griffin Seconded by: Ms. Ketsy Alicea

ROLL CALL:

Mrs. Bey-Blocker	Yes
Ms. Famularo	Yes
Mr. McClellan	Yes
Mr. Moore	Yes
Ms. Griffin	Yes
Ms. Alicea	Yes
Mrs. Seymore	Yes
Ms. Vazquez	Yes
Mrs. Graves	Yes

NINE YES; MOTION PASSED.

12. Public Comments. Please limit comments to (5) minutes and all comments should be courteous.

President of PAA – Mrs. Andrea Atkins-Turner

Expressed her concerns including the upcoming decisions to be made regarding staff employment, and asked for fairness and being equitable.

President of PEA – Mrs. Jean Hovey

Expressed her concerns including evaluations and supervisors replacing teachers in addition to the impact on students and testing.

Mr. Augustus Harmon of Pleasantville

- Gave greetings from the City Council
- For the City of Pleasantville's Winter Wonderland and Christmas Tree Lighting - Expressed his gratitude for the participation of the Pleasantville Board of Education and students family

13. Action Items: (Finance, Human Resources and Curriculum & Instruction)

**PLEASANTVILLE BOARD OF EDUCATION
BUSINESS ADMINISTRATOR'S REPORT
FINANCE/BUILDING & GROUNDS
Work/Action Items for December 11, 2012
MINUTES**

1. Approval of the Bill List ending December 2012 (October 24, 2012 through December 31, 2012) for the Warrant Account in the amount of \$2,823,921.59. The payments have been reviewed by the Business Administrator/Board Secretary.
2. Approval of Bill List for December 2012 (October 24, 2012 through December 31, 2012) for Food Service in the amount of \$373,103.04. The payments have been reviewed by the Business Administrator/Board Secretary.
3. Approval of Legal Bills payment amount of \$45,775.45 for December 2012 (October 24, 2012 through December 31, 2012) Board Agenda. The legal bills have been reviewed by the Business Administrator/Board Secretary, the Director of Finance/Assistant Board Secretary, and the State Fiscal Monitor.
4. Approval of the October 12, 2012 Payroll and Board Share of FICA/Medicare in the amount of \$2,089,868.98. The payments have been reviewed by the Business Administrator/Board Secretary.
5. Approval of the October 26, 2012 Payroll and Board Share of FICA/Medicare in the amount of \$2,064,929.55. The payments have been reviewed by the Business Administrator/Board Secretary.
6. Approval of the November 8, 2012 Payroll and Board Share of FICA/Medicare in the amount of \$2,098,008.15. The payments have been reviewed by the Business Administrator/Board Secretary.
7. Approval of the November 21, 2012 Payroll and Board Share of FICA/Medicare in the amount of \$2,154,001.04. The payments have been reviewed by the Business Administrator/Board Secretary.
8. Resolution to approve the Facilities Usage Report of December 11, 2012.
9. Resolution for the Pleasantville Board of Education to approve the District's Five Year Pre-School Program Plan Update for 2013-2014 with the Pleasantville Early Childhood Community Needs Assessment.
10. Resolution for the Pleasantville Board of Educaiton to approve the District New Jersey Department of Educaiton Division of Early Childhood Education Pre-School education Aid 2013-2014 District Budget Planning Worksheet.
11. Resolution to approve the Facilities Usage for Pleasantville Police Athletic League (PAL) from December 10, 2012 through June 30, 2013 – Monday through Friday from 6:00 p.m. to 9:00 p.m.– of the Middle School of Pleasantville Gymnasium and Leeds Avenue School Gymnasium (at no cost and application fee waived – see attached submitted by Sgt. Richard Moore on 12/06/12)
12. Resolution to approve the Pleasantville Board of Education Business Office Petty Cash Fund of \$300.00 for the 2012-2013 fiscal year. The rationale is due to time sensitive that may require expeditious response. The purchasing process is aligned with the District's operating procedures.

13. Resolution to approve the Pleasantville Board of Education Facilities Department's Petty Cash Fund of \$500.00 for the 2012-2013 fiscal year. The rationale is due to time sensitive facilities matters that require expeditious response. The purchasing process is aligned with the District's operating procedures.
14. Resolution to approve the Comprehensive Maintenance Plan Report for 2011-2014 and the Form M-1 Annual Maintenance Budget Amount Worksheet per N.J.A.C. 6A:26A, available for review in the Business Office and submit same to the Atlantic County Office.
15. Approve and accept the Comprehensive Annual Financial Report (CAFR), and the Auditor's Management Report (AMR) for the year ended June 30, 2012 as presented by the Pleasantville Board of Education District's Auditor Ford-Scott & Associates, LLC. In addition, accept the recommendations contained in said report, appended to and made a part of the minutes and submit the Synopsis of Audit to Mr. Thomas Dowd, Atlantic County Executive County Superintendent of Schools in accordance with N.J.S.A. 18A:23-4.

Financial Planning, Accounting and Reporting

Examination of Claims

An examination of claims paid during the period under review indicated the following discrepancies with respect to signatures, certification or supporting documentation.

Finding:

Vouchers approved for payment had undetected minor mathematical errors, lack of vendor certification and posting errors. None of the errors were significant but they are indicative of a lack of careful review prior to posting vouchers for payment.

Recommendation:

Prior to issuing payment to vendors, the voucher package should be carefully reviewed for accuracy and to ensure that all required certifications have been obtained.

Finding:

The year-end report prepared by the Board Administrator was not available for the July meeting. However, the report was accepted at the August meeting and, therefore, no recommendation is warranted.

Payroll Account

The net salaries of all employees of the Board were deposited in the Payroll Account. Employees' payroll deductions and employer's share of fringe benefits were deposited in the Payroll Agency Account. All payrolls were approved by the Superintendent and were certified by the President of the Board and the Board Secretary/Business Administrator.

Salary withholdings were promptly remitted to the proper agencies, including health benefits withholdings due to the general fund.

Payrolls were delivered to the treasurer of school moneys with a warrant made to his order for the full amount of each payroll.

Finding:

The Board policies require that employment contracts be obtained for all employees of the District. For the first nine employees tested, there were no signed contracts available. As a result employees could be paid an incorrect amount.

Recommendation:

The District should comply with its policy and ensure that all procedures related to employees are followed, including obtaining and retaining signed contracts with the employee.

Finding:

During our testing of payroll amounts to contracts, we found 2 employees in the 21st Century program were paid above the Board specified not to exceed amount and no Board approval was documented.

Recommendation:

No employee salary be issued without Board approval of the amount to be paid.

Reserve for Encumbrances and Accounts Payable

A review of outstanding issued purchase orders was made as of June 30, for proper classification of orders as reserve for encumbrances and accounts payable.

Classification of Expenditures

The coding of expenditures was tested for proper classification in accordance with NJAC 6:23-2.2(f) as part of our test of transactions of randomly selected expenditures items. We also reviewed the coding of all expenditures included in our compliance and single audit testing procedures. In addition to randomly selecting a test sample, our sample selection specifically targeted administrative coding classifications to determine overall reliability and compliance with NJAC 6A:23-8.2.

Board Secretary's Records

Finding:

The New Jersey Department of Education Accountability Regulations require that a detailed log be maintained for all correspondence with the District's legal counsel. The District does maintain a log but the log lacks required detail relating to items such as the time, date and details of the conversation.

Recommendation:

That a detailed log in the format required by the New Jersey Administrative Code be maintained for all legal counsel contacts.

Finding:

During our testing procedures we found that the source documents were not maintained in a readily retrievable fashion. Documents, including contracts, purchase orders and vouchers, requested for audit purposes either could not be located or took an extraordinary amount of time to locate.

Recommendation:

That the District adhere to its policy for filing and maintaining documents to ensure that information is readily available when needed.

Finding:

During our testing of appropriation transfers we found instances where the Board vote was insufficient to support a transfer between advertised budgetary line items. The transfers approved included both appropriations that were intra advertised line items and inter advertised line items.

Recommendation:

Either all transfer resolutions be approved by 2/3 of the full membership of the Board or the transfer resolutions be segregated into those that affect the advertised appropriation and those that do not affect the advertised appropriation.

Finding

Transfers exceeding 10% of advertised line items were not approved by the County Superintendent of Schools. However, since the District operates with a State Monitor who has veto power over all actions of the Board and the Monitor did not disallow these transfers, no recommendation is warranted.

Treasurer's Records

During the fiscal year the District eliminated the position of Treasurer.

Finding:

We found three petty cash accounts that were not being properly monitored. Two of the accounts had no activity but balances remained in the accounts. The third account was not initially available for audit and we found no evidence of the account activity being monitored.

Recommendation:

The procedures specified in NJAC 6A:23A-16.8 be followed for all petty cash funds in the District.

Finding:

The District has replaced the individual that was improperly preparing bank reconciliations. However, in reviewing subsequent bank reconciliations we found several improper reconciling items that continued to be shown on the reconciliations.

Recommendation:

All District bank reconciliations should be adjusted to eliminate carried over improper reconciling items.

Elementary and Secondary Education Act (E.S.E.A.)/ Improving America's Schools Act (IASA) as reauthorized by the No Child Left Behind Act of 2001.

The E.S.E.A. financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the projects under Titles I and VI of the Elementary and Secondary Education Act as amended and reauthorized. The study of compliance for E.S.E.A. did not indicate areas of noncompliance and/or questionable costs.

Other Special Federal and/or State Projects

The district's Special Projects were approved as listed on Schedule A and Schedule B located in the CAFR.

Our audit of the federal and state funds on a test basis, indicated that obligations and expenditures were incurred during the fiscal year or project period for which the project was approved.

The financial exhibits are contained within the Special Revenue Section of the CAFR. This section of the CAFR documents the financial position pertaining to the aforementioned special projects.

Finding:

Due to the unique reporting requirements of a District required to report under Whole School Reform, many federal program amounts are combined with District funds. As a result, the amount expended for the related federal programs cannot be determined until the District has reconciled all spending in the Blended Resource Fund. The District did file final grant reports prior to the final reconciliation of the Blended Resource Fund resulting in an overstatement of federal dollars spent.

Recommendation:

That final grant reports be modified to reflect the actual federal dollars spent on programs that were included in the Blended Resource Fund. In the future, the final report for federal dollars must reflect any amounts that were transferred to the Blended Resource Fund but not expended during the grant period.

T.P.A.F. Reimbursement

Our audit procedures included a test of the biweekly reimbursement filed with the Department of Education for district employees who are members of the Teachers Pension and Annuity Fund. No exceptions were noted.

Finding:

The required calculation of reimbursement for federally funded employees that are covered by On-behalf payments by the State of New Jersey was completed in the required time. However, no anticipated encumbrance was made resulting in an over expenditure of the budget line for the TPAF reimbursement to the State.

Recommendation:

A reasonable estimate of the amount to be reimbursed should be included in the year end closeout and the appropriation balance should be encumbered for the estimated amount of the required reimbursement.

School Purchasing Programs

Contracts and Agreements Requiring Advertisement for Bids

N.J.S.A. 18A:18A-1 et seq. (Public School Contracts Law), the associated rules related information on the statute and school contracts in general is available on the website

<http://www.state.nj.us/njded/pscl/index.html>.

Effective July 1, 2010 and thereafter the bid thresholds in accordance with N.J.S.A. 18A:18A-3 and 18A:39-3 are \$26,000 and \$17,200 respectively.

The district board of education has the responsibility of determining whether the expenditures in any category will exceed the statutory thresholds within the contract year. Where questions arise as to whether any contracts or agreement might result in violation of the statute, the solicitor's opinion should be sought before a commitment is made.

Based on the results of my examination, I did not note any individual payments, contracts, or agreements made for the performance of any work or goods or services, in excess of the statutory thresholds where there had been no advertising for bids in accordance with the provision of N.J.S.A. 18A:18A-4, as amended.

