

# 2012 GRADUATION INFORMATION

Dear Senior:

**It is very important that you read the following information. If there is anything you do not fully understand, see Mrs. Ruiz-Cooper.**

1. Complete the attached contract and return to Mrs. Ruiz-Cooper by Tuesday, May 29, 2012.
2. **All students, including Work-study, Vo-Tech and out of district students**, must be at **All** commencement practices starting June 11 through June 14 from 8:00 a.m. until 12:00 p.m.
3. All outstanding obligations must be satisfied by Friday, June 8, 2012.
4. If you are not graduating or choose not to walk with the class, your last day of school is Friday, June 8. You are not to return to the building until June 18 to pick up your diploma.
5. Follow the dress code for Commencement. Failure to follow the dress code will result in not participating in commencement ceremonies!! No jeans! Please do not wait until the last minute to prepare your wardrobe.

Ladies: White, skirt-length dress or skirt/top is required. No part of your apparel should be visible under your gown. Flat white shoes or appropriate white flip-flops are acceptable. No sneakers are permitted.

Gentleman: White dress shirt, black dress pants and a dark tie is required. Dark dress shoes only. No sneakers are permitted.

## **BOTTOM LINE**

**Follow all normal school rules.  
Any violations may result in exclusion from  
Commencement.**

# **PLEASANTVILLE HIGH SCHOOL GRADUATE CONTRACT**

## **BE SURE TO READ ALL OF THE FOLLOWING:**

Graduation is a *privilege* for PHS seniors. All school rules and regulations are to be followed during all activities, practices, and graduation.

### **IF YOU:**

1. MISS A PRACTICE WITHOUT PRIOR PERMISSION FROM MRS. RUIZ-COOPER
2. VIOLATE ANY SCHOOL RULES OR REGULATIONS, SUCH AS DISRESPECTFUL BEHAVIOR
3. ARE LATE TO SCHOOL ON ANY OF THE PRACTICE DAYS

**...YOU WILL BE REMOVED FROM THE LINE-UP AND WILL NOT WALK ON GRADUATION NIGHT.**

DO NOT RETURN TO SCHOOL UNTIL MONDAY, JUNE 18, 2012, TO PICK UP YOUR DIPLOMA.

### PLEASE CHECK ONE AND SIGN BELOW:

\_\_\_\_\_ I WILL PARTICPATE IN COMMENCEMENT WITH MY CLASS.

\_\_\_\_\_ I DO NOT WISH TO PARTICIPATE IN THE COMMENCEMENT WITH MY CLASS.

I HAVE READ THIS CONTRACT AND I FULLY UNDERSTAND ITS CONTENT AND WILL FULFILL ALL OUTSTANDING OBLIGATIONS INCLUDING ATHLETICS, CAFETERIA, LIBRARY AND ACADEMICS PRIOR TO **FRIDAY, JUNE 8, 2012** FAILURE TO SATISFY THE ABOVE OBLIGATIONS MAY RESULT IN NON-PARTICIPATION IN COMMENCEMENT ACTIVITIES, PRACTICES, AND CEREMONIES, AS WELL AS, THE **WITHHOLDING OF MY DIPLOMA.**

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(PARENT OR LEGAL GUARDIAN SIGNATURE) \*SIGNATURE REQUIRED IF YOU ARE 18 YEARS+

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(PRINT GRADUATE'S NAME)

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(GRADUATE'S SIGNATURE)

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Mr. Stephen L. Townsend  
(BUILDING PRINCIPAL)

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Senior Advisors Mr. Chapman & Mrs. Potter  
(GRADUATION COORDINATOR)

RETURN TO MRS. RUIZ-COOPER IN A210 BY MAY 29, 2012\* \*

This form must be returned even if you elect not to walk with the class.\*

**PLEASANTVILLE HIGH SCHOOL  
PLEASANTVILLE, NJ**

Dear Parents of Seniors:

The following information pertains to graduation activities for seniors who successfully fulfill all requirements for graduation. These activities have rules and regulations that will be strictly enforced. Your cooperation in assisting will be greatly appreciated.

**GRADUATION ACTIVITIES - 2012**

Friday, June 1, 2012	Awards Program PHS Auditorium 7:00 p.m.
Wednesday, June 6, 2012	Sports Banquet PHS Cafeteria 6:00 p.m. – 8:00 p.m.
Friday, June 8, 2012	Senior Breakfast PHS Cafeteria 8:00 – 9:30 AM
Friday, June 8, 2012	Senior Affair PHS Cafeteria 6:00 p.m. – 10:00 p.m.
Friday, June 8, 2012	Last Day of Classes for seniors Locker Clean-out Initial Line up of seniors
Friday, June 8, 2012	Distribute Announcements
Friday, June 8, 2012	Caps and Gowns Issued – 11:00 a.m.
Friday, June 8, 2012	Seniors turn in maroon shirts
June 11, 12, 13, & 14, 2012	Graduation Practice 8:00 a.m. - 12:00 noon PHS Cafeteria/Auditorium/Stadium
Thursday, June 14, 2012	GRADUATION – 6:00 P.M. Students Report at 4:45 p.m. Girls in D102 Boys in A105

**DRESS FOR GRADUATION:**

1. Girls – Light Dresses – Preferably White  
NO HIGH HEEL SHOES – Flat white shoes or appropriate white flip flops are acceptable.  
Boys – Dark Pants, White Shirt, Dark Tie, Black Shoes
2. Absolutely no sneakers or shorts

**PLEASANTVILLE HIGH SCHOOL  
PLEASANTVILLE, NJ**

Dear seniors:

The following information pertains to graduation activities for seniors who successfully fulfill all requirements for graduation. These activities have rules and regulations that will be strictly enforced. Your cooperation will be greatly appreciated.

**SENIOR WEEK AGENDA - 2012**

**Monday, June 11, 2012**

1. Meet in cafeteria for attendance
2. Review the activities for the day.
3. Explanation of senior week and expectations
4. Line up class in graduation order.
5. Distribution of caps and gowns

**Tuesday, June 12, 2012**

1. Meet in cafeteria for attendance
2. Commencement practice

**Wednesday, June 13, 2012**

1. Meet in cafeteria for attendance
2. Commencement practice

**Thursday, June 14, 2012**

1. Meet in cafeteria for attendance
2. Commencement practice
3. Report to high school by 4:45 PM
4. Graduation will begin at 6:00 PM
5. At the conclusion of the ceremony, diplomas must be picked up in the front foyer.

**GRADUATION – 6:00 P.M.**

**Students Report at 4:45 P.M.**

Girls in D102

Boys in A105

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