Please read below prior to submitting any catering requests:

- Please be sure to request a quote prior to submitting your event for Board approval. Requested dates may not be available. Your requested items may exceed your budget for that event.
- 2. If you are paying for your event with a Purchase Order, you must provide a copy of the APPROVED purchase order at least 10 business days prior to event in order for Whitsons to accommodate that event. Cash and check payments must also be received prior to event.
- 3. If the purchase order is not received within the required time frame, the requestor will be required to forward approval directly from Mrs. Daile Johnson or Mr. Ricardo Jone in order to receive requested items.
- 4. It is the requestor's responsibility to provide Whitsons with a copy of the physical fully approved purchase order or the approved purchase order number.
- 5. Once you receive a signed quote, it is presumed that you are moving forward with your event. If you decide not to move forward, it is your responsibility to contact Whitsons and cancel the event within 48 hours of the time frame of your event.
- 6. Please send all catering requests/communication ONLY to the following email address: vincents@whitsons.com
- 7. If you need to speak with someone personally with any questions, contact the Whitsons Food Service Office at ext. 4113.
- 8. All requests must be submitted on a "catering order form/request for quote" form, which is included in the brochure.

(Please follow the steps in the order below)

- 9. Send request for quote to vincents@whitsons.com
 - a. After quote is returned, submit internally for approval and purchase order creation
 - b. Supply Whitsons with a fully approved purchase order or purchase order #
 - c. Follow up if any cancellations occur Thank you.

WHITSONS' CATERING

@

Pleasantville PUBLIC SCHOOLS



Please browse through and create your own experience for your on-premise special event.

Customize your own menu by choosing from a plethora of culinary options.

Our services include hot and cold meals, snacks, specialty parties, and more!

We look forward to providing you with the quality you deserve.

MEAL COMBOS





<u>Continental Breakfast \$7 p/person</u> (assorted pastries, donuts, muffins, bagels, yogurt, cereal, milk, fresh fruit, coffee/tea set up, orange juice, apple juice and bottled water)

<u>Full Hot Breakfast \$8 p/person</u> (2 meats, hash browns or grits, scrambled eggs w/or w/o cheese, pancakes, waffles or french toast w/syrup, bagels or english muffins, coffee/tea set up, orange juice, apple juice and bottled water)





<u>Light Cold Meal \$9 p/person</u> (assorted sandwiches and/or wraps, chips , fresh baked cookies, coffee/tea set up, assorted cold beverages and bottled water)

<u>Full Cold Meal \$10 p/person</u> (assorted sandwiches and/or wraps, assorted chips, 2 cold salads, pickles, onions, tomatoes, assorted dessert, coffee/tea set up, assorted cold beverages and bottled water)

Light Hot Meal \$11 p/person (one entrée, 2 sides, assorted dessert, coffee/tea set up, assorted cold

beverages and bottled water)







<u>Full Hot Meal \$13 p/person</u> (2 entrées, 3 sides, cold salad, bread choice, assorted dessert, coffee/tea set up, assorted cold beverages, and bottled water)

Homemade Pizza Party **\$8 p/person** (2 slices per person of chosen variety-8 slices per pie, tossed garden salad, fresh baked cookies, , assorted cold beverages and bottled water)



PLATTERS



12" Fresh Fruit Platter w/Fruit Dip \$35 (serves approx 10-15) 16" Fresh Fruit Platter w/Fruit Dip \$45 (serves approx 15-25) 18" Fresh Fruit Platter w/Fruit Dip \$55 (serves approx 25-30)



12" Cheese and Cracker Platter \$35(serves approx 10-15)16" Cheese and Cracker Platter \$45(serves approx 15-25)18" Cheese and Cracker Platter \$55(serves approx 25-30)



12" Fresh Vegetable Platter w/Dip \$30(serves approx 10-15)16" Fresh Vegetable Platter w/Dip \$40(serves approx 15-25)18" Fresh Vegetable Platter w/Dip \$50(serves approx 25-30)



<u>12" Assorted Fresh Baked Cookie Platter</u> **\$30** (serves approx 25 @2 cookies per person) <u>16" Assorted Fresh Baked Cookie Platter</u> **\$40** (serves approx 35-40) <u>18" Assorted Fresh Baked Cookie Platter</u> **\$50** (serves approx 40-50)

ADDITIONAL/INDIVIDUAL ITEMS

Homemade 16" Pizza (8 slices per pie)

-Classic Cheese \$12

-Vegetable Topping \$14 (onions, peppers, tomatoes, mushrooms)

-Meat/Extra Cheese Topping **\$16** (turkey pepperoni, buffalo chicken, ground beef, ground turkey, and/or grilled chicken)



<u>Dessert Party</u> **\$6 p/person** (assorted sweet treats, cakes, cookies, etc, coffee/tea set up and assorted cold beverages)