Resolutions were adopted authorizing the awarding of contracts or agreements for "Professional Services" per N.J.S.A. 18A:18A-5.

Finding:

During our testing of contracts awarded by the District we found that contracts are being awarded without including a not to exceed amount in the award. In addition, we found instances where awards were made but no official contract was obtained.

Recommendation:

A procedure should be established to ensure that a signed contract is obtained for all awards of contracts in the district and that all contracts that are not fixed dollar contracts include a not to exceed amount in the contract.

Finding:

During a random selection of vouchers we found that 3 of 60 vouchers selected identified invalid state contract numbers. We found that the District obtains a list of contract numbers from the State website and continues to use the same number throughout the year for each vendor selected. The list that was used by the District was outdated and invalid.

Recommendation:

Prior to issuing any purchase order using either a Co-op or state contract, the contract number must be verified on the applicable website to confirm that the contract is valid and applies to the purchase being authorized.

Finding:

3 of the 60 vouchers selected for testing did not include the required quote documentation.

Recommendation:

Prior to issuing any purchase order for a purchase that exceeds the quote threshold, verification that the required documentation related to obtaining quotes must be included with the purchase order documents.

Encumbrance Testing

All encumbrances issued from May 1, 2012 to June 30, 2012 were reviewed for validity. The total amount of purchase orders issued for all funds of the District were \$5,514,546 and all were reviewed and found to be properly recorded. In addition, the open encumbrances as of June 30, 2012 were tested for validity with the results shown on the attached schedule.

School Food Service

The financial transactions and statistical records of the school food services fund were reviewed. The financial accounts, meal count records and eligibility applications were reviewed on a test check basis.

Cash receipts and bank records were reviewed for timely deposit.

The district utilizes a food service management company (FSMC) and is depositing and expending program monies in accordance with N.J.S.A. 18A:17-34 , and 19-1 through 19-4.1

Provisions of the FSMC contract/addendum were reviewed and audited.

Expenditures should be separately recorded as food, labor and other costs. Vendor invoices were reviewed and costs verified. Inventory records on food supply items were currently maintained and properly applied in determining the cost of food and supplies used.

The cash disbursements records reflected expenditures for program related goods and services. The appropriate revenue and expenditure records were maintained in order to substantiate the non-profit status of the school food service. Net cash resources did not exceed three months average expenditures.

The number of meals claimed for reimbursement was compared to sales and meal count records. As part of the claims review process the Edit Check Worksheet was completed. Reimbursement claims were submitted/certified in a timely manner.

Applications for free and reduced price meals were reviewed for completeness and accuracy. The number of free and reduced price meals claimed as served was compared to the number of valid applications on file, times the number of operating days, on a school-by-school basis. The free and reduced price meal and free milk policy was reviewed for uniform administration throughout the school system. Sites approved to participate in Provisions were examined for compliance with all counting and claiming requirements. The required verification procedures for free and reduced price applications were completed and available for review.

Food Distribution Program commodities were received and a single inventory was maintained on a first-in, first-out basis. No exceptions were noted.

Exhibits reflecting Child Nutrition Program operations are included in the section entitled Proprietary Funds, Section B.

Finding:

The food service management company is performing special functions for the District without an authorizing purchase order. As a result, commitments are not being properly reflected in the books of the District.

Recommendation:

The food service management company should be instructed that no special functions may be performed without first receiving a valid purchase order from the District.

Finding:

The general ledger of the District is not being reconciled to the financial information provided by the food service management company resulting in several un-reconciled variances.

Recommendation:

The general ledger of the District must be reconciled to the food service management company each month and all variances be identified and resolved to ensure that accurate financial information is available to the Board of Education.

Student Body Activities

There are no findings related to the Student Body Activities.

Application for State School Aid

Our audit procedures included a test of information reported in the October 15, 2011 Application for State School Aid (A.S.S.A.) for on-roll, private schools for the handicapped, low-income, and bilingual. We also performed a review of the district procedures related to its completion. The information on the A.S.S.A. was compared to the district workpapers without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Finding:

The on-roll students reported in the ASSA were not in agreement with the District workpapers.

Recommendation:

The ASSA should be carefully reviewed prior to submission and any differences from the workpapers should be corrected.

The district maintained workpapers on the prescribed state forms or their equivalent.

The district written procedures appear to be adequate for the recording of student enrollment data.

Pupil Transportation

Our audit procedures included a test of on roll status reported in the 2011-2012 District Report of Transported Students (DRTRS). The information that was included on the DRTRS was verified to the DRTRS Eligibility Summary Report without exception. The results of our procedures are presented in the Schedule of Audited Enrollments.

Finding:

Several discrepancies were noted between the district wide list of students and the students reported on the DRTRS document submitted to the State of New Jersey as of October 15, 2010.

Recommendation:

The DRTRS report should be reconciled to the district wide list of students on roll before it is filed with the State of New Jersey, Department of Education.

Finding:

The on-roll students reported in the ASSA were not in agreement with the District workpapers.

Recommendation:

The ASSA should be carefully reviewed prior to submission and any differences from the workpapers should be corrected. Our procedures also included a review of transportation related contracts and purchases. Based on our review, the district complied with proper bidding procedures and award of contracts. No exceptions were noted in our review of transportation related purchases of goods and services.

Follow-up on Prior Years' Findings

In accordance with government auditing standards, our procedures included a review of all prior year recommendations. Corrective action has been taken on all prior year findings with the exception of the following, which are repeated in this year's recommendations:

Finding:

The New Jersey Department of Education Accountability Regulations require that a detailed log be maintained for all correspondence with the District's legal counsel. The District does maintain a log but the log lacks required detail relating to items such as the time, date and details of the conversation.

Recommendation:

That a detailed log in the format required by the New Jersey Administrative Code be maintained for all legal counsel contacts

Finding:

The on-roll students reported in the ASSA were not in agreement with the District workpapers.

Recommendation:

The ASSA should be carefully reviewed prior to submission and any differences from the workpapers should be corrected.

Finding:

Several discrepancies were noted between the district wide list of students and the students reported on the DRTRS document submitted to the State of New Jersey as of October 15, 2010.

Recommendation:

The DRTRS report should be reconciled to the district wide list of students on roll before it is filed with the State of New Jersey, Department of Education.

Management Response

The District has implemented procedures to correct all of the repeat finding. The findings related to ASSA and DRTRS related to a transition in software and personnel that have subsequently been resolved.

Acknowledgment

We received the complete cooperation of all the officials of the school district and I greatly appreciate the courtesies extended to the members of the audit team.

- 16. Resolution for the Pleasantville Board of Education to approve the Proposal for Services (Revised) of Remington and Vernick Engineers and Affiliates for the Landfill Gas Investigation Services as outlined for the 2012-2013 school year for the Summary of Costs listed below utilizing Account#11-000-230-334-0000-351:

1) Soil Gas Investigation	\$7,000.00
2) Indoor Air Screening	2,000.00
3) Geotechnical Investigation	5,550.00
4) Install Subslab Sampling Ports	4,700.00
5) Consultation and Coordination	<u>3,500.00</u>
TOTAL	<u>\$22,750.00</u>

- 17. **Be It Resolved**, that the Pleasantville Board of Education approves the attached Change Order #2 of the Contractor Devine Brothers, Inc. through Garrison Architects for the Project of Boiler Replacement at the Decatur Avenue Early Childhood Center. The Contract is changed as follows on Order: "Change Order #2 shall be a net add in the amount of \$4,769.50 as follows:

Additional Steam Trap in the amount of \$2,308.50 (Devine CO Request#4 dated 11/12/12)
 Emergency Repairs of Defective Pipe in the amount of \$2,461.00 (Devine CO Request #5 dated 11/12/12)

Original Contract Sum was: \$227,000.00
 By Change Order No. 1 Amount Board Approved on October 23, 2012 for Boiler Replacement: \$6,248.18
 The New Contract Sum Including Change Order No.1 is: \$233,248.18
 This New Change Order No. 2 Amount is \$4,769.50
 The New Contract Sum Including this Change Order No. 2 will be \$238,017.68

Account #'s 12-000-400-450-0000-352 and 20-218-200-400-0001-234.

18. Resolution to approve Management and Evaluations Associates, Inc. for Program Evaluation services for the 2012-2013 school year for the Passport to Success-Truancy Grant. Services to included assisting with evaluations of program development provide strategies to improve parental involvement, assess & compile statistical data, assist with achieving project goals & objectives and provide technical assistance. Account #20-299-200-300-0000-545. Not to exceed \$6,500.00.

19. Approval to accept the award for the Carl D. Perkins Career & Technical Education Act secondary grant for 2012-2013 school year. The grant period is from July 1, 2012 through June 30, 2013. A secondary district may submit a one-year Perkins FY12 funding application through the Electronic Web Enabled Grant (EWEG) system if the district meets the following requirements and/or guidelines:

- Has submitted a 5 year career & technical education (CTE) plan to the Office of Career & Technical Education (OCTE), and
- Has at least 1 career & technical education program approved by OCTE, and
- Submitted enrollment & performance data for approved CTE programs via the Vocational Education Data System (VEDS) for the 2011-2012 school year, and
- Has a federal gross Perkins allocation in excess of \$15,000 or forms a consortium to meet that amount for the support of similar programs among the consortium partners.

20. Approval of Joint Transportation Agreement between Pleasantville School District and Greater Egg Harbor Regional High School District for the Absecon School District for the 2012-2013 school year. The jointure involves the transport of two students to Atlantic County Alternative School (Route ACIT-1) for a total cost of \$4,931.24, one student to coastal Learning Center in Northfield Campus and one student to Y.A.L.E. School, East in Northfield (Route CO/YA) for a total cost of \$5,192.80 and one student attending an after-school program at Atlantic County Special Services School district (Route ACSS-1 for a total of \$4,667.92. All transportation will be the responsibility of Absecon School District. No cost to Pleasantville School District.

21. Board approval to transport one student to Almond Rd. School, Vineland N.J. Received (3) three quotes. Safety Bus Company will transport the student for \$309.83 per diem (day), for 56 days, total not to exceed the \$17,500.00 threshold. Start date of October 26, 2012 with end date of February 1, 2013. Received Quotes from the following:

Vendor	Route Cost (Per Diem)	Aide Cost (Per Diem)	Total Cost (Per Diem)
Safety Bus Company	\$241.83	\$68.00	\$309.83
First Student Bus Company	\$249.00	\$69.00	\$363.00
Integrity Bus Company	No Quote	No Quote	No Quote

Seeking to go out to bid in January 2013

22. Resolution of the Pleasantville Board of Education Completed Bus Evacuations Drills for Fall of 2012-2013 school year:

- PLEASANTVILLE HIGH SCHOOL-8 BUSES----11-20-12
- PLEASANTVILLE HIGH SCHOOL SPECIAL-1 BUS-11-20-12
- PLEASANTVILLE MIDDLE SCHOOL-8 BUSES-11-20-12
- PLEASANTVILLE MIDDLE SCHOOL SPECIAL-1 BUS-11-20-12
- ATLANTIC COUNTY INSTITUTE OF TECHNOLOGY-4 BUSES 11-15-12

23. Resolution for the Pleasantville Board of Education to provide Special Services Out of District Placements for Pleasantville Students for the 2012-2013 school year:

Student ID#	LOCATION	EFFECTIVE DATE	SERVICES	PER DIEM/ TUITION COST	PLACEMENT	GRADE	ACCOUNT #
11289633	Katzenbach	September 10, 2012 – June 20, 2013 181 Days	Educational Tuition & Dormitory Charges	Tuition Cost \$6,654.00 Dormitory Cost \$11,617.00 Not to Exceed \$58,181.00	Continuing	12	11-000-100-569-0000-400
1380192	Coastal Learning Center	November 7, 2012 – June 21, 2013 141 Days	Educational – (Tuition)	Not to Exceed \$35,454.24 \$246.21 per diem	Change of Placement (Transfer from ACAS)	11	11-000-100-566-0000-400
11238905	Coastal Learning Center	November 7, 2012 – June 21, 2013 141 Days	Educational – (Tuition)	Not to Exceed \$35,454.24 \$246.21 per diem	Change of Placement (Transfer from PHS)	10	11-000-100-566-0000-400
1125002	Burlington County Special Services	September 7, 2012 – June 19, 2013 180 Days	Educational – (Tuition)	Not to Exceed \$37,822.00	Continuing	12	11-000-100-565-0000-400
1125002	Burlington County Special Services	September 7, 2012 – June 19, 2013 180 Days	Non- Residential Fee	Not to Exceed \$2,500.00	Continuing	12	11-000-100-565-0000-400

24. Resolution to approve the Professional Services Agreement for the 2012-2013 school year. This agreement is made and entered into by the Pleasantville Public School District Board of Education, (hereinafter referred to as the School District) and the Burlington County Special Services Unit (hereinafter referred to as ESU) for Professional Services Not to exceed \$3,000.00 utilizing account #'s 11-000-219-320-0000-400, 11-000-216-320-0000-400

25. To approve the following Tuition Contract Agreement for Students-In-Transition (Homeless Students) between Pleasantville Board of Education (Sending District) of Atlantic County, and the Atlantic City Board of Education (Receiving District) of Atlantic County for the 2012-2013 school year.

