

2025-2026 GENERAL PAYROLL SCHEDULE FOR PART-TIME, HOME INSTRUCTION, SUPPLEMENTAL AND OVERTIME PAY

25-26 Payroll Schedule						*Revised June 12, 2025
12-month Employees	10-month Employees	<u>Timesheets</u> Time Period Due to Payroll		<u>Timesheets</u> Date Due to Payroll	Pay Day	
		Start Date	End Date			
24-25 Payroll Schedule		June 7	June 20	June 20, 2025	June 26, 2025	Supplemental Pay Only
1					July 3, 2025	12-month Staff Only
2		June 21	July 5	July 7, 2025	July 17, 2025	
3		July 6	July 18	July 21, 2025	July 31, 2025	Free Pay – Mandatory Deductions Only
4		July 19	Aug 1	Aug 4, 2025	August 14, 2025	
5		Aug 2	Aug 15	Aug 18, 2025	August 29, 2025	
6	1	Aug 16	Aug 29	Sept 2, 2025	September 12, 2025	
7	2	Aug 30	Sept 12	Sept 15, 2025	September 26, 2025	
8	3	Sept 13	Sept 26	Sept 29, 2025	October 10, 2025	
9	4	Sept 27	Oct 10	Oct 14, 2025	October 24, 2025	
10	5	Oct 11	Oct 24	Oct 27, 2025	November 5, 2025	
11	6	Oct 25	Nov 7	Nov 10, 2025	November 21, 2025	
12	7	Nov 8	Nov 21	Nov 24, 2025	December 5, 2025	
13	8	Nov 22	Dec 5	Dec 8, 2025	December 19, 2025	
14	9	Dec 6	Dec 17	Dec 17, 2025	*December 23, 2025 Free Pay – Mandatory Deductions Only	Early Payroll*Timesheets due to PR Friday for short turn- over period (back-to-back Payroll)
15	10	Dec 18	Jan 2	Jan 5, 2026	January 16, 2026	
16	11	Jan 3	Jan 16	Jan 20, 2026	January 30, 2026	
17	12	Jan 17	Jan 30	Feb 2, 2026	February 13, 2026	
18	13	Jan 31	Feb 13	Feb 17, 2026	February 27, 2026	
19	14	Feb 14	Feb 27	Mar 2, 2026	March 13, 2026	
20	15	Feb 28	Mar 13	Mar 16, 2026	March 27, 2026	
21	16	Mar 14	Mar 27	Mar 27, 2026	*April 2, 2026	*Timesheets due to PR Friday for short turn- over period (back-to-back Payroll)
22	17	Mar 28	Apr 10	Apr 13, 2026	April 24, 2026	
23	18	Apr 11	Apr 24	Apr 27, 2026	May 8, 2026	
24	19	Apr 25	May 8	May 11, 2026	May 22, 2026	
25	20	May 9	May 22	May 26, 2026	June 5, 2026	
26	21	May 23	June 5	June 8, 2026	June 18, 2026	12-month Last Pay of the School Year *10-month salary will be paid on the last day of work **Supplemental Pay ONLY
		June 6	June 19	**June 19, 2026	June 25, 2026	

****All 10-month employee's A2 Contracts, Class Coverages, etc. must be submitted by June 19, 2026****