

**PLEASANTVILLE PUBLIC SCHOOLS
PLEASANTVILLE, NEW JERSEY
JOB DESCRIPTION**

Instruction/Curriculum

TITLE: ATHLETIC TRAINER

QUALIFICATIONS:

1. Valid New Jersey Athletic Trainer Endorsement on Educational Services Certificate
2. First aid and CPR certification as determined by the board
3. Knowledge of human anatomy, physiology, and biomechanics
4. Ability to provide injury prevention education, physical conditioning, emergency care, and reconditioning therapies for athletes
5. Demonstrate knowledge and understanding of child growth and development, effective instructional strategies, classroom management, learning assessment and diagnosis, and research related to learning.
6. Exhibit positive interpersonal skills to relate well with students, staff, administration, parents, and the community.
7. Ability to maintain a positive learning environment
8. Strong interpersonal and communication skills
9. Current residency in New Jersey, approved residency waiver or candidate agrees to obtain residency within one year of employment
10. Demonstrate the ability to communicate effectively and concisely in English, both orally and in writing, using proper grammar and vocabulary.
11. Have excellent integrity and demonstrate good moral character and initiative. Demonstrate the ability to use electronic equipment for work processing, data management, information retrieval, visual presentations, and telecommunications.
12. Provide proof of U.S. citizenship or legal resident alien status by completing Federal Form I-9 in compliance with the Immigration Reform and Control Act of 1986.
13. Provide evidence that a criminal record history check has been conducted and clearance has been given by the Department of Education. During the initial six month period provide a sworn statement that the individual has not been convicted of a crime or a disorderly person's offense in accordance with 18A:6- 7.1.
14. Provide evidence that health is adequate to fulfill the job functions and responsibilities with reasonable accommodation pursuant to 42 U.S.C. 12101 and in accordance with N.J.A.C. 6:3-4A.4
15. Pass the state required Mantoux Intradermal Tuberculin Test as required by N.J.A.C. 6:3-4A.4.
16. Meet such alternates to the above qualifications, as the Superintendent may deem appropriate, acceptable and legal.

REPORTS TO: Principal and/or Designated Administrator

JOB GOAL:

To help maintain the physical well being of interscholastic athletes through the development and implementation of a comprehensive athletic health care program that focuses on injury prevention and provides for injury evaluation and immediate care and rehabilitation of injured athletes.

PERFORMANCE RESPONSIBILITIES:

1. Establish high standards and expectations for all students for academic performance and responsibility for behavior.

ATHLETIC TRAINER (continued)

2. Display the highest ethical and professional behavior and standards when working with students, parents, school personnel, and other agencies associated with the school.
3. Maintains accurate medical records for injuries, treatment, rehabilitation, and physician referrals.
4. Coordinates the report of athletic injuries with the school nurse.
5. Assumes responsibility for the budgeting, purchasing, and inventorying of athletic training supplies.
6. Develops and maintains an effective training program for student athletes. Provides in-season and post-season conditioning programs and athletic trainer services at interscholastic athletic events and practice sessions as assigned.
7. Advises the athletic director and coaches of flexibility, strengthening and conditioning programs to help prevent injuries and optimize performance.
8. Provides for the prevention of injuries through the application of protective taping, wraps, and braces, and assists in the design of practices to help to reduce the incidence of injury.
9. Provides immediate care of athletic injuries and refers the athletes to a medical personnel or facility when necessary in accordance with district policies.
10. Designs and supervises rehabilitation programs for injured athletes under the direction of a licensed referring physician.
11. Maintains open communication with coaches, parents, and physicians regarding athletic injuries, treatment, and rehabilitation.
12. Develops and implements a system of ongoing review of the effectiveness of the athletic program in preventing injury or illness.
13. Maintain in safe working condition and safely operate electronic and other equipment needed to carry out job functions and responsibilities.
14. Protect confidentiality of records and information gained as part of exercising professional duties and use discretion in sharing such information within legal confines.
15. Perform any duties that are within the scope of employment and certifications, as assigned by the Principal and assigned supervisor, and not otherwise prohibited by law or regulation.
16. Adhere to New Jersey school law, State Board of Education rules and regulations, Board of Education policies and regulations, school regulations and procedures, and contractual obligations.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and functions of the job.