Student ID#	Receiving District	Effective Dates	Tuition Cost Not to Exceed	Utilizing Account
3052523	Atlantic City Board of Education	09/07/2012 – 06/30/2013	\$17,956.00 (Total amount not to be exceeded)	11-000-100-561-0000-400

26. **Whereas**, during the August 21, 2012 Board Meeting the Pleasantville Board of Education approved to renew Jointure Contract with Atlantic County Special Services to transport Assumption Regional students for the 2012-2013 school year at the cost not to exceed \$11,492; and to renew Jointure contract with Atlantic County Special Services to transport students to Pilgrim Academy for the 2012-2013 school year at a cost not to exceed \$7,956.00.

Whereas, the Jointure contract with Atlantic County Special Services to transport students to Pilgrim Academy for the 2012-2013 school year due to additional students has increased from a cost of \$7,956.00 to \$8,840.00.

Therefore, Be It Resolved that the Pleasantville Board of Education approves the revised Jointure contract with Atlantic County Special Services to transport students to Pilgrim Academy for the 2012-2013 school year for a cost of not to exceed \$8,840.00.

27. Resolution to approve the 2012-2013 Joint Transportation Agreement between Atlantic County Special Services School District (Host District) and Pleasantville Board of Education (Joiner District) for the 2012-2013 School Year for one student to destination of Brigantine Program from September 1, 2012 through June 30, 2013 in an amount not to exceed \$12,592.80. Account#11-000-270-515-0000-352.

28. **Be It Resolved**, with the advisement of the New Jersey School Board assigned Counselors at Law Lenox, Socey, Formidoni, Giordano, Cooley, Lang & Casey that the Pleasantville Board of Education approves the Settlement in the Case of (Loniye) Sykes v. Pleasantville Board of Education in the amount of \$85,000.00; Atlantic County Superior Court of New Jersey Docket No. ATL-L-5517-10. No contribution is required from the Pleasantville Board of Education itself.

Motion by: Ms. Melanie Griffin Seconded by: Mr. Johnny McClellan Yea: X

ROLL CALL:

Mrs. Bey-Blocker	Yes to 15, 19, 20, and 28; No to the rest	Ms. Griffin	Yes to all except 15
Ms. Famularo	Yes to 28; No to rest	Ms. Ketsy Alicea	Yes to all except 15
Mr. McClellan	Yes to all except 15	Mrs. Seymore	Abstain
Mr. Moore	Yes	Ms. Vazquez	Yes to all except 15
		Mrs. Graves	Yes

FINANCE ITEM NUMBERS 1 THROUGH 14 SIX YES; MOTION PASSED.
 FINANCE ITEM NUMBER 15 THREE YES; MOTION FAILED.
 FINANCE ITEM NUMBERS 16 THROUGH 18 SIX YES; MOTION PASSED.
 FINANCE ITEM NUMBERS 19 AND 20 SEVEN YES; MOTION PASSED.
 FINANCE ITEM NUMBERS 21 THROUGH 27 SIX YES; MOTION PASSED.
 FINANCE ITEM NUMBER 28 EIGHT YES; MOTION PASSED.

(See December 14, 2012 letter "State Fiscal Monitor Decisions Meeting of December 11, 2012" for Finance Item Number 15)

Prior to the vote, Ms. Famularo expressed concern regarding one of the legal bills (the representation) of the Ruffin Case; however, there was no problem with the Settlement just with who represented him. She expressed that she would like to get some information from Mr. Mulvihill and will see if it's a conflict.

Mr. Raymond Hamlin express a scenario of if the attorney represented the district, then, that would be a conflict. However, if an attorney represented and individual and then represented another individual that would not be a conflict unless he represented the individual against one of his other clients.

After the vote, Ms. Famularo wanted to change her vote on the Aquatic Item presented to the Board on November 13, 2012. Mr. Mulvihill expressed that she could not change the vote, but Mr. Mulvihill could make a note of it in the Minutes. Ms. Famularo agreed for it to be noted.

29. **Be It Resolved**, that the Pleasantville Board of Education approves the January 2013 Pleasantville Board of Education Re-organization Meeting including a Regular Workshop/Action Board Meeting for 5:00 p.m. in the Pleasantville High School Cafeteria for January 8, 2013.

Rationale:

Per the County School Business Administrator’s meeting on December 6, 2012 the Commissioner is expected to send out a letter stating that the window to hold the reorganization meeting is January 1, 2013 through January 7, 2013. If a district cannot get a Quorum in that time frame, three additional days are permitted – with the latest date being January 10, 2013.

MOTION BY: Ms. Ethel Seymore SECOND BY: Ms. Ketsy Alicea Yea: X

ROLL CALL:

Mrs. Bey-Blocker	Yes	Ms. Alicea	Yes
Ms. Famularo	Yes	Mrs. Seymore	Yes
Mr. McClellan	Yes	Ms. Vazquez	Yes
Mr. Moore	Yes	Mrs. Graves	Yes
Ms. Griffin	Yes		

NINE YES; MOTION PASSED.

Prior to the vote, the Board discussed the date and the order of the meeting.

**PLEASANTVILLE BOARD OF EDUCATION
HUMAN RESOURCES
Work/Action Board Meeting
DECEMBER 11, 2012
MINUTES**

It is recommended that the Board of Education accepts the recommendation of the Superintendent and hereby approves the following:

1. HIRING NEW STAFF (*Pending Criminal Clearance*):

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Keisha Adams	District	Part-Time Bus Driver	December 12, 2012- June 30, 2013	\$16.50 per hr	11-000-270-160-0000-352 <i>(New Position)</i>
Sandra Price	District	Part-Time Bus Driver	December 12, 2012- June 30, 2013	\$16.50 per hr	11-000-270-160-0000-352 <i>(New Position)</i>
Kelvin Hyke	District	Part-Time Bus Aide	December 12, 2012- June 30, 2013	\$13.50 per hr	11-000-270-107-0000-352 <i>(New Position)</i>
Predad Aquim	District	Part-Time Bus Aide	December 12, 2012- June 30, 2013	\$13.50 per hr	11-000-270-107-0000-352 <i>(New Position)</i>
Christina Macon	District	Part-Time Bus Aide	December 12, 2012- June 30, 2013	\$13.50 per hr	11-000-270-107-0000-352 <i>(New Position)</i>
Adrian Johnson	Part-Time Life Guard	District	December 12, 2012- June 30, 2013	\$12.00 p/hr	15-402-100-100-0000-050 <i>(New Position)</i>
Noir Chavarria	Part-Time Life Guard	District	December 12, 2012- June 30, 2013	\$12.00 p/hr	15-402-100-100-0000-050 <i>(New Position)</i>
Falon Irwin	Part-Time Life Guard	District	December 12, 2012- June 30, 2013	\$12.00 p/hr	15-402-100-100-0000-050 <i>(New Position)</i>

2. SUBSTITUTE STAFF (*Pending Criminal Clearance*):

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Antonio Buie	Substitute Security	District	December 12, 2012- June 30, 2013	\$9.00 per hr	15-000-266-100-0000-050
Mytesha Gordy	Substitute Security	District	December 12, 2012- June 30, 2013	\$9.00 per hr	15-000-266-100-0000-050
Movita Grandison	Substitute Security	District	December 12, 2012- June 30, 2013	\$9.00 per hr	15-000-266-100-0000-050
Tammi Hammie	Substitute	District	December 12, 2012-	\$9.00 per hr	15-000-266-100-0000-050

	Security		June 30, 2013		
Donna Lyons	Substitute Security	District	December 12, 2012- June 30, 2013	\$9.00 per hr	15-000-266-100-0000-050
Tahirah Salahuddin	Substitute Security	District	December 12, 2012- June 30, 2013	\$9.00 per hr	15-000-266-100-0000-050
Katonia Thomas	Substitute Security	District	December 12, 2012- June 30, 2013	\$9.00 per hr	15-000-266-100-0000-050
Edwin Valverde	Substitute Security	District	December 12, 2012- June 30, 2013	\$9.00 per hr	15-000-266-100-0000-050
Atiya Washington	Substitute Security	District	December 12, 2012- June 30, 2013	\$9.00 per hr	15-000-266-100-0000-050
Sandra Wayne	Substitute Security	District	December 12, 2012- June 30, 2013	\$9.00 per hr	15-000-266-100-0000-050
Emeroy Burgess	Substitute Security	District	December 12, 2012- June 30, 2013	\$9.00 per hr	15-000-266-100-0000-050
Alanna Gibson	Substitute Teacher	District	December 12, 2012 – June 30, 2013	\$95.00 a day	11-120-100-100-0000-236
Jafreda Clegg	Substitute Teacher	District	December 12, 2012 – June 30, 2013	\$95.00 a day	11-120-100-100-0000-236
Sara Solt	Substitute Teacher	District	December 12, 2012 – June 30, 2013	\$95.00 a day	11-120-100-100-0000-236
Shana Vanegas	Substitute Teacher	District	December 12, 2012 – June 30, 2013	\$95.00 a day	11-120-100-100-0000-236
Tracey Graham	Substitute Teacher	District	December 12, 2012 – June 30, 2013	\$95.00 a day	11-000-262-100-0000-352
Lola Lewis	Substitute Teacher	District	December 12, 2012 – June 30, 2013	\$95.00 a day	11-000-262-100-0000-352
Shoukat Bhatti	Substitute Security	District	December 12, 2012 – June 30, 2013	\$9.00 Per Hr.	15-000-266-100-0000-050
Tammi Hammie	Substitute Security	District	December 12, 2012 – June 30, 2013	\$9.00 Per Hr.	15-000-266-100-0000-050
Movita Grandison	Substitute Security	District	December 12, 2012 – June 30, 2013	\$9.00 Per Hr.	15-000-266-100-0000-050
Robert Parson	Substitute Security	District	December 12, 2012 – June 30, 2013	\$9.00 Per Hr.	15-000-266-100-0000-050

Byron Clark	Substitute Maintenance/Custodian	District	December 12, 2012 – June 30, 2013	12.50 per hr./ 9.50 per hr.	15-000-262-100-0000-050 11-000-261-100-0000-050
Joe Brown	Substitute Maintenance/Custodian	District	December 12, 2012 – June 30, 2013	12.50 per hr./ 9.50 per hr.	15-000-262-100-0000-050 11-000-261-100-0000-050