<u>Ice Cream Party \$5 p/person</u> (individual single serve ice cream cups/bars, or bulk gallon containers, sprinkles, chocolate, caramel and/or strawberry toppings, whipped cream, cherries, bottledwater)







<u>Yogurt bar Party \$5 p/person</u> (individual single yogurt cups, or bulk containers, granola, caramel, blueberry topping and/or strawberry toppings, whipped cream, bottled water)





Sheet Cakes/Pull Away Cupckakes (with or without customized messages) 1/4 Sheet Cake (Market Price) (serves approx 15-20) 1/2 Sheet Cake (Market Price) _ (serves approx 30-35) Full Sheet Cake (Market Price) _ (serves approx 65-70)

<u>Coffee Setup \$2.00 p/person</u> <u>Assorted Cold Beverages Setup \$1.50 p/person</u> <u>BBQ Grill Rental \$150 (includes grill delivery and set up, charcoal and lighter fluid)</u>

CATERING ORDER FORM/REQUEST FOR QUOTE

(PLEASE READ INSTRUCTIONS CAREFULLY AND COMPLETE ALL SECTIONS)

DATE:	
NAME OF REQUESTOR:	PHONE #:
EMAIL:	
NAME OF EVENT:	
DATE(S) OF EVENT:	# OF PEOPLE:
TIME OF EVENT:	
REQUESTED SET UP TIME:	
LOCATION OF EVENT (BUILDING AND	ROOM):
METHOD OF PAYMENT (cash, PO, money	v order, check):
PO # (for food service office use only):	
(If paying through purchase order, PO # or copleast 5 BUSINESS DAYS prior to event date, a APPROVAL)	by of PO must be emailed FROM REQUESTOR at unless there is direct BUSINESS OFFICE
ITEMS BEING REQUESTED:	

FOR ALL COMBO MEALS, PLEASE INCLUDE ALL SUPPORTING PAGES WITH CHOICE OF ITEMS.

EMAIL ALL REQUESTS TO vincents@whitsons.com ONLY.

SPECIAL REQUESTS/INQUIRIES/INSTRUCTIONS/COMMENTS:

9

CHICKEN ENTREES

(place a check mark next to the item(s) you are requesting)			
□chicken parmesan	□chicken marsala		
□baked/roasted chicken	□jerk chicken		
\Box garlic chicken w/shrimp (add \$2 per perso	on)		
□fried chicken	□bbq chicken		
□honey mustard chicken	□stewed chicken		
□chicken w/dumplings	□curry chicken		
□chicken stir fry	⊡teriyaki chicken		
\Box wingettes (bbq, teriyaki, buffalo and or plain) (please circle choice(s)			
□chicken fajita mac and cheese	□chicken marsala		
\Box chicken thighs in mushroom wine sauce			
□chicken caesar salad	□chicken nuggets		
□chicken tenders			
\Box pan seared chicken breast with roasted red peppers			

(EACH EXTRA ENTRÉE WILL INCREASE COST BY \$2 PER PERSON)

BEEF/SPECIALTY ENTREES

(place a check mark next to the item(s) you are requesting)

\Box beef bottom round with mushroom wine gravy		
□Jamaican braised beef stew	□baked ziti	
□lasagna		
□pot roast	□cheeseburger macaroni	
□salisbury steak	□sliders	
□veal parmesan	□sweet n sour meatballs	
□swedish meatballs	□blue cheese stuffed buffalo burgers	
\Box oven braised bbq short ribs (add \$1 per person)		
⊡sloppy joe	□corned beef w/cabbage	
□pasta w/meatballs	□stuffed peppers	
□stuffed cabbage	□pepper steak	
□beef and broccoli	□meatloaf w/gravy	
□empenadas	□beef stir fry	
□tacos	□curry beef	
□Italian meatballs		

(EACH ADDITIONAL ENTRÉE WILL INCREASE COST BY \$2 PER PERSON)

TURKEY ENTREES

(place a check mark next to the item(s) you are requesting)

□smothered turkey wings	□fried turkey chops
□blue cheese stuff buffalo turkey burgers	\Box meatballs (swedish or italian)
□turkey meatloaf	□ground turkey stuffed peppers
□stuffed cabbage	□roasted turkey w/gravy
□turkey cheeseburger casserole	\Box turkey kielbasa and sauerkraut
□sloppy joe	□lasagna
□baked ziti	□teriyaki turkey
□stuffed shells with turkey meatballs	\Box rosemary roasted whole turkey
□jerk turkey tenderloin	□turkey pot pie

 \Box turkey chili

(EACH ADDITIONAL ENTRÉE WILL INCREASE COST BY \$2 PER PERSON)

VEGETARIAN ENTREES

(place a check mark next to the item(s) you are requesting)

