

# Request for Technology Equipment

Note: Requests for technology equipment must be approved by Director of Information Technology.

<b>Date</b>		<b>Department/Location Room#</b>	
<b>Requisition No:</b>		<b>Requested By</b>	
<b>Item Description/ Rationale</b>			
<b>Approved</b>		<b>Denied</b>	
<b>Signature</b>			
<b>Reason for Denial</b>			