3. STAFF RETIREMENTS:

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
John Lilly	MSP	Teacher	June 30, 2013	N/A	N/A
Annie Christiani-Fraser	NMSS	Teacher	July 1, 2013	N/A	N/A

4. FMLA LEAVE WITH PAY AND BENEFITS (*until accumulated leave is exhausted*):

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Annette DelRio	Central Office	Secretary	October 23, 2012-June 30, 2013 (Medical leave for employee's own disability)	N/A	N/A

5. FMLA/NJFL LEAVE WITH BENEFITS:

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Ada Owens	Registration	Secretary	November 15, 2012- June 30, 2013 (Intermittent leave to care for a family member)	N/A	N/A
Martha Wisenbaker	LEEDS	Teacher	November 15, 2012- June 30, 2013 (Intermittent leave to care for a family member)	N/A	N/A

6. SALARY ADJUSTMENTS

NAME	POSITION	LOCATION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Ligia Guerra-Martis	Teacher	PHS	December 12, 2012- June 30, 2013	MA +30/Step 8 \$57,269 <i>(Pro-Rated)</i>	15-140-100-101-0000-050

7. PHS PROGRAMS – (Credit Completion, Credit Recovery, HSPA Academy II):

NAME	POSITION	LOCATION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Josephine Troy	Teacher Credit Completion	PHS	December, 12, 2012 – January 24, 2013	\$45 per hr. not to exceed \$2,500	15-421-100-101-0000-050
Josephine Troy	Teacher Credit Recovery	PHS	December 12, 2012 – February 14, 2013 Total of 30 days	\$45 per hr. not to exceed \$4,500	15-421-100-101-0000-050
Michael Pilate	Guidance Counselor Credit Recovery	PHS	December 12, 2012 – February 14, 2013	\$45 per hr. not to exceed \$2,000 (will only work the first hour of the program)	15-421-100-104-0000-050
Katrina Dore	Math HSPA Academy II	PHS	December 12, 2012- June 7, 2013	\$45 per hr. not to exceed \$5,265	15-421-100-101-0000-050
Nicole McNeal	Math HSPA Academy II	PHS	December 12, 2012- June 7, 2013	\$45 per hr. not to exceed \$5,265	15-422-100-100-0000-050
Kristen Zapille	Math HSPA Academy II	PHS	December 12, 2012- June 7, 2013	\$45 per hr. not to exceed \$5,265	15-421-100-101-0000-050

8. HIRING OF PART-TIME STUDENT STAFF FOR BTS PROGRAM: (Work on an as needed basis not to exceed three days per week.)

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Ramier Brown	District	Student Worker	December 12, 2012- June 30, 2013	\$7.50 p/hr (Not to exceed \$3,500)	11-401-100-100-0000-545
Jokaira Brown	District	Student Worker	December 12, 2012- June 30, 2013	\$7.50 p/hr (Not to exceed \$3,500)	11-401-100-100-0000-545
Alexis Joseph	District	Student Worker	December 12, 2012- June 30, 2013	\$7.50 p/hr (Not to exceed \$3,500)	11-401-100-100-0000-545

9. WINTER COACHING POSITIONS-MSP/PHS: (Pending Criminal Clearance)

NAME	POSITION	LOCATION	EFFECTIVE DATE	SALARY/STIPEND	FUNDING SOURCE
Harry Green	Head Boys Basketball	Middle School	December 12, 2012 – June 30, 2013	\$2446	15-402-100-100-0000-055
Tim Brunetti	Assistant Boys Basketball	Middle School	December 12, 2012 – June 30, 2013	\$1987	15-402-100-100-0000-055
Mary Gillespie	Head Girls Basketball	Middle School	December 12, 2012 – June 30, 2013	\$2446	15-402-100-100-0000-055
Amee Watford	Assistant Girls Basketball	Middle School	December 12, 2012 – June 30, 2013	\$1987	15-402-100-100-0000-055
Ashley Schmid	Head Cheerleading	Middle School	December 12, 2012 – June 30, 2013	\$2446	15-402-100-100-0000-055
Nicole Abdullah	Assistant Cheerleading	PHS	December 12, 2012 – June 30, 2013	\$2,672	15-402-100-100-0000-050
Douglass Harmon	Volunteer Swim Coach	PHS	December 12, 2012 – June 30, 2013	N/A	15-402-100-100-0000-050

10. HIRING OF ATHLETIC CONTEST HELP- (Pending Criminal Clearance)

NAME	POSITION	LOCATION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Bryan Barnes	Athletic Help	PHS/MSP	December 12, 2012- June 30, 2013	Volleyball/\$40 p/day Basketball/\$31 p/game	15-402-100-100-0000-050
Jason Little	Athletic Help	PHS/MSP	December 12, 2012- June 30, 2013	Volleyball/\$40 p/day Basketball/\$31 p/game	15-402-100-100-0000-050

11. ADULT EDUCATION – (Pending Criminal Clearance)

NAME	POSITION	LOCATION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Maritza Cruz	Secretary (Substitute)	MSP	December 12, 2012- June 30, 2013	\$30.00 per hr. 2.5 hrs. per day (On an as needed basis, not to exceed \$3,500)	12-13 Adult Ed Grant 20-619-100-101-0000-265

12. STAFF TRANSFERS:

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Ashley Parker	LEEDS	1/1 Aide	December 12, 2012- June 30, 2013	N/C	11-000-217-106-0000-080

13. A-2 CONTRACTS:

NAME	POSITION	LOCATION	EFFECTIVE DATE	SALARY/STIPEND	FUNDING SOURCE
Delnora Rowell	Choir K-5 Co-Advisor	SMSS	December 12 2012- June 30, 2013	\$864	15-401-100-100-0000-060

14. STOCKTON PLACEMENT FOR THE 2012-2013 SCHOOL YEAR:

NAME	POSITION	LOCATION	DATE	SALARY	FUNDING SOURCE
Matthew Bowsen	1 st Grade Marissa Ward	WAS	JAN-APR 2013	N/A	N/A
Ingrid Manderson	3 rd Grade Stephanie Smith-Stowe	Leeds	JAN-APR 2013	N/A	N/A

15. RESCINDING/CORRECTING PRIOR BOARD ACTION:

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY/STIPEND	FUNDING SOURCE
Frank Graves	Substitute Custodian/ Maintenance	District	November 14, 2012 - June 30, 2013 (Passes by the BOE on November 13, 2012)	\$9.00/\$12.50 per hr (Correct custodial rate to \$9.50 p hr)	11-000-261-100-0000-352 11-000-262-100-0000-352
Mercedes Hicks	Substitute Security	District	November 14, 2012 - June 30, 2013 (Passes by the BOE on November 13, 2012)	\$9.00 per hr (Correct custodial rate to \$9.50 p hr)	15-000-266-100-0000-050
Scott Clark	Substitute Security	District	November 14, 2012 - June 30, 2013 (Passes by the BOE on November 13, 2012)	\$9.00 per hr (Correct custodial rate to \$9.50 p hr)	15-000-266-100-0000-050

16. MSP 3-7 PROGRAM:

NAME	POSITION	LOCATION	EFFECTIVE DATE	SALARY/STIPEND	FUNDING SOURCE
Sydney Simpson	3-7 Program (Replacement for R. Fleming)	MSP	December 12,2012- June 30, 2013	\$45.00 for 4hrs. for 131 days not to exceed \$2,350 per teacher	15-421-100-101-0000-055
Karla Carmichael	3-7 Program (Replacement for J. Manetta)	MSP	December 12,2012- June 30, 2013	\$45.00 for 4hrs. for 131 days not to exceed \$2,350 per teacher	15-421-100-101-0000-055

17. Resolution to approve Carmen Torres to receive a stipend in the amount of \$6,000 to be paid on a pro rated basis over fourteen pay periods from December 11, 2012-June 30, 2013 for the additional duties associated with the Parent Involvement Center. 15-000-211-173-0000-080.

18. Resolution to approve Erica Haskins a student at Rowan University to be placed in the District with Aimee Watford to complete her Practicum for Counseling in Education Settings, from January 22, 2013-May 10, 2013 for a period of approximately 50 hours.

MOTION BY: Ms. Melanie Griffin SECOND BY: Ms. Ethel Seymore Yea: X

ROLL CALL:

Mrs. Bey-Blocker	Abstain	Mrs. Seymore	Yes
Ms. Famularo	Yes to 3; No to the rest	Ms. Vazquez	Yes
Mr. McClellan	Yes	Mrs. Graves	Yes to all except Recues
Mr. Moore	Yes		Self from page #16 of
Ms. Griffin	Yes		Agenda, 7 th Name down
Ms. Alicea	Yes		(E.B.) H.R. Item #2

SEVEN YES TO NUMBER 1; MOTION PASSED.

SEVEN YES TO NUMBER 2 WITH THE EXCEPTION OF RECUESAL OF (E.B.) IN ITEM#2; MOTION PASSED.

SIX YES TO NUMBER 2 (E.B.); MOTION PASSED.

EIGHT TO NUMBER 3; MOTION PASSED.

SEVEN YES TO NUMBERS 4 THROUGH 18; MOTION PASSED.

The following Human Resource Agenda Item Addenda Recommended by Dr. Bailey:

1. REDUCTION IN FORCE:

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Nancy Barbin	C & I	Supervisor	February 11, 2013	\$118,807	11-000-221-102-0000-234
Derrick Carrington	C & I	Supervisor	February 11, 2013	\$115,663	11-000-221-102-0000-234 11-402-100-100-0000-049
Antoinette Wilson	C & I	Supervisor	February 11, 2013	\$113,638	11-000-221-102-0000-234
Anthony Norman	C & I	Supervisor	February 11, 2013	\$121,558	11-000-221-102-0000-234

2. TERMINATION OF CONTRACTS:

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Rayna Hendricks	C & I	Supervisor	February 11, 2013	\$104,663	15-130-100-101-0000-055
Karin Farkas	C & I	Supervisor	February 11, 2013	\$105,638	11-000-219-104-0000-434
Mathew Peterson	PHS	Teacher	February 11, 2013	\$51,627	15-140-100-101-0000-050
Polycarp Ngwabi	MSP	Teacher	February 11, 2013	\$56,460	15-130-100-101-0000-055
Elise Thompson	MSP	Teacher	February 11, 2013	\$51,421	15-130-100-101-0000-055
Barbara Hinchman	LEEDS	Teacher	February 11, 2013	\$51,421	15-213-100-101-0000-080
Catherine Stanley	PHS	Teacher	February 11, 2013	\$52,039	15-140-100-101-0000-050
William Bartle	MSP	Teacher	February 11, 2013	\$54,765	15-130-100-101-0000-055
Willie Ceasar	SMSS	Teacher	February 11, 2013	\$51,421	15-120-100-101-0000-095
Lisa Brown	PHS	Secretary	January 11, 2013	\$33,851	15-000-240-105-0000-050
Yasmine Lopez	CST	Secretary	January 11, 2013	\$31,261	11-000-219-105-0000-434