□cheese baked ziti	□stuffed shells/ravioli (circle one)		
□cheese lasagna	□broccoli casserole		
□vegetable lasagna	□eggplant parmesan		
\Box black bean, corn and spinach enchiladas	\Box macaroni and (3) cheese		
\Box baked squash, pepper and tomato gratin	□cheese or potato pierogies		
\Box roasted red peppers stuffed with goat cheese			
□veggie burgers	\Box roasted vegetable mac and cheese		

 $\Box \operatorname{corn},$ rice and cheese stuffed baked tomato

FISH ENTREES

pan seared salmon (add \$1 per person)
teriyaki grilled salmon (add \$1 per person)
salmon cakes
blackened catfish (add \$1 per person)
lump crab cakes (add \$2 per person)
shrimp and broccoli alfredo (add \$2 per person)
tuna casserole
parmesan encrusted baked cod
brown sugar grilled salmon (add \$1 per person)
broiled flounder w/pepper lemon butter
crispy oven baked flounder w/roasted tomatoes

(EACH ADDITIONAL ENTRÉE WILL INCREASE COST BY \$2 PER PERSON)

SIDE DISHES

□potato salad	□macaroni salad
□sauteed broccoli	□sauteed asparagus
□tator tots	□mashed potoatoes
battered, seasoned potato wedges	□oven baked french fries
□macaroni and cheese	⊔green beans
□baked potato	□yellow rice
□vegetable rice	□rice pilaf
□whole kernel corn	□corn on the cob
□classic mixed vegetables	□black beans
□hash browns	□potato pancakes
□sauteed spinach	⊔green peas
□au gratin potatoes	□scallopped potatoes
□roasted cauliflower	□okra and tomatoes
□zucchini/squash vegetable medley	□collard greens
□kale	□roasted cabbage
□rice and beans/peas	□lima beans
□black eyed peas	□vegetarian beans
□candied yams	□roasted red potatoes
□roasted sweet potatoes	□carrots (traditional/glazed)
□Spanish rice	

(EACH ADDITIONAL SIDE WILL INCREASE COST BY \$1.50 PER PERSON)

COLD SANDWICH/WRAP CHOICES (for combo meals, choose 3 max)

\Box roasted turkey breast	□chicken breast	□turkey ham	
□roast beef	□beef bologna	□turkey bologna	
□turkey pastrami	□beef pastrami	□turkey salami	
□beef salami	□buffalo chicken	⊡tuna salad	
□chicken salad	□egg salad		
-CHEESES (for combo meals, choose 2 max)			
□american cheese	□swiss cheese	□provolone	
□pepper jack (add \$.50 per person)		□cheddar	

-SANDWICH BREADS (for combo meals, choose 2 max)

□sliced whole wheat	□sliced white	□rye
□wheat kaisers	□white kaisers	□wheat torpedo
□white torpedo	□wheat hamburger buns	□white hamburger buns
□whole wheat wrap	□tomato basil wrap	□jalapeno cheddar wrap

HOT MEAL COMBO BREADS (choose 1)

□dinner rolls	⊡texas toast	□corn bread
□sliced white bread	□sliced wheat bread	□sliced rye bread

COLD SIDE SALADS

□broccoli salad	\Box classic garden house salad	\Box spring mix salad
□caesar	□creamy corn salad	□cole slaw
□vegetable pasta	□tomato basil	□macaroni
□potato	□chickpea/avocado/sun dried tomato	
□cucumber/tomato/c	onion	\Box cowboy caviar

-DRESSINGS(choose 2 max)

□ranch

□italian

□blue cheese

□balsamic

□french

□thousand island

□raspberry vinaigrette

□honey mustard

DESSERTS (for combo meals, choose 2 max)

□peach cobbler	□pound cake	□apple crisp
□brownies	□cheesecake	□vanilla layer cake
□carrot cake	□red velvet cake	□strawberry shortcake
□traditional bread pudding		□banana pudding cups
□pineapple upside down cake		□chocolate layer cake
□blueberry pecan pancake bread pudding		

□fresh baked cookies (choc chip, sugar, oatmeal raisin)

DRINKS

□assorted snapple

 \Box half and half lemonade/iced tea

□soda

□bottled water

□coffee/tea

If there is anything that you would like to request that is not in the brochure, please feel free to call Food Services for possible accommodation.

Thank you, enjoy.

(FOR FOOD SERVICE OFFICE USE ONLY)

EVENT NAME:	
EVENT DATE(S):	
AMT OF PEOPLE:	
TIME OF SET UP:	
SCHOOL/BLDG:	
ROOM/AREA SET UP:	
CONTACT PERSON:	
PHONE NUMBER:	
METHOD OF PYMNT:	
PO # (if applicable):	
ITEMS/MENU REQUESTED:	
COST:	