

Pleasantville Public Schools
Pleasantville, NJ 08232

For **all** on-site
student-centered
activities
(assemblies, plays,
contests, etc.)



Form must be submitted 30 days prior to Activity/Event.

(One form per Activity/Event)

School/Grade _____ Chairperson/Organizer _____

Organization/Club/Group _____

Start Date/Time _____ End Date/Time _____

Activity/Event Name _____

Activity/Event Description _____

Purpose _____

Connection to CCCS/School Mission _____

Name of Vendor(s) _____

Cost _____ Acct # _____

____ Requires district staff # staff needed (after hours only) _____

____ Volunteers ____ Overtime ____ Both Acct# _____

____ *Activity/Event has administrative support* ____ *Activity/Event does not have administrative support*

Principal/Administrator Signature _____ Date _____

____ Approved ____ Not Approved

Central Administrative Signature _____

BOE Approval Date _____

All student/school related activities must be Board approved prior to event.