3. STAFF TRANSFERS:

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY	FUNDING SOURCE
Nancy Barbin	MSP	Teacher	February 11, 2013	\$85,058	15-130-100-101-0000-055
Derrick Carrington	SMSS	Teacher	February 11, 2013	\$85,058	15-120-100-101-0000-095
Anthony Norman	MSP	Teacher	February 11, 2013	\$85,058	15-130-100-101-0000-055
Effie Jenkins-Smith	EC	Principal	January 2, 2013	\$131,150	20-218-200-103-0000-234
Teressa McGaney-Guy	C & I	Interim Director of Special Projects	January 2, 2013	N/A	11-000-221-102-0000-234
Reyna Hendricks	MSP	Teacher	February 11, 2013	\$60,221	15-130-100-101-0000-055
Karen Farkas	CST	LDTC	February 11, 2013	\$85,677	11-000-219-104-0000-434
Rene Gensamer	MSP	Teacher	February 11, 2013	\$85,626	15-130-100-101-0000-055
Nathan Davis	MSP	Teacher	February 11, 2013	\$83,158	15-130-100-101-0000-055
Patrick Magee	PHS	Teacher	February 11, 2013	\$55,507	15-140-100-101-0000-050
Renee Irwin	MSP	Teacher	February 11, 2013	\$61,901	15-130-100-101-0000-055
Robert Manning	PHS	Teacher	February 11, 2013	\$57,490	15-140-100-101-0000-050
Donna Champion	LEEDS	Teacher	February 11, 2013	\$84,443	15-213-100-101-0000-080

4. RESCINDING PRIOR BOARD ACTION:

NAME	LOCATION	POSITION	EFFECTIVE DATE	SALARY/STIPEND	FUNDING SOURCE
Nathan Davis	NMSS	Interim P/T Supervisor	February 11, 2013 <i>(As approved by the BOE on June 12, 2012)</i>	\$15,000 Stipend (Pro Rated)	15-130-100-101-0000-055
Effie Jenkins-Smith	C&I	Director of Educational Services	January 2, 2013 <i>(As approved by the BOE on June 12, 2012)</i>	\$131,150	11-000-230-100-0000-232
Renee Irwin	PHS/ALT	Interim Assistant Principal	February 11, 2013 <i>(As approved by the BOE on October 23, 2012)</i>	\$104,663 Step 1 (Pro Rated)	15-000-240-103-0000-050
Debra Mossbrook	District	Interim LDTC	February 11, 2013 <i>(As approved by the BOE on November 12, 2012)</i>	N/C	11-000-219-104-0000-434 <i>(Replacing K. Farkas)</i>
Robert Manning	PHS	Interim Assistant Principal	February 11, 2013 <i>(As approved by the BOE on June 12, 2012)</i>	\$104,663 (Step 1, pro-rated /per diem)	15-000-240-103-0000-050
Patrick Magee	PHS	Interim Assistant Principal	July 1, 2012 <i>(As approved by the BOE on June 12, 2012)</i>	\$104,663 (Step 1, pro-rated /per diem)	15-000-240-103-0000-050
Rene Gensamer	C & I	Interim Supervisor	February 11, 2013 <i>(As approved by the BOE on June 12, 2012)</i>	\$104,663 (Step 1, pro-rated /per diem)	11-000-221-102-0000-234

5. **Resolution to approve** Edward Fuhrmeister as the District Testing Coordinator for the 2012-2013 school year and receive a stipend in amount of 13,450 to be paid on a pro-rated basis over fourteen pay periods from December 11, 2012-June 30, 2013. 11-000-221-102-0000-234.

6. **Resolution to approve** Roger Fleming as Interim Coordinator of CARE effective November 20, 2012 at the rate of \$60 p/hr, from 3:30 p.m.-7:30 p.m. each day CARE is in session. 20-290-200-200-0000-545.

Add-ons:

7a. Dawn Rice Bivens, Coordinator of CARE, terminated effective 12-12-12.

7b. Colleen Thompson, Aide terminated effective 12-12-12.

MOTION BY: Ms. Melanie Griffin

SECOND BY: Mr. Johnny McClellan

Yea: X

ROLL CALL:

Mrs. Bey-Blocker Yes to 1 and 3; No to the rest

Ms. Griffin Yes

Ms. Alicea Abstain

Ms. Famularo No

Mrs. Seymore Abstain

Mr. McClellan Yes

Ms. Vazquez Abstain

Mr. Moore Abstain

Mrs. Graves Abstain

THREE YES TO 1 AND 3; MOTION FAILED.

TWO YES TO 2, AND 4 THROUGH 7b; MOTION FAILED.

(See December 14, 2012 letter "State Fiscal Monitor Decisions Meeting of December 11, 2012" for Human Resource Item Numbers 1 through 7 a/b; and see the January 7, 2013 letter "Addendum to the State Monitor Letter of December 14, 2012")

**PLEASANTVILLE BOARD OF EDUCATION
WORKSHOP/ACTION MEETING
CURRICULUM & INSTRUCTION
Tuesday, December 11, 2012
MINUTES**

The Superintendent of Schools recommends adoption of the following:

RESOLUTION

The Pleasantville Board of Education is committed to ensuring all students succeed academically and reach their full potential in life. In doing so, it is also committed to providing opportunities for and ensuring that all students (inclusive of English Language Learners and Special Education Students) meet the New Jersey Core Curriculum Content Standards and achieve academic and long-life success.

1. WORKSHOP/CONFERENCE ATTENDANCE

Staff Member	Location	Title	Date	Cost	Account#
Susan Arthur	WAS	Harassment, Intimidation and Anti-Bullying workshop in Mullica Hill, NJ	1/9/13	\$139.00 Registration Mileage N/C	15-000-218-580-0000-060 Registration
Erica Baldwin	DAP	2013 Conference for NJ Pre-Kindergarten Teachers in Atlantic City, NJ	2/25/13	\$208.00 Registration Mileage @ \$.31 per mile	20-218-200-580-0000-234 (2012-2013 Pre School) Registration and Mileage
Virginia Baralus	PHS	Anger and the Power of Positive Psychology in Egg Harbor Twp., NJ	3/1/13	N/C	N/A
Marlene Barrera	WAS	ELA Common Core Standards in Mays Landing, NJ	1/9/13	7 ETTC Hrs. Mileage N/C	N/A
Linda Baum	NMSS	The Kindergarten Seminar in Clementon, NJ	1/10/13 2/22/13 4/18/13	\$75.00 Registration Mileage @ \$.31 per mile	15-000-223-580-0000-085 Registration and Mileage
Stephanie Beningo	WAS	The Kindergarten Seminar in Clementon, NJ	1/10/13 2/22/13 4/18/13	\$75.00 Registration Mileage @ \$.31 per mile	15-000-223-580-0000-060 Registration and Mileage
Edward Bonek	MSP	The Principal's Role in Using Assessment to Improve Student Achievement (Turnaround Principals in the South) in Mt. Laurel, NJ	2/13/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage
Edward Bonek	MSP	The Principal's Role in Using Data to Improve Student Achievement (Turnaround Principals in the South) in Mt. Laurel, NJ	3/4/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage

Staff Member	Location	Title	Date	Cost	Account#
Edward Bonek	MSP	The Principal's Role in Closing the Achievement Gap (Turnaround Principals in the South) in Mt. Laurel, NJ	5/10/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage
Regina Callaghan	SMSS	Co-Teaching and Collaboration: How Teachers Can Create A Program That Works! in Galloway, NJ	11/29/12	7 ETTC Hrs. Mileage N/C	N/A
Kimairy Candelaria	DAP	2013 Conference for NJ Pre-Kindergarten Teachers in Atlantic City, NJ	2/25/13	\$208.00 Registration Mileage @ \$.31 per mile	20-218-200-580-0000-234 (2012-2013 Pre School) Registration and Mileage
Derrick Carrington	District	Cape Atlantic League Scheduling Meeting in Mays Landing, NJ	12/13/12	Registration N/C Mileage @ \$.31 per mile	15-000-223-580-0000-050 Mileage
Derrick Carrington	District	Cape Atlantic League Athletic Directors Meeting in Mays Landing, NJ	1/3/13	Registration N/C Mileage @ \$.31 per mile	15-000-223-580-0000-050 Mileage
Derrick Carrington	District	Cape Atlantic League Athletic Directors and Principals Meeting in Mays Landing, NJ	1/24/13	Registration N/C Mileage @ \$.31 per mile	15-000-223-580-0000-050 Mileage
Sheila Ceasar	ECH	Department of Education Early Childhood Program Supervisor's Meeting in Trenton, NJ	12/12/12 <i>(Revised Date)</i>	Registration N/C Mileage @ \$.31 per mile	20-218-200-580-0000-234 (2012-2013 Pre School) Mileage
Willie Ceasar	SMSS	Co-Teaching and Collaboration: How Teachers Can Create A Program That Works! in Galloway, NJ	11/29/12	7 ETTC Hrs. Mileage N/C	N/A
Maryanne DeBlasio	SMSS	The Kindergarten Seminar in Clementon, NJ	1/10/13 2/22/13 4/18/13	\$75.00 Registration Mileage @ \$.31 per mile	15-000-223-580-0000-095 Registration and Mileage
Karin Farkas	District	NJ Leadership Summit Using Multi-Tiered Systems to Support Common Core Instruction of Underachieving Students in Monroe Twp., NJ	12/12/12	Registration N/C Mileage @ \$.31 per mile	11-000-219-580-0000-400 Mileage
Karin Farkas	District	Atlantic County Special	12/19/12	Registration	

Staff Member	Location	Title	Date	Cost	Account#
		Education Director's Meeting in Margate, NJ	<i>(Revised Date)</i> 1/16/13 2/13/13 3/13/13 4/17/13 5/8/13	N/C Mileage @ \$.31 per mile	11-000-219-580-0000-400 Mileage
Christina Favre	WAS	From My Classroom to Yours: "Life in the Cloud!" in Galloway, NJ	3/13/13	7 ETTC Hrs. Mileage N/C	N/A
Rodger Fleming	Salem	21 st CCLC NJ DOE Project Director's Mandatory Quarterly Meeting in Mercerville, NJ	12/4/12	Registration N/C Mileage @ \$.31 per mile	20-290-200-580-0000-545 (2012-2013 21 st CCLC) Mileage
Lena Gault	SMSS	Co-Teaching and Collaboration: How Teachers Can Create A Program That Works! in Galloway, NJ	11/29/12	7 ETTC Hrs. Mileage N/C	N/A
Mary Gillespie	MSP	Wired Differently: What Every Educator Should Know - 5 Keys to Working with Student with "Acting Out" & "Acting In" Disorders in Atlantic City, NJ	1/7/13	\$139.00 Registration Mileage N/C	15-000-211-580-0000-055 Registration
Mary Gillespie	MSP	Teasing and Bullying Training for School Safety and Climate in New Brunswick, NJ	1/31/13	N/C	N/A
Martha Hoffnagle	DAP	2013 Conference for NJ Pre-Kindergarten Teachers in Atlantic City, NJ	2/25/13	\$208.00 Registration Mileage @ \$.31 per mile	20-218-200-580-0000-234 (2012-2013 Pre School) Registration and Mileage
Crystal Holt	District	The Conference for Adobe Photoshop Users in Atlantic City, NJ	1/16/13	\$179.00 Registration Mileage N/C	11-190-100-340-0000-334 Registration
Anne Hughes	PHS	Powerful, Practical Strategies for Reaching "I Don't Care" and Underperforming Students to Increase Their School Success in Cherry Hill, NJ	1/11/13	\$219.00 Registration Mileage N/C	20-270-200-500-0000-545 (2012-2013 NCLB Title IIA) Registration
Anne Hughes	PHS	Develop Guidelines for Technology Projects, Promote Problem Solving and Higher Order Thinking Skills for All Students in Cherry Hill, NJ	1/30/13	\$215.00 Registration Mileage N/C	20-270-200-500-0000-545 (2012-2013 NCLB Title IIA) Registration
Effie Jenkins-Smith	District	Curriculum and Instruction Leadership in Galloway, NJ	11/19/12	7 ETTC Hrs. Mileage N/C	N/A