Unless reasonable accommodations can be made, while performing this job the staff member shall:

1. Use strength to lift items needed to perform the functions of the job.
2. Sit, stand and walk for required periods of time.
3. Speak and hear.
4. Use close vision, color vision, peripheral vision and depth perception along with the ability to focus vision.
5. Communicate effectively in English, using proper grammar and vocabulary. American Sign Language or Braille may also be considered as acceptable forms of communication.
6. Reach with hands and arms and use hands and fingers to handle objects and operate tools, computers, and/or controls.

ENVIRONMENTAL DEMANDS:

The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all inclusive.

1. Exposure to a variety of childhood and adult diseases and illnesses.

ATHLETIC TRAINER (continued)

2. Occasional exposure to a variety of weather conditions.
3. Exposure to heated/air conditioned and ventilated facilities.
4. Exposure to a building in which a variety of chemical substances are used for cleaning, instruction, and/or operation of equipment.
5. Function in a workplace that is usually moderately quiet but that can be noisy at times.

TERMS OF EMPLOYMENT: 10-month employee, salary and work year as set by the PEA Contract.

ANNUAL EVALUATION: Performance of this job will be evaluated annually in accordance with NJ State law and the provisions of the board's policy on evaluations

Approved by: Pleasantville BOE

Date: October 13, 2015

Revised:

LEGAL REFERENCES:

<u>N.J.S.A. 18A:6-7.1</u>	Criminal history record; employee in regular contact with
through -7.5	pupils; grounds for disqualification from employment
<u>N.J.S.A. 18A:6-10</u>	Dismissal and reduction in compensation of persons under tenure in public school system
<u>N.J.S.A. 18A:16-2</u>	Physical examinations; requirement
<u>N.J.S.A. 18A:25-2</u>	Authority over pupils
<u>N.J.S.A. 18A:26-1</u>	Citizenship of teachers, etc.
<u>N.J.S.A. 18A:26-1.1</u>	Residence requirement prohibited
<u>N.J.S.A. 18A:26-2</u>	Certificates required; exception
<u>N.J.S.A. 18A:26-2.4</u>	Eligibility for appointment
<u>N.J.S.A. 18A:26-2.5</u>	Rules
<u>N.J.S.A. 18A:27</u>	Employment and contracts
<u>N.J.S.A. 18A:28-3</u>	No tenure for noncitizens
<u>N.J.S.A. 18A:28-4(b)</u>	Teaching staff members not certified, not to obtain tenure; exception
<u>N.J.S.A. 18A:28-5</u>	Tenure of teaching staff members
<u>N.J.S.A. 18A:28-8</u>	Notice of intention to resign required
<u>N.J.S.A. 41:1-3</u>	Oath of allegiance
<u>N.J.S.A. 45:9-37.42</u>	Qualifications for licensure as athletic trainer
<u>N.J.A.C. 6A:7</u>	Managing equality and equity in education
<u>N.J.A.C. 6A:9</u>	Professional licensure and standards
See particularly:	
<u>N.J.A.C. 6A:9-3.3</u>	Professional standards for teachers
<u>N.J.A.C. 6A:9B</u>	State board of examiners and certification
See particularly:	
<u>N.J.A.C. 6A:9B-5.18</u>	Athletics personnel
<u>N.J.A.C. 6A:9B-12</u>	Requirements for educational services certification
<u>N.J.A.C. 6A:9B-12.17</u>	School athletic trainer
<u>N.J.A.C. 6A:9C-3</u>	Required professional development for teachers and school leaders
<u>N.J.A.C. 6A:10</u>	Educator effectiveness
See particularly:	
<u>N.J.A.C. 6A:10-2.1 et seq.</u>	Evaluation of teaching staff members

ATHLETIC TRAINER (continued)

<u>N.J.A.C. 6A:10-4.1 et seq.</u>	Components of teacher evaluation
<u>N.J.A.C. 6A:10-6.1 et seq.</u>	Evaluation of teaching staff members other than teachers, principals, vice principals and assistant principals
<u>N.J.A.C. 6A-16</u>	Programs to support student development
<u>N.J.A.C. 6A:32-5.1</u>	Standards for determining seniority
<u>N.J.A.C. 6A:32-6</u>	School employee physical examinations
<u>N.J.A.C. 6A:32-9</u>	Athletic Procedures
<u>N.J.A.C. 13:35-10</u>	Athletic trainers

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.