Staff Member	Location	Title	Date	Cost	Account#
Stephen Katzen	PHS	From Legal to Illegal Prescription Drugs in Our Community in Galloway, NJ	12/18/12	N/C	N/A
Ann Kopke	MSP	Teasing and Bullying for School Safety and Climate in New Brunswick, NJ	1/31/13	N/C	N/A
Barbara Kubaska	SMSS	ELA Common Core: Science, Social Studies and ELA Working Together in Galloway, NJ	1/9/13	7 ETTC Hrs. Mileage N/C	N/A
Denise Kubaska	PHS	Working Effectively with Difficult, Defiant and Noncompliant Students in Cherry Hill, NJ	12/17/12	\$225.00 Registration Mileage N/C	20-270-200-500-0000-545 (2012-2013 NCLB Title IIA) Registration
Wanda Lane	WAS	From My Classroom to Yours: "Life in the Cloud!" in Galloway, NJ	3/13/13	7 ETTC Hrs. Mileage N/C	N/A
Turkessa Lee	PHS	Planning Student Transition to Adult Life in Mullica Hill, NJ	1/8/13	\$11.00 Registration Mileage @ \$.31 per mile	11-000-219-580-0000-400 Registration and Mileage
Maurice Lesser	District	Atlantic County Special Education Director's Meeting in Margate, NJ	12/19/12 <i>(Revised Date)</i> 1/16/13 2/13/13 3/13/13 4/17/13 5/8/13	Registration N/C Mileage @ \$.31 per mile	11-000-219-580-0000-400 Mileage
Maurice Lesser	District	NJ Leadership Summit Using Multi-Tiered Systems to Support Common Core Instruction of Underachieving Students in Monroe Twp., NJ	12/12/12	Registration N/C Mileage @ \$.31 per mile	11-000-219-580-0000-400 Mileage
Mary Low	LAS	Kindergarten Seminar in Clementon, NJ	12/6/12 1/10/13 2/22/13 4/18/13	Registration N/C Mileage @ \$.31 per mile	15-000-223-890-0000-080 Mileage
Robert Manning	MSP	The Principal's Role in Leading Implementation of the CCSS (Turnaround Principals in the South) in Mt. Laurel, NJ	12/13/12	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage
Robert Manning	MSP	The Principal's Role in Using Instructional Strategies to Improve Student Achievement (Turnaround Principals in the South) in Mt. Laurel, NJ	1/17/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage

Staff Member	Location	Title	Date	Cost	Account#
Robert Manning	MSP	The Principal's Role in Creating a Culture and Climate for Learning (Turnaround Principals in the South) in Mt. Laurel, NJ	4/11/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage
Jennifer Martinez	SMSS	Co-Teaching and Collaboration: How Teachers Can Create A Program That Works! in Galloway, NJ	11/29/12	7 ETTC Hrs. Mileage N/C	N/A
Laurie Poplawski	MSP	Anger and the Power of Positive Psychology in Egg Harbor Twp., NJ	3/1/13	N/C	N/A
Linda Powers	MSP	Anger and the Power of Positive Psychology in Egg Harbor Twp., NJ	3/1/13	N/C	N/A
Patricia Pressley	DAP	Supporting Youth with Autism: Asperger and other Social-Communication Challenges: Using Social Skills Training and Positive Behavioral Supports in Sayreville, NJ	12/12/12	Registration N/C Mileage @ \$.31 per mile	20-218-200-580-0000-234 (2012-2013 Pre School) Mileage
Leslie Price	SMSS	Co-Teaching and Collaboration: How Teachers Can Create A Program That Works! in Galloway, NJ	11/29/12	7 ETTC Hrs. Mileage N/C	N/A
Luraine Randall	MSP	Teasing and Bullying Training for School Safety in New Brunswick, NJ	1/31/13	N/C	N/A
Donna Ranger	SMSS	Working Effectively with Difficult, Defiant and Noncompliant Students in Cherry Hill, NJ	12/17/12	\$225.00 Registration Mileage @ \$.31 per mile	11-000-219-580-0000-400 Registration and Mileage
Donna Ranger	SMSS	Anger and the Power of Positive Psychology in Egg Harbor Twp., NJ	3/1/13	N/C	N/A
Robert Reiger	PHS	Powerful, Practical Strategies for Reaching "I Don't Care" and Underperforming Students to Increase Their School Success in Cherry Hill, NJ	1/11/13	\$219.00 Registration Mileage N/C	20-270-200-500-0000-545 (2012-2013 NCLB Title IIA) Registration
Robert Reiger	PHS	Practical Strategies for Differentiating Instruction in a Whole Class Setting in Cherry Hill, NJ	1/30/13	\$215.00 Registration Mileage N/C	20-270-200-500-0000-545 (2012-2013 NCLB Title IIA) Registration

Staff Member	Location	Title	Date	Cost	Account#
Carol Reynolds	District	New Jersey Leadership Summit: Using Multi-Tiered Systems to Support Common Core Instruction of Underachieving Students in Monroe Twp., NJ	12/12/12	Registration N/C Mileage @ \$.31 per mile	20-270-200-500-0000-545 (2012-2013 NCLB Title IIA) Registration and Mileage
Kelly Turner	SMSS	Co-Teaching and Collaboration: How Teachers Can Create A Program That Works! in Galloway, NJ	11/29/12	7 ETTC Hrs. Mileage N/C	N/A
Lea Valentino	MSP	Anger and the Power of Positive Psychology in Egg Harbor Twp., NJ	3/1/13	N/C	N/A
Patricia Varallo	PHS	Cutting Edge Technology Tools for Strengthening Student Learning in Your English or Social Studies Classroom in Cherry Hill, NJ	1/30/13	\$225.00 Registration Mileage N/C	20-270-200-500-0000-545 (2012-2013 NCLB Title IIA) Registration
Amee Watford	MSP	Wired Differently: What Every Educator Should Know - 5 Keys to Working with Student with "Acting Out" & "Acting In" Disorders in Atlantic City, NJ	1/7/13	\$139.00 Registration Mileage N/C	15-000-211-580-0000-055 Registration
Katharine Watson	MSP	From My Classroom to Yours "Life in the Cloud" in Galloway, NJ	3/13/13	7 ETTC Hrs. Mileage N/C	N/A
Brigitte White	MSP	The Principal's Role in Leading Implementation of the Common Core State Standards (Turnaround Principals in South) in Mt. Laurel, NJ	12/13/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage
Brigitte White	MSP	The Principal's Role in Using Instructional Strategies to Improve Student Achievement (Turnaround Principals in South) in Mt. Laurel, NJ	1/17/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage
Brigitte White	MSP	The Principal's Role in Using Assessment to Improve Student Achievement (Turnaround Principals in South) in Mt. Laurel, NJ	2/13/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage
Brigitte White	MSP	The Principal's Role in Using Data to Improve Student Achievement (Turnaround Principals in South) in Mt. Laurel, NJ	3/4/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage

Staff Member	Location	Title	Date	Cost	Account#
Brigitte White	MSP	The Principal's Role in Creating a Culture and Climate for Learning (Turnaround Principals in South) in Mt. Laurel, NJ	4/11/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage
Brigitte White	MSP	The Principal's Role in Closing the Achievement Gap (Turnaround Principals in South) in Mt. Laurel, NJ	5/10/13	Registration N/C Mileage @ \$.31 per mile	15-000-240-500-0000-055 Mileage
Daile White	District	21 st CCLC NJ DOE Project Director's Mandatory Quarterly Meeting in Mercerville, NJ	12/4/12	Registration N/C Mileage @ \$.31 per mile	20-290-200-580-0000-545 (2012-2013 21 st CCLC) Mileage
Nancy Wiesenfeld	MSP	Teasing and Bullying Training for School Safety and Climate in New Brunswick, NJ	1/31/13	Registration N/C Mileage @ \$.31 per mile	15-000-211-580-0000-055 Mileage
Antoinette Wilson	PHS	Atlantic County Alternative High School Assessment (AHSA) Training in Mays Landing, NJ	12/3/12	N/C	N/A
Conference/Workshop Previously Board Approved *Date Change Only*					
Nancy Barbin	District	Common Core State Standards Fall Train the Trainer Conference in Atlantic City, NJ	12/7/12 <i>(Revised Date)</i>	\$299.00 Registration Mileage N/C	20-270-200-500-0000-545 (2012-2013 NCLB Title IIA) Registration
Christina Favre	WAS	All Things Smart and the Stuff You Can Do When You Are Empowered by Teq. In Galloway, NJ	1/23/13 <i>(Revised Date)</i>	7 ETTC Hrs. Mileage N/C	N/A
Rosemarie Giunta	WAS	All Things Smart and the Stuff You Can Do When You Are Empowered by Teq. In Galloway, NJ	1/23/13 <i>(Revised Date)</i>	7 ETTC Hrs. Mileage N/C	N/A
Rayna Hendricks	District	Common Core State Standards Fall Train the Trainer Conference in Atlantic City, NJ	12/7/12 <i>(Revised Date)</i>	\$299.00 Registration Mileage N/C	20-270-200-500-0000-545 (2012-2013 NCLB Title IIA) Registration
Effie Jenkins-Smith	District	All Things Smart and the Stuff You Can Do When You Are Empowered by Teq. In Galloway, NJ	1/23/13 <i>(Revised Date)</i>	7 ETTC Hrs. Mileage N/C	N/A
Tom Mursheno	NMSS	All Things Smart and the Stuff You Can Do When You Are Empowered by Teq. In Galloway, NJ	1/23/13 <i>(Revised Date)</i>	7 ETTC Hrs. Mileage N/C	N/A

Staff Member	Location	Title	Date	Cost	Account#
Carol Reynolds	District	Common Core State Standards Fall Train the Trainer Conference in Atlantic City, NJ	12/6/12 12/7/12 (Revised Date)	\$299.00 Registration Mileage N/C	20-270-200-500-0000-545 (2012-2013 NCLB Title IIA) Registration
Alberto Rodriguez	SMSS	All Things Smart and the Stuff You Can Do When You Are Empowered by Teq. In Galloway, NJ	1/23/13 (Revised Date)	7 ETTC Hrs. Mileage N/C	N/A
Russell Weems	PHS	PARCC ELA State Educator Item Review Committee	1/9/13- 1/11/13 (Revised Date)	N/C	N/A

2. ACTIVITIES

School/Program	Activity	Date	Cost	Account#	Time
Decatur Avenue	Picture with Frosty the Snowman	12/17/12	N/C	N/A	8:30am – 2:30pm
Early Childhood	Social Services via Internet Email Parent Workshops	1/8/13	N/C	N/A	8:45am – 12:00pm
Leeds Avenue	Smile Programs- Dental Screening and Services	2/1/13	N/C	N/A	8:30am – 3:00pm
Middle School	Winter Art Show and Winter Concert	12/12/12	N/C	N/A	5:00pm – 9:30pm
Middle School	Winter Wonderland Assembly	12/20/12	N/C	N/A	9:00am – 11:30am
Middle School	Student/Staff Dance Show	2/7/12 2/8/12 2/9/12	N/C	N/A	5:00pm – 9:30pm
Middle School	MSP Spelling Bee	2/13/13 2/20/13	\$197.50 Enrollment Fee	15-190-100-800-0000-055	9:00am – 10:30am
Middle School	National Geographic Bee	1/9/13 1/15/13	N/C	N/A	9:30am – 10:50am
North Main	Winter Holiday Evening Program	12/19/12	N/C	N/A	6:00pm - 8:00pm
Washington Ave	Black History Bowl	2/22/13	\$100.00 Trophies	Student Activity Account #536	1:30pm - 2:30pm

3. FUNDRAISERS

School	Activity	Start Date	End Date	Purpose
Decatur Avenue	Bake Sale	12/19/12	12/21/12	To raise money for student events including Read Across America and Family Fun Day.
High School	Key Club Bake Sale	1/17/13	1/17/13	To raise funds for Key Club student activities
High School	Mr. Greyhound Show	4/26/13	4/26/13	To raise funds for Key Club student activities

School	Activity	Start Date	End Date	Purpose
High School	Key Club Dress Down (Students will dress in red or green tops and donate a canned food)	12/17/12	12/20/12	To raise funds for Key Club student activities and participate in a charitable event.
High School	Anime Holiday Cards	12/12/12	12/21/12	To raise funds for Kotoricon convention trip in January.
High School	Christmas Wreaths (Students will decorate wreaths and sell them)	12/12/12	12/20/12	Fundraise for the prom
High School	Toiletry Drive for Covenant House of Atlantic City	12/12/12	12/14/12	This activity shows students that we all can give back and help others regardless of our own situation.
High School	Holiday Dress Down Day	12/21/12	12/21/12	To raise funds for Spanish Club, Art Exhibit and trip to Spain and France.
Leeds Avenue	Breakfast with Santa	12/15/12	12/15/12	To raise money for 5 th grade end of the year program.
Middle School	Art Club Bake Sale	12/12/12	12/12/12	To raise money to go on a field trip to an Art Museum.
Middle School	Student/Staff Dance Show Ticket Sales	12/12/12	2/9/12	To study and perform dances from various decades as well as raise fund for Drama Club activities.
North Main	Chuck "E" Cheese Fundraiser Program	12/28/12	12/28/12	To build school morale and for the Drama Club to raise funds to purchase costumes and props for a Spring play.
South Main	Picture with Santa	12/12/12	12/14/12	To raise funds for the end of the year perfect attendance celebration.
South Main	Holiday Dance	12/14/12	12/14/12	Raise funds for student incentives and activities.

4. FIELD TRIPS

School	Activity	Location	Date	Cost	Account#
C.A.R.E. (200 Students)	Young's Skating Center	Mays Landing, NJ	12/3/12	\$780.00	20-290-100-800-0000-545 (2012-2013 21 st CCLC) Registration and Refreshments
			12/4/12	Registration	
				\$500.00	20-290-200-500-0000-545 (2012-2013 21 st CCLC) Transportation
				Refreshments	
				\$1,100.00	
				Transportation (4 Buses \$275 each bus)	
C.A.R.E (200 Students)	King Pin Bowling Center	Egg Harbor Twp., NJ	12/6/12	\$2,600.00	20-290-100-800-0000-545 (2012-2013 21 st CCLC) Registration
				Registration	
				\$1,000.00	20-290-200-500-0000-545 (2012-2013 21 st CCLC) Transportation
				(4 Buses \$250 each bus)	

School	Activity	Location	Date	Cost	Account#
Decatur Avenue (60 Students)	La Cosecha Supermarket	Pleasantville, NJ	12/14/12	N/C	N/A
Decatur Avenue (30 Students)	Walking Trip to the Pleasantville Library	Pleasantville, NJ	12/13/12	N/C	N/A
High School (35 Students)	Delsea Regional High School	Franklinville, NJ	12/8/12	\$180.00 Registration \$ 375.00 Transportation	15-000-240-500-0000-050 Registration 15-000-270-512-0000-050 Transportation
High School (60 Students)	Salem City Magic Christmas Parade and West Cape May Community Parade	Salem City, NJ Cape May, NJ	12/1/12	Registration N/C \$900.00 Transportation (2 Buses \$450 each bus)	15-000-270-512-0000-050 Transportation
High School (40 Students)	Federal Reserve Bank of Philadelphia	Philadelphia, PA	1/15/13	Registration N/C \$450.00 Transportation	15-000-270-512-0000-050 Transportation
High School (30 Students)	Martin L. King Jr. Drill Meet	Richmond, VA	1/18/13	\$200.00 Registration \$3,550.00 Transportation \$2,100.00 Lodging	15-190-100-800-0000-050 Registration 15-000-270-512-0000-050 Transportation JROTC Student Activity Account #42
Leeds Avenue (102 Students)	TD Bank Arts Centre "Skippy Jones" Play	Sewell, NJ	2/8/13	\$892.50 Registration \$900.00 Transportation (2 Buses \$450 each bus)	Student Activity Registration 15-000-270-512-0000-080 Transportation
Middle School (22 Students)	Villa Raffaella Assisted Living Community	Pleasantville, NJ	12/14/12	Registration N/C \$150.00 Transportation	15-000-270-512-0000-055 Transportation
Middle School (30 Students)	Atlantic City Aquarium (Sea Perch Event)	Atlantic City, NJ	1/26/13	Registration N/C \$250.00 Transportation	15-000-270-512-0000-055 Transportation

School	Activity	Location	Date	Cost	Account#
Middle School	Think Day Competition	Linwood, NJ	3/16/13	\$125.00 Registration \$120.00 Refreshment \$100.00 Spectator Fee \$150.00 Transportation \$260.00 T-Shirts	15-190-100-800-0000-055 Registration/ Refreshment/ Spectator 15-000-270-512-0000-055 Transportation Student Activity #555 T-Shirts
North Main (96 Students)	State House, Museum and Planetarium	Trenton, NJ	5/31/12	N/C	N/A
South Main (25 Students)	Story Book Land	Egg Harbor Twp., NJ	12/13/12	Registration paid by Pleasantville Municipal Alliance \$250.00 Transportation	15-000-270-512-0000-095 Transportation
Washington Ave. (61 Students)	National Constitution Center	Philadelphia, PA	5/29/13	\$664.50 Registration \$900.00 Transportation (2 Buses \$450 each bus)	15-190-100-890-0000-060 Registration 15-000-270-512-0000-060 Transportation
Washington Ave. (68 Students)	Adventure Aquarium	Camden, NJ	1/28/13	\$955.00 Registration \$900.00 Transportation (2 Buses \$450 each bus) \$20.00 Parking	15-190-100-890-0000-060 Registration 15-000-270-512-0000-060 Transportation Student Activity Parking

- Resolution to approve the One Stop Career Center Job Development Van to visit the Parent Resource Center twice a month on Tuesdays and Thursdays to conduct workshops for parents. The program will begin December 11, 2012 through June 30, 2013. The areas of focus will include career planning for parents, work readiness, resume preparation, application process, interviewing, job matching, and community job fairs. There is no cost to the district to host these workshops for parents.

6. Resolution to approve the donation of dictionaries from Stan Malcolm, member of the Somers Point Rotary Club for students district-wide in 3rd grade. There is no cost to the district to accept this donation.
7. Resolution to approve the following staff members to attend the Regional Achievement Center Reflection on Assessment Data (ROAD) training on December 12, 2012 at Richard Stockton College of New Jersey. The ROAD training is a one-day workshop designed to train school leaders on analyzing assessment data. There is no cost to the district for the staff members to attend this training.
 - Havana Berry, Accountability Specialist, C&I
 - Lindsey Button, Leader Teacher, PHS
 - Linda Richards, Lead Teacher, MSP
 - Stephen Townsend, Principal, PHS
 - Brigitte White, Principal, MSP
8. Resolution to approve Richard Stockton College of New Jersey as a part of our partnership to begin Curriculum Adaptions (EDUC 5336 091 CLC 3.00) course. The course will be held January 2013 through May 2013 from 4:30pm – 7:30pm. The Curriculum Adaption course will teach participants how to examine curriculum considerations to facilitate learning for all students; identify functional, academic, and leisure curriculum and development appropriate sequences of learning for children with special needs. Curriculum that is integrated, theme-based and oriented towards community will be applied to individual cases. The course will enhance the services provided to the special needs students within the district. Staff members participating in the program will be responsible for paying Richard Stockton College the tuition cost.
9. Resolution to approve Alanna Gibson a graduate student at Rowan University to complete her mentoring requirement with the Pleasantville Public School District. Alanna is pursuing her Master's Degree in School Administration, as part of the requirements for one of her courses "Introduction to the Principalship" she must engage in twenty (20) hours of field experience. Alana will be mentored under the leadership of Brigitte D. White, Principal of the Middle School of Pleasantville beginning January 12, 2012 through May 2013. There is no cost to the district for this mentoring.
10. Resolution to approve the **revisions** to the Pleasantville Public Schools District Calendar for the 2012-2013 school year. The revisions reflect the days the district was closed due to Hurricane Sandy; Monday, October 29, 2012 – Friday, November 2, 2012. Days were made up November 6, 2012, November 8, 2012 and November 9, 2012. The additional days will be made up on Friday, February 15, 2013 and Monday, February 18, 2013 (see revised calendar enclosed).
11. **RESOLVED**, that the Pleasantville Board of Education approves Summer School enrichment classes will be offered to meet mandatory state guidelines such as extended school year program requirements. Summer School academic classes will not be held for the general education students at the high school, middle school or elementary schools during the summer of 2013.
12. Resolution to approve the Pleasantville Public Schools District's Summer Schedule. Beginning the week of June 17, 2013 the district will operate on a four (4) day work schedule; Monday - Thursday, 8:00am – 5:00pm. The last Friday scheduled off will be August 17, 2013. Normal district hours will resume Monday, August 19, 2013.
13. Resolution to approve the Pleasantville Public Schools District Calendar for the 2013-2014 school year (see calendar enclosed).

14. Resolution to approve Pleasantville High School to purchase Compass Learning, a K-12 Online Curriculum software program. The program's purpose is to provide students who have fallen behind academically with the opportunity to restore lost credit. Compass Learning has rigorous, engaging, state and national standards-aligned to the curriculum that will assist our students and address important grade level competencies. The program provides clear examples and focused activities that will support student mastery of materials with instant feedback and repetitive skill development. The cost of the Compass Learning software program is \$3,745.00 for 50 single users and \$1,750 for onsite training for a total amount not to exceed \$5,160 utilizing account # 15-421-100-500-0000-050.
15. Resolution to approve the Pleasantville High School to conduct a Credit Completion Program as per Board Policy Regulation #5200. The program will be held after school beginning Wednesday, December 12 through Thursday, January 31, 2013. The purpose of the Credit Completion Program is to provide students who have exceeded the number of allowable school days with the opportunity to restore their attendance standing and obtain credit for their class(es). Students who have missed between 17 and 32 school days for the year and students who have missed between eight (8) school days but less than sixteen (16) for the first semester, are allowed to participate in this program. The program will have one (1) teacher and one (1) guidance counselor assigned at a rate of \$45.00 per hour not to exceed \$4,500.00 utilizing account #15-421-100-101-0000-050.
16. Resolution to approve the Pleasantville High School's Compass Learning Credit Recovery Program to be held after school on Mondays through Thursdays beginning Wednesday, December 12 through Thursday, February 14, 2013, from 2:45 – 5:45 pm. The purpose of the Credit Recovery Program is to provide students who have fallen behind academically with the opportunity to restore lost credit. The program will have two certified staff members assigned daily: one (1) teacher and one (1) guidance counselor assigned at a rate of \$45.00 per hour not to exceed \$10,000.00 utilizing account #15-421-100-101-0000-050.
17. Resolution to amend the 2012-2013 Race to the Top (RTT3) grant in the amount of \$10,000.00 as follows: Budget Transfer (Race to the Top 3) From account 20-291-100-600-0000-545, amount \$10,000.00 To account 20-291-200-300-0000-545, amount \$10,000.00. The funds were allocated to be used for technology hardware for the high school and middle school. Since the high school and middle school were able to put this item in their SIP (School Improvement Plan) the change in this line item will allow us to use the funds for the CCSS (Common Core State Standards) part of the grant allowing the money to be used for additional professional development to purchase professional and technical development. Total funding amount will remain the same.
18. Resolution to approve the new Technology Curriculum for grades K-12. The curriculum is from Common Sense Curriculum and includes the Common Core Standards and the National Technology Standards with each activity. Staff will be able to download the curriculum to use with the Model Curriculum in grade bands of K-2, 3-5, 6-8 and 9-12. The Common Core State Standards integrates technology in lessons and this new technology curriculum will provide integrated technology for student learning outcomes and preparation for the PARCC assessments online. Common Sense Curriculum is free and includes parent communications, worksheets, and assessments using technology. The Technology Curriculum will continue to be a work in progress as the team aligns it with the Model Curriculum using all areas of technology used to collect data in our school system including, Successnet, Think Central, Stratologica, Scholastic, Achieve 3000, First in Math, Manghia High, AchieveE, Achieve Biology, and Compass Learning.
19. Resolution to approve The Charlotte Danielson Teacher Evaluation Model: The Framework for Teaching for the Pleasantville Public Schools. This model is on the approved list from the Department of Education for selection. The Framework for Teaching identifies those aspects of a teacher's responsibilities that have been documented through empirical studies and theoretical research as promoting improved learning. These responsibilities seek to define what teachers should know and be able to do in the exercise of their profession.

20. Resolution to approve The Danielson Group to provide professional development and turnkey 36 staff members at a cost not to exceed \$10,800.00 account 20-270-200-320-0000-545 (2012-2013 NCLB Title IIA). The Danielson Group will advance the understanding and application of Charlotte Danielson's Teacher Evaluation System to train observers, evaluators and teachers in the four domains and rubric evaluation process. This training will assist the district in meeting the 12 hours of required training for all staff on the selected teacher model.
21. Resolution to approve the Multidimensional Principal Performance Rubric developed by Learner-Center Initiative, Ltd. as the Principal Evaluation Model for Pleasantville Public Schools. This model and rubric is designed to support principals and superintendents as they work to make explicit connections between the actions, decisions and learning of school leaders and the improvements to teaching and learning in our schools. The MPPR is designed to be flexible and maximize alignment between and among multiple uses and users, ideally supporting the development of a community of leaders committed to improving practice and learning as a guide and assessment tool.
22. Resolution to approve Follett Educational Services to purchase books that are no longer being used at Washington Avenue School. Follett will pay Washington Avenue School \$878.42 for the unused books listed below.

ISBN	Publisher	Title	Copyright	Unit Price U/B	Qty. U/B	Ext. Price
0328081264	SCOT	SF AW MATEMATICAS {CONSUMABLE} 1	2005	\$7.87 / \$4.47	60 / 0	\$472.20
0328030155	SCOT	SF AW MATH {CONSUMABLE} K	2004	\$3.84 / \$0.00	5 / 0	\$19.20
0328030163	SCOT	SF AW MATH {CONSUMABLE} 1	2004	\$3.13 / \$0.00	24 / 0	\$75.12
0328049573	SCOT	SF AW MATH (WB) 5	2004	\$0.40 / \$0.00	1 / 0	\$0.40
0328081272	SCOT	SF AW MATEMATICAS {CONSUMABLE} 2	2005	\$5.90 / \$2.50	45 / 0	\$265.50
0328110191	SCOT	SF AW MATEMATICAS (WB) 2	2005	\$2.17 / \$0.00	20 / 0	\$43.40
0328116874	SCOT	SF AW MATH (WB) 1	2005	\$1.30 / \$0.00	2 / 0	\$2.60
Total # of Books and Payment					157 / 0	\$878.42

23. Approval of Home Instruction for the Following Students

Student ID#	Projected Number of Days	Projected Number of Hours	Cost Per Hour	Total Projected Cost	Type	Grade	Account#
1360009	163	163	\$ 45.00	\$ 7,335.00	Medical	12	11-150-100-101-0000-400
3066654	163	163	\$ 45.00	\$ 7,335.00	Medical	K	11-150-100-101-0000-400
11539372	163	163	\$ 45.00	\$ 7,335.00	Medical	7	11-150-100-101-0000-400
11506142	163	326	\$ 45.00	\$14,670.00	Medical	7	11-219-100-101-0000-400
1380302	10	10	\$ 45.00	\$ 450.00	Administrative	12	11-150-100-101-0000-400
3052643	10	10	\$ 45.00	\$ 450.00	Discipline	10	11-150-100-101-0000-400

24. Resolution to approve the Pleasantville High School's 2012-2013 Basketball Team to accept the invitation to the Atlantic City High School Battle by the Bay Basketball Invitational Classic in Atlantic City, NJ. The contract is between the Principal of Pleasantville High School and the Atlantic City Battle By the Bay Committee. The contracting parties agree that one game of basketball shall be played on Sunday, February 3, 2013 in Atlantic City High School Battle By The Bay Classic under the conditions listed on the attached contract. The contract is made in full compliance with the Constitution and by-laws of the New Jersey State Interscholastic Athletic Association (NJSIAA). There is no registration fee for students to participate in this event. Transportation cost is \$150.00 utilizing account # 15-000-270-512-0402-050.
25. Resolution to approve the Pleasantville High School 2012-2013 Boys' Basketball Team to participate in the Martin Luther King Showcase on Monday, January 21, 2013 at the Kingsway Regional High School in Woolwich Twp., NJ. There is no registration fee for the basketball team to participate in the showcase. Pleasantville High School will provide transportation at a cost not to exceed \$450.00 utilizing account# 15-000-270-512-0402-050.
26. Resolution to approve the Pleasantville High School to accept the invitation to the 2012 Boardwalk Basketball Classic in Wildwood, NJ. The agreement covers the participation of Pleasantville High School Basketball Team in the 2012 Boardwalk Basketball Classic scheduled for Saturday, December 22, 2012 and Wednesday, December 26, 2012 through Sunday, December 30, 2012 at the Wildwood Convention Center. The Boardwalk Basketball Classic is a sanctioned event as per the New Jersey Interstate Athletic Association (NJSIAA) and the National Federation of High Schools. The cost for the basketball team to participate in the Boardwalk Basketball Classic includes \$500.00 registration fee utilizing account# 15-402-100-500-0000-050 and transportation \$2,250.00 (\$375.00 per day for 6 days) utilizing account# 15-000-270-512-0402-050.

MOTION BY: Ms. Ketsy Alicea SECOND BY: Mr. Paul Moore, Jr. Yea: X

ROLL CALL:

Mrs. Bey-Blocker	Yes to (Agenda) page 29 All Activities (Item #2) and (Agenda) all of page 36 (Items 24, 25, 26); No to the rest
Ms. Famularo	Yes to Numbers 4 and 6; No to the rest
Mr. McClellan	Yes
Mr. Moore	Yes
Ms. Griffin	Yes
Ms. Alicea	Yes
Mrs. Seymore	Absent from Vote
Ms. Vazquez	Yes
Mrs. Graves	Yes

SEVEN YES TO NUMBERS 2, 24, 25, AND 26; MOTION PASSED.

SEVEN YES TO NUMBERS 4 AND 6; MOTION PASSED.

SIX YES TO NUMBERS 1, 3, 5, AND 7 THROUGH 23; MOTION PASSED.

Ms. Famularo expressed that regarding the Workshops and Conferences, "When Mr. Cowell was here, he told us that we could not...vote on things that happened previously, and now you're asking for it." Ms. Famularo pointed out a Conference on page 24 – third name down - that was not approved by the Board. "He's already been to the conference, and the Board said no to the position."

C&I – High School - Walk-on Items Recommended by Dr. Garnell Bailey, Superintendent

Field Trip

Staff/Title/Grade Dianna Hughes / Chorus / 9-12
School / Program Pleasantville High School Choir
Event: Sounds of the Season
Number of Students: 15
Date: 12/18/12 (10:15 a.m. – 1:45 p.m.)
Destination: Resort Casino, Atlantic City, New Jersey
Cost: \$250.00

Activity

Pleasantville High School for Renaissance Program for Merit and Honor Students
Date: 12/14/12 @ 8:00 a.m.
Activity: Renaissance Program for Merit Roll Academic Awards Breakfast
Location: PHS Cafeteria
Cost: \$720.00

District Fundraiser

Pleasantville High School for Teen Pep
Date: 1/3/13 – 02/01/13
Activity: Superbowl Jersey Day - \$3.00
Anticipated Profit: \$200.00
No Cost to the District

Conference/Workshop

Name: Stephen L. Townsend – Pleasantville High School Principal
Title: The Principal's Role in Leading Implementation of the Common Core Standards
Location: Mt. Laurel, NJ
Dates: 12/13/12, 1/17/13, 2/13/13, 3/4/13, 4/11/13, and 5/10/13
Travel Cost: \$234.36 (Mileage Only)

Conference/Workshop

Name: Stephen L. Townsend – Pleasantville High School Principal
Title: Road Training
Location: Galloway, NJ
Date: 12/12/12
No Travel or Registration Cost

District Fundraiser

Pleasantville High School for Girls Varsity Basketball Team
Date: 12/12/12 – 12/23/12
Activity: Fan Cloth – Sale Lady Greyhound Team Merchandise from Teams Customized Catalogue
Vendor: Fan Cloth
Anticipated Profit: \$3,120.00
No Cost to the District

Activity

Pleasantville High School for Girls Varsity Basketball Team
Date: 2/13/13
Activity Name: Women's Basketball Game
Location: Richard Stockton College
Cost / Account: \$250.00 / 15-000-270-512-0402-050

District Fundraiser

Pleasantville High School for Girls Varsity Basketball Team

Date: 12/12/12

Activity: Chickie's and Pete's Fundraising Nights

Vendor/Location: Chickie's and Pete's

Anticipated Profit: \$300.00

No Cost to the District

Motion by: Mr. Johnny McClellan Seconded by: Ms. Melanie Griffin Yea: X

ROLL CALL:

Mrs. Bey-Blocker	Yes	Ms. Ketsy Alicea	Yes
Ms. Famularo	Yes	Mrs. Seymore	Yes
Mr. McClellan	Yes	Ms. Vazquez	Yes
Mr. Moore	Yes	Mrs. Graves	Yes
Ms. Griffin	Yes		

NINE YES; MOTION PASSED.

**PLEASANTVILLE BOARD OF EDUCATION
Board Meeting
DECEMBER 11, 2012
POLICY/PUPIL MATTERS
MINUTES**

PUPIL MATTERS

Resolution to affirm the Superintendent's actions on the HIB matters which were presented to the Board of Education in Executive Session on November 13, 2012.

Incident #	Date
NM-2-13	9-28-12
MSP-4-13	10-2-12
PHS-1-13	10-12-12
W-8-13	10-19-12
L-1-13	10-11-12
L-2-13	10-15-12

MOTION BY: Ms. Melanie Griffin SECOND BY: Mr. Johnny McClellan Yea: X

ROLL CALL:

Mrs. Bey-Blocker	Yes	Ms. Alicea	Abstain
Ms. Famularo	Yes	Mrs. Seymore	Yes
Mr. McClellan	Yes	Ms. Vazquez	Yes
Mr. Moore	Yes	Mrs. Graves	Yes
Ms. Griffin	Yes		

EIGHT YES; MOTION PASSED.

Ms. Famularo added, "I couldn't let this night go by without extending my sympathies to the parents of the two young boys (that lost their lives in Pleasantville) over the past couple of days; my heart goes out to those parents" Other Board members gave comment of their condolences also.

Mr. Riehman addressed the Board to inform that he would "be reviewing the actions of the Board this evening and may take action to overturn some items."

14. Motion to Adjourn the December 11, 2012 Regular Board Meeting at 8:27 p.m.

MOTION BY: Mr. Johnny McClellan SECOND BY: Ms. Melanie Griffin Yea: X

ROLL CALL:

Mrs. Bey-Blocker	Yes	Ms. Alicea	Yes
Ms. Famularo	Yes	Mrs. Seymore	Yes
Mr. McClellan	Yes	Ms. Vazquez	Yes
Mr. Moore	Yes	Mrs. Graves	Yes
Ms. Griffin	Yes		

NINE YES; MOTION PASSED.

RESPECTFULLY SUBMITTED BY

**DENNIS J. MULVIHILL
BUSINESS ADMINISTRATOR/BOARD SECRETARY**

